Issue of New Electricity Connection

1.	Name of Approval / NoC/ License/ Registration	Issue of New Electricity Connection a) Temporary connection
		b) LT connection
		c) HT connection
2.	Competent Authority	Executive Engineer, Electricity Department, Daman & Diu
3.	SLA/ Number of Days	 a) Temporary connection - 3 Days b) LT connection - 16 Days (where supply can be provided from existing network) c) HT Connection - 16 Days (where supply can be provided from existing network)
4.	Documents Required	 Identity Proof of the applicant (with authorization letter in case of Firm/Company) Proof of Ownership/Occupancy of the premises.
5.	Form Submission	https://oims.dded.gov.in/OnlineServices.v2
6.	Procedure for getting connection	Please refer below "step by step guide to obtain new connection"
7.	Fee & Mode of Payment	Details of fees: <u>https://oims.dded.gov.in/OnlineServices.v2#tab-demandNoteCalculator</u> Mode of payment: 1. Department website (<u>https://dded.gov.in/multi_bill/index.php</u>) 2. Mobile App. (<u>https://dded.gov.in/app)</u> 1. Department cash counters

Step by step guide to obtain new connection



To get the new power visit the official website of Daman and Diu Electricity Department i.e. <u>https://www.dded.gov.in/</u>

Click on "Online Services" as shown below.





Fill in the entire application form. The fields marked with * are mandatory.
Select "New Power" from the options available in the application form.



> An Email containing a link to fill application form is sent to your mentioned email id.



>Fill the required fields in the application form.

Read declaration/undertaking carefully at the end of application form.
 For HT connection the demand required should be more than 99KW.

	ADMINISTRATIO O/O THE EXECUTIVE ENGINE SOMNATH-KACHIGAM R PH.: (0240) 2408800, WEB : WWW.DJ PD:: DOWER AP			RATION OF DAMAN & DIU (U.I.) E ENGINEERELECTRICITY DEPARTMENT, VIDTUT BHAVAN, AM ROAD,KACHIGAM,DAMAN 396 210. WWDDED,GOVIN, EMAIL: ED-AETECH-DD@NICIN				स्वरू स्वरू क्य	Select purpose for connection
	APPLY FOR	NEW POWER	٠			PURPOSE *	INDUSTRY	•	
	DEMAND REQUIRED *	111	KVA		CATEC	ORY FOR*	MEDIUM	*	<
	2	CLICK TO CALCULATE YOUR CONNECTED	LOAD			PRODUCT*	GENERAL		
Enter dema	nd	APPROXIMATE CONNECTION CH					RGES:		Select anyone
required		SERVICE CONNECT	ION CHARGES	₹	12000	.00			cutegory.
		SECU	IRITY DEPOSIT	₹	333000	.00			
	NOTE: DEMAND WILL BE ROUNDED THIS IS ESTIMATED RATE NO	OFF BY 0.5 KW AUTOMATICALLY. FACTUAL. ACTUAL RATE MAY VARY FROM ES	TIMATED RATES					Activate Windows Go to Settings to activa	s te Win prov



 \succ Enter all personal details like applicant's details, address where the connection is required etc.

			PERSON	IAL DETAILS		
Enter your personal details	APPLICANT S SURNAME	JIGNESH		APPLI	CANT S FIRSTNAME	PATEL
	APPLICANTSMIDDLENAME	ENTER MIDDLE NAME		NAME OF /DIRECTOR /P/	FATHER /HUSBAND ARTNER /TRUSTEE *	BHARAT
	OCCUPATION/DESIGNATION*	DEVELOPER				
		ADD	RESS AT WHICH	I SUPPLY IS REA	QUIRED	
	COMPANY NAME*	M/S SOLTEX PETROPRODUCTS LTD		FLAT NO	/BUILDING NAME*	OFFICE NO.305, RUSHIRAJ COMPLEX, NEAR DGVCL O
	SECTOR/STREET/VILLAGE	NH8, BALITHA, VAPI			LANDMARK	
	СПУ*	DAMAN	,		AREA*	BHIMPORE
	PIN CODE *	396210	,		LANDLINE NO	
	MOBILE NO *				EMAIL ID*	
	PLOT SIZE		SQ.FEET		COVERED AREA	Activate Window
	PANCARD*	JKUIY6789H		Ente whe conne s	r the details are the new ction is to b upplied.	Go to Settings to activ

> You can enter a permanent address or simply click on same as above to re-enter the above mentioned address.

