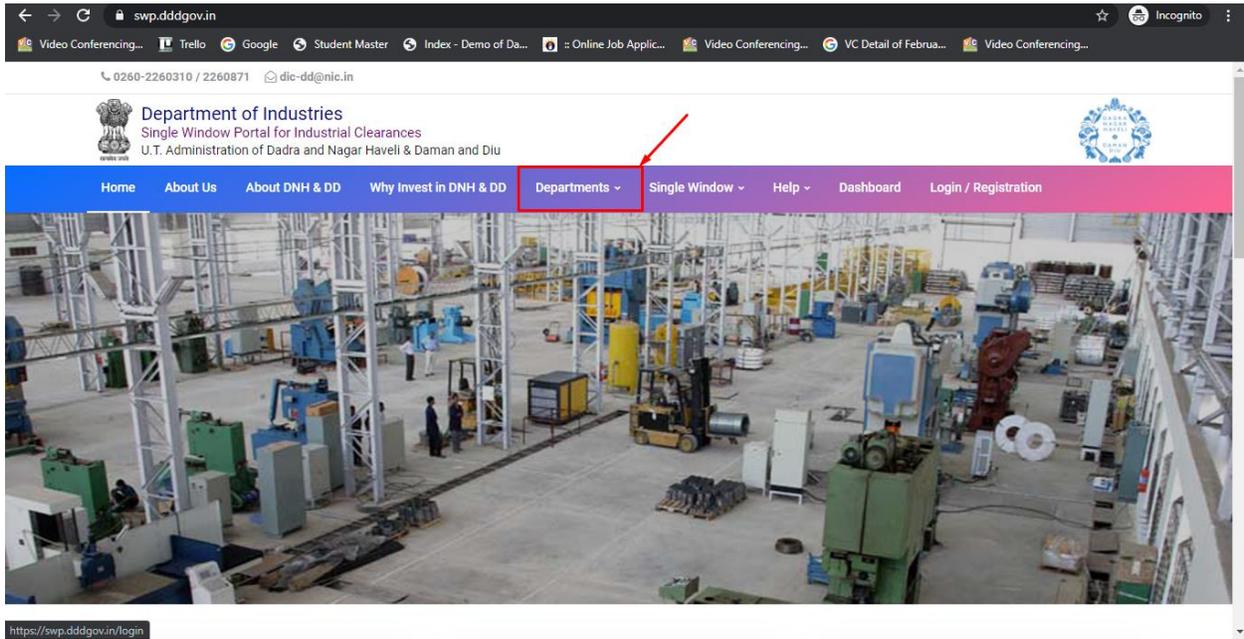


Registration and Grant of License under the Factories Act, 1948

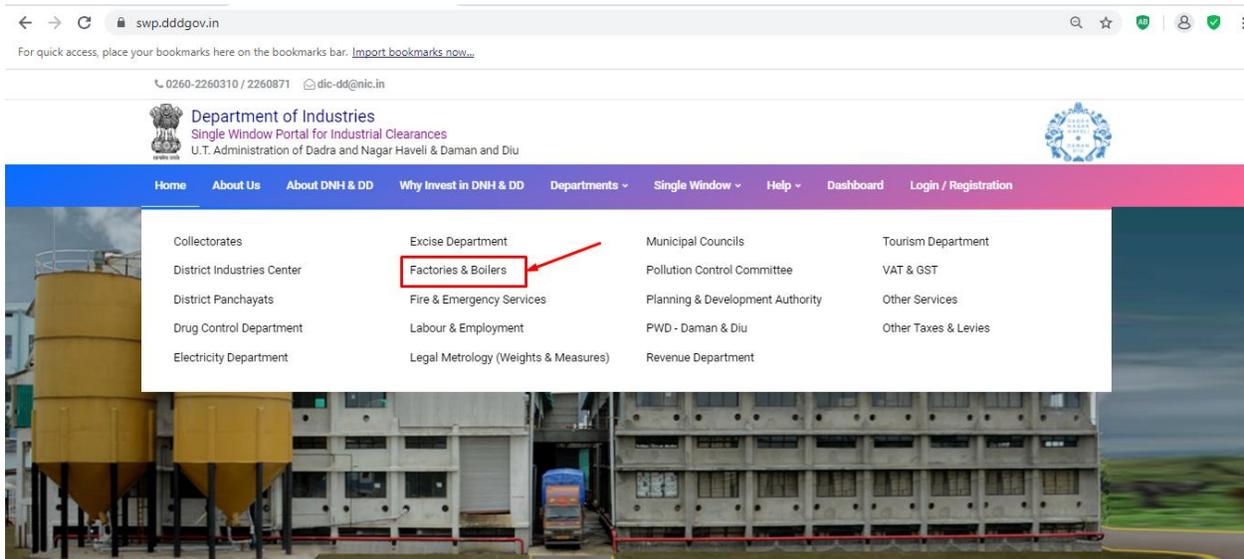
1	Name of Approval / NoC/ License/ Registration	Registration and Grant of License under the Factories Act, 1948
2	Competent Authority	Chief Inspector of Factories, Inspector of Factories
3	Applicability Criteria	Once factory plan is approved, applicant establishes the factory and requests for factory license through SDP prior to starting of manufacturing process.
4	Stage	Pre-operation
5	Timelines	20 days
6	Documents Required	<ol style="list-style-type: none"> 1. Form II along with the paid challans. 2. Occupancy Certificate 3. Certificate regarding stability of the structure form a qualified structural engineer. 4. List of safety equipments / precautionary measures taken on site. (on company's letterhead and signed). 5. Machinery layout drawing architect approved. 6. A copy of the approved plan. 7. Provisions of Health, Safety and Welfare under the Factory Act, 1948. 8. A copy of ON SITE/OFF SITE PLANS if applicable/ signed statement on company's letterhead that it is not applicable. 9. Approval of the plans from the Chief Controller of Explosives, Nagpur in respect of the storage of Petroleum and Hazardous substances, if applicable /signed statement on company's letterhead that it is not applicable. 10. Self Certification by the Management whether the premises is Owned/Leased. 11. Project Report (including flow chart) (Signed). 12. Copy of land document (Form I & XIV) 13. A Copy of SSI Registration/Industrial Licence /In principle clearance in case of MSI/LSL. 14. Details of ETP, if any, (On company letterhead and signed). 15. A copy of Questionnaire duly filled and signed by the Manager and the Occupier.
8	Procedure for getting license	<ol style="list-style-type: none"> 1. Visit Single Desk Portal & register 2. Fill in the application form II 3. Pay the fees along with security deposit online 4. Approval by the Authority. 5. Download the Certificate.
9	Fee & Mode of payment	Fee:- As prescribed in the schedule:-