Similarly enter a new office address or simply choose either the supply address or the permanent address.

address is same as the above mentioned address click here		SAME AS ABOVE	PERMANENT ADDRESS	
else fill your permanent address	NH8, BALITHA, VAPI	SECTOR/STREET/VILLAGE	OFFICE NO.305, RUSHIRAJ COMPLEX, NEAR DGVCL OFFICE	FLAT NO/BUILDING NAME*
	DAMAN	CITY*		LANDMARK
		LANDLINE NO	396210	PIN CODE*
same as the above mentioned address clic here else select NONE ar fill your office address		SS O NONE	OFFICE ADDRE SAME AS : • SUPPLY ADDRES	
	NH8, BALITHA, VAPI	SECTOR/STREET/VILLAGE	OFFICE NO.305, RUSHIRAJ COMPLEX, NEAR DGVCL OFFICE	FLAT NO/BUILDING NAME*
	DAMAN	CITY*		LANDMARK
1			2042040	



> Select a contractor from the options available, the remaining details of that contractor will automatically be fetched out.

	ACCURATE INSTRUMENTS AND ELECTRICALS	LANDLINE NO		
MOBILE NO.	9825127223	EMAIL ID	ACCURATEELECTRICALS@YAHOO.IN	
ISSUING AUTHORITY	EXECUTIVE ENGINEER	LICENSE NO.	G/CGU/C-7500	
LICENSE VALIDITY.	31-12-2019 con or	Choose the Itractor from the Ditions available	G-3, VENUS APARTMENT ,DILIPNAGAR,NANI DAMAN - 396210.,NANI DAMAN,396210	
	WHETHER THE ABOVE UNIT EVER OPERATED AT SO	ME OTHER PLACE OR APPLIED	FOR CONNECTION	
			Select Yes o	
	O YES	• NO		



 \succ Select YES/NO, if you are a tenant, also select the type of constituency, proof of identity and ownership etc.

	IN CASE OF TENANT .	If you are a tenant in that case select YES else NO.)
	YES NO		Choose anyone type of constituency.
	SELECT TYPE OF CONSTITUENCY *		
	PARTNERSHIP FIRM		×
PARTNERSHIF	P DEED AND AUTHORIZATION, ARTICLE OF ASSOCIATION IN THE NAME OF	F THE APPLICANT BE ATTACHED	
PROOF	F OF IDENTITY (SELF ATTESTED COPY OF ANY ONE DOC	UMENT ATTACHED)*	
Select ID to proof your identity.	PASSPORT		¥
PROOF OF OWNERS	HIP OR OCCUPANCY OF PREMISES FOR WHICH ELECTR	ICITY CONNECTION IS REQ	UIRED *
REGISTERED SALE DEED	S	elect ID for proof of ownership.	Activat
		of ownership.	

>Select the proof of current address, possession letter details etc.

Select ID to prove	PROOF OF CURRENT ADDRE	ISS *	
address.	RATION CARD		¥
	POSSESSION LETTER OR NON-OBJECTION	ON CERTIFICATE	
Enter details of NOC. NUMBER 3456789		DATE	27-07-2019
	DETAILS OF INSTITUTION DEVELOPING	G PREMISES *	
Select the institution who is developing the premises.	O PRIVATE O	OWN	
ANY ELECTRICIT	Y DUES OUTSTANDING IN LICENSEE S AREA O	F OPERATION IN CONSUM	ER S NAME *
	YES NO		Select YES or NO
ANY ELECTRICIT	Y DUES OUTSTANDING FOR THE PREMISES FO	R WHICH CONNECTION A	PPLIED FOR *
	YES NO]	Activate Win Go to Settings to



> Select Yes or No for the following fields.