User Guide for online filing of Registration of license under The Factories Act, 1948

1. Open the website: <https://swp.dddgov.in/> and click on Department menu.



2. Click on Factories & Boiler Department from the menu.



3. From the Department's page, click on "Click here" for the Registration of license under The Factories Act, 1948.

Department of Industries
Single Window Portal for Industrial Clearances
U.T. Administration of Dadra and Nagar Haveli & Daman and Diu

Home About Us About DNH & DD Why Invest in DNH & DD Departments Single Window Help Dashboard Login / Registration

Home Departments Factories & Boilers

Department of Factories & Boilers

On the basis of recommendation made by the DIPP, Government of India and Information provided by the concern departments regarding Time lines and Competent Authority for necessary Clearances/NOCs/Permissions/Renewals, Single Window Agency hereby notifies the following Services, the time frames within which these are to be provided to the citizens, Competent Authority and deemed approval authority as per schedule given below:

Sr. No.	Name of Service	Apply Link	Department Name	Timeline (Working Days)	Fees / Procedure / Checklist	Designation of the Authority Responsible to Deliver the Services	1st Appellate Authority for Grievance Redressal	2nd Appellate Authority for Grievance Redressal
1	Registration of license under The Factories Act, 1948	Click Here	Factories & Boiler	20 Days	View	Labour Enforcement Officer.	Asst Labour Commissioner	Secretary
2	Renewal of license under The Factories Act, 1948	Click Here	Factories & Boiler	60 Days	View	Labour Enforcement Officer.	Asst Labour Commissioner	Secretary
3	Approval of plan and permission to construct/extend/or take into use	Click Here	Factories & Boiler	15 Days	View	Labour Enforcement Officer.	Asst Labour Commissioner	Secretary

4. Enter your mobile number and the pin which was generated on your mobile number to login.

Single Window Portal for Industrial Clearances
U.T. Administration of Dadra Nagar Haveli & Daman and Diu

Login into your account!

Mobile Number
8347435433

Pin [Forgot Pin ? Click Here.](#)
.....

[Login](#) [Back to Home](#)

Don't have an account? [Registration](#)

5. After login, click on Department & Services and on the search bar type “Under Factory & Boiler Act”.For the “Registration of license under The Factories Act, 1948” click on “click here”.

The screenshot shows the EODB portal interface. The user is logged in as Aishwarya Marwal. The search bar at the top right contains the text "Under Factory & Boiler Act". The search results are displayed in a table with the following columns: No., Name of Service, Timeline (Working Days), Competent Authority, Deemed Approval Authority, and Apply. The first row is highlighted, and the "Apply" link is circled in red.

No.	Name of Service	Timeline (Working Days)	Competent Authority	Deemed Approval Authority	Apply
1.	Registration of license under The Factories Act, 1948				Click Here
2.	Renewal of license under The Factories Act, 1948				Click Here
3.	Approval of plan and permission to construct/extend/or take into use any building as a factory under the Factories Act, 1948				Click Here
4.	Registration of Boilers under The Boilers Act, 1923				Click Here
5.	Renewal of Boilers under The Boilers Act, 1923				Click Here
6.	Registration of Boilers Manufactures under The Boilers Act, 1923				Click Here

6. Click on “apply for Registration of license under The Factories Act, 1948”.

The screenshot shows the EODB portal interface. The user is logged in as Aishwarya Marwal. The search results are displayed in a table with the following columns: No., Application Number, Factory Name, Factory License No, Factory Address, Submitted On, Status, Query Status, and Action. The first row is highlighted, and the "Apply for New Factories License" button is circled in red.

No.	Application Number	Factory Name	Factory License No	Factory Address	Submitted On	Status	Query Status	Action
1	FL00001	test	test	test	22-12-2020	Application Submitted	-	Apply for New Factories License

7. Fill the entire form and then click on submit button.

← → ↻ swp.dddgov.in

For quick access, place your bookmarks here on the bookmarks bar. [Import bookmarks now...](#)

EODB Logged User: Aishwarya Marwal

Dashboard
Company Profile
Departments & Services
Change Pin
Logout

Registration of license under The Factories Act, 1948

[Home](#) / [Factories License](#)

FORM- 2
Prescribed under rules 6 and 15
Application for registration and notice of occupation
Specified in section 6 and 7

- Full name of factory***
Enter Full name of factory !
- Full factory address to situation of factory**
Enter Full factory address to situation of factory !
- Full postal address to which communications Relating to factory should be sent ***
Enter Full postal address to which communications Relating to factory should be sent !
- Nature of manufacturing process carried on in the factory during the next twelve months ***
Enter Nature of manufacturing process Nature of manufacturing process to be carried on in the fa
- Maximum number of workers proposed to be employed on any one day during the year***
Enter Maximum number of workers proposed to be employed on any one day during the year !
- Factory Already exists ?
- Number of worker to be ordinarily employed in the factory*

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EODB Logged User: Aishwarya Marwal

Dashboard
Company Profile
Departments & Services
Change Pin
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- Number of worker to be ordinarily employed in the factory*
Enter Number of worker to be ordinarily employed in the factory !
- Nature and total amount of power to be installed***
Enter Nature and total amount of power to be Installed !
- Nature and total amount of power Proposed to be installed ***
Enter Nature and total amount of power Proposed to be installed !
- Maximum amount of power (H.P.) proposed to be used***
Enter Maximum amount of power (H.P.) proposed to be used !
- Full name and residential address of the person who shall be the manager of the factory for the purpose of the Act**
Enter Full name and residential address of manager!
- Full name and residential address of the Occupier ***
Enter Full name and residential address of the Occupier !
- The proprietor of the factory in case of a private firm or Proprietary concern.***
Enter The proprietor of the factory in case of a private firm or Proprietary concern. !
- The share holders in case of a private company where no managing agent is employed ***
Enter the share holders in case of a private company where no managing agent is employed !
- The directors in case of a public limited liability company or firm**

Sr.No.	Director Name	
1	<input type="text"/>	<input type="button" value="Add Director"/>

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EODB Logged User: Aishwarya Marwal

[Dashboard](#)
[Company Profile](#)
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[Add Director](#)

16. The managing agent is employed

Sr.No.	the managing agent in case where a managing agent is employed	the directors of the above managing agent
1		

[Add Managing Agent](#)