ANY ELECTRICITY DUES OUTSTANDING FOR THE PREMISES FOR WHICH CONNECTION APPLIED FOR •	
ANY ELECTRICITY DUES OUTSTANDING WITH THE LICENSEE AGAINST ANY FIRM WITH WHICH THE CONSUMER IS ASSOCIATED AS AN OWNER, PARTNER, DIRECTOR OR MANAGING DIRECTOR •	
WHETHER SUPPLY IS NEEDED THROUGH AN INDEPENDENT FEEDER *	Select YES or NO
WHETHER THE REQUISITE CONSENT / NOC (IF APPLICABLE AS PER THE LIST OF POLLUTION CONTROL BOARD) HAS BEEN OBTAINED AS PER STATUTORY REQUIREMENTS*	-
DO YOU HAVE ANY CONNECTION TO BE PERMANENTLY DISCONENCTED?	
⊙ yes ● NO Activate Windows	



>Upload passport size photo and signature and click on the submit button.

	DECLARATION/UNDERTAKING
A. B. C. D. E.	THE INFORMATION PROVIDED IN THIS APPLICATION IS TRUE TO MY KNOWLEDGE I / WE HAVE READ THE JOINT ELECTRICITY REGULATORY COMMISSION (JERC) SUPPLY CODE REGULATIONS 2018 AND AGREE TO ABIDE BY THE CONDITIONS MENTIONED THEREIN I / WE WILL DEPOSIT ELECTRICITY DUES, EVERY MONTH, AS PER THE APPLICABLE ELECTRICITY TARIFF AND OTHER CHARGES. I / WE WILL OWN THE RESPONSIBILITY OF SECURITY AND SAFETY OF THE METER, CUT-OUT AND THE INSTALLATION THEREAFTER. I / WE FURTHER AGREE THAT THE CONNECTION GIVEN TO ME/US IS ONLY FOR AVAILING ELECTRICITY DURING MY OCCUPANCY AND SHALL NOT BE USED IN ANY WAY TO SHOW OWNERSHIP OF PREMISES
	PASSPORT SIZE PHOTO ± CHOOSE A FILE (IMAGE FILES ONLY) VIEW SIGNATURE ± CHOOSE A FILE (IMAGE FILES ONLY) VIEW
	SUBMIT SUBMIT Click on submit button to proceed further.



> The entire application form will appear here. Click Next to proceed further



> Attach all the documents asked to proceed the application further. Upload appropriate document in each field.



The applicant can keep track of the status of his/her application.
The green status specifies that the process is been completed.
The red status signifies the next step is to be done by the department.

Daman and Diu U.T. Administration of Daman & Diu	Application Filled
Electricity Department Government of India	
C2021021629439	Document Attached
TRACK MY APPLICATION	Waiting for Application Fee Payment
Green status shows the	Sent To Department
process is been accepted.	Document Accented
0	Consent Letter Issued
	Daumank Completed
Red status shows the	Payment completed
process is yet to proceed.	Applied for Release
O	Document Accepted
, O	Connection Released

>Once the application is sent to department, a mail is received which contain a link to pay the Application Fee.

>It also contains a link to track the progress of the application.



PLEASE FIND ATTACHED PDF FOR PAYMENT REFERENCE.

CLICK HERE TO TRACK YOUR APPLICATION.

PLEASE THAT DEMAND NOTE FOR APPLICATION FEE WILL BE EXPIRED AFTER 48 HOURS IF YOU HAVE NOT PAID AND API TREATED AS CANCELLED AND YOU NEED TO APPLY FRESH APPLICATION.PLEASE DO NOT MAIL BECAUSE THIS IS A SYSTEM GENERATED MESSAGE FROM EDDAMAN **REPLY TO** Click here to track application.



>Or you can pay from quick pay option from home





> Once the application payment is done, the tracking status will be changed as shown below.

 \succ In this status, the application fees is submitted and sent to the department for further process.



 \succ In here, the document is accepted by the department and the consent letter is issued as shown in the screenshot below.

Daman and Diu U.T. Administration of Daman & Diu	Application Filled
The Electricity Department Government of India	
C2021021629439	Ocument Attached
TRACK MY APPLICATION	Waiting for Application Fee Payment
	Sent To Department
	Document Accepted
1	Consent Letter Issued
Consent letter is	Payment Completed
issued and updated	i ajment compreted
	Applied for Release
	Document Accepted
	O Connection Released

> Once the consent letter is issued, a mail is sent to the customer which contain the links to pay demand note charges.

> When you click on the Pay Now button, it will redirect you to the payment quotation page. Make the payment and proceed further.

WITH REFERENCE TO YOUR APPLICATION DATED 29-07-2019, DEPARTMENT HAD ISSUED CONSENT LETTER AND DEMAND NOTES.

PAYMENT OF	DEMAND NOTE NO	AMOUNT	PAY ALL		
SERVICECONNECTIONCHARGE	201920/03720	1500	PAY NOW		Click here to make
SECURITY DEPOSIT	201920/03721	30000	PAY NOW	_	all the payments
METERING CHARGES	201920/03722	26785	PAY NOW		individually.
SUPERVISION CHARGES	201920/03723	5725.9975	PAY NOW		

PLEASE CLICK ON PAY NOW TO PAY DEMAND NOTE CHARGES.

PLEASE DO NOT REPLY TO THIS E-MAIL BECAUSE THIS IS A SYSTEM GENERATED MESSAGE FROM EDDAMAN.

...



> Now when the payment is completed, the tracking status will proceed further and the customer has to apply for the release connection.

Daman and Diu	Application Filled
Стата систему рерогласти	Document Attached
C2021021629439	Document Attached
TRACK MY APPLICATION	Waiting for Application Fee Payment
Click here to Request new link to apply	
tor release.	Sent To Department
	Document Accepted
Click here to get the release application	
form	Consent Letter Issued
	Payment Completed
	Applied for Release
Consent letter issued	Document Accepted
and payment is done.	
	Connection Released

> Once the payment is done, department will send an Email containing a link to apply for Release Connection.

> Click on the link, a Release application form opens up.

> In this mail you can again track the status by clicking on the button.



 \succ Now, a Release Connection application form appears. Fill in the entire form and click Submit to proceed further.

CATEGORY*	TYPE*			APPLICATION FOR*	
HT APPLICATION ID	* NEW POWER	ACREEMENT DATE :*	,	RELEASE	
C2019072720110	2 ADDRESS A	27-07-2019		Ente	er the details supply is rea
COMPANY NAME*	FLAT NORULLDING NAME	LEX, NEAR DOVCL OFFICE		SECTOR/STREET/VILLAGE NHR, BALITHA, VAPI	
UNDURE NO	DAMAN CONTACT ND.		*	396210 DMALID	
CURRENT CONTRACTOR ACCURATE INSTRUMENTS AND ELECTRICALS	SELECT NEW CONTRACTOR ACCURATE INSTRUMENTS AND E	ELECTRICALS	٠	Activate	• Windows
	3. DC	OCUMENTS TO BE UPLOADED			inds to activate windo
CHECK ALL INSTALLATION TEST REPORT BUILDING OCCUPANCY CT/PT TEST REPORT	AGREEMENT TEST CERTIFICAT DRAWING SHOW 15% SUPERVISIO	TE FOR CAPACITOR VING MACHINERY AND SLD IN CHARGES FOR TRANSFORMER	*	WIRING CONTRACTOR'S COMPLE DETAIL OF MACHINES TEST CERTIFICATE FOR ENERGY M R.I.O. APPROVAL	TION AND TEST REPORT
SUBMIT Click he the re	ere to submit lease form.	dd	Sele Sele Scumer	ect the hts that has	A

> An acknowledgement slip appears. Customer can take the print out of the slip and if not then proceed further by clicking on the Next button.



> Upload all the documents that are required to finally complete the entire application process for New Power.

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CHOOSE A FILE (PDF ONLY)	Market Mark Market Market Market		REMOV Activate Windows Go to Settings to activate	Upload all required documents
CHOOSE A FILE (PDF ONLY)	Market Mark Market Market Market Market Market Market Market Market Market Market Market Market Market Market Market Market Market Market Market Market Market Market Market Market Market Market Market Market Market Market Market Market Market Market Market Market Market Market Market Market Market Market Market Market Market Market Market Market Market Market Market Market Market Market Market Market Market Market Market Market Market Market Market Market		RЕМОV Activate Windows Go to Settings to activate	Upload all required document:



>Upload all the documents.





>Upload all the documents.



> Now when the documents are uploaded and submitted. The department will verify the application, payments, document etc.

> Once everything is verified, the connection will be released and later the application will be closed.



Thank you