17. The chief administrative head in case of Government or factory run by a local authority or by any statutory corporation or body*

18. Full name and address of the owner of the premises or building (including the prints therefore) referred to in section 93*

19. Is factory constructed or extended after the commencement of these rules ?

20. Form II along with the paid challans.*
 (Maximum File Size: 2MB)(Upload pdf Only)
 No file chosen

21. Occupancy Certificate.*
 (Maximum File Size: 2MB)(Upload pdf Only)
 No file chosen

22. Certificate regarding stability of the structure form a qualified structural engineer.*
 (Maximum File Size: 2MB)(Upload pdf Only)
 No file chosen

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EODB Logged User: Aishwarya Marwal

[Dashboard](#)
[Company Profile](#)
[Departments & Services](#)
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25. A copy of the approved plan.*
 (Maximum File Size: 2MB)(Upload pdf Only)
 No file chosen

26. Provisions of Health, Safety and Welfare under the Factory Act, 1948.*
 (Maximum File Size: 2MB)(Upload pdf Only)
 No file chosen

27. A copy of ON SITE/OFF SITE PLANS if applicable/ signed statement on company's letterhead that it is not applicable.*
 (Maximum File Size: 2MB)(Upload pdf Only)
 No file chosen

28. Approval of the plans from the Chief Controller of Explosives, Nagpur in respect of the storage of Petroleum and Hazardous substances, if applicable /signed statement on company's letterhead that it is not applicable.*
 (Maximum File Size: 2MB)(Upload pdf Only)
 No file chosen

29. Self Certification by the Management whether the premises is Owned/Leased.*
 (Maximum File Size: 2MB)(Upload pdf Only)
 No file chosen

30. Project Report (including flow chart) (Signed).*
 (Maximum File Size: 2MB)(Upload pdf Only)
 No file chosen

31. Copy of land document (Form I & XIV).*
 (Maximum File Size: 2MB)(Upload pdf Only)
 No file chosen

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EODB Logged User: Aishwarya Marwal

- Dashboard
- Company Profile
- Departments & Services
- Change Pin
- Logout

30. Project Report (including flow chart) (Signed)*
(Maximum File Size: 2MB)(Upload pdf Only)
 No file chosen

31. Copy of land document (Form I & XIV)*
(Maximum File Size: 2MB)(Upload pdf Only)
 No file chosen

32. A Copy of SSI Registration/Industrial Licence /In principle clearance in case of MSI/LSL*
(Maximum File Size: 2MB)(Upload pdf Only)
 No file chosen

33. Details of ETP, if any, (On company letterhead and signed)*
(Maximum File Size: 2MB)(Upload pdf Only)
 No file chosen

34. A copy of Questionnaire duly filled and signed by the Manager and the Occupier*
(Maximum File Size: 2MB)(Upload pdf Only)
 No file chosen

35. Signature of Occupier*
(Maximum File Size: 1MB) (Upload JPG | PNG | JPEG | JFIF Only)
 No file chosen

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7. after clicking on submit button, you can see the tracking status of your application, Query Status and Action. Click on Action Button to view or to download your form.

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EODB Logged User: Aishwarya Marwal

- Dashboard
- Company Profile
- Departments & Services
- Change Pin
- Logout

Registration of license under The Factories Act, 1948 [Home](#) / [Factories License](#)

Show entries Search:

No.	Application Number	Factory Name	Factory License No	Factory Address	Submitted On	Status	Query Status	Action
1	FL00001	test	test	test	22-12-2020	Application Submitted	-	<input type="button" value="View Form-2"/>

Showing 1 to 1 of 1 entries Previous Next

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8. Click on Form 2 to view your application.

File | C:/Users/HELPDESK/Downloads/Form-1%20(5).pdf

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Form-2 1 / 3

FORM 2
Prescribed under rules 6 and 15
Application for registration and notice of occupation
Specified in sections 6 and 7

1	(a) Full name of factory:	text						
	(b) Factory Licence number if already registered before:	text						
2	(a) Full factory address to situation of factory:	text						
	(b) Full postal address to which communications relating to factory should be sent:	text						
3	Nature of manufacturing process or processes							
4	Name and value of principle products manufactured during the last twelve months (in the case of factories already in existence):	<table border="1"> <thead> <tr> <th>Sr No.</th> <th>Name</th> <th>Value</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>text</td> <td>20</td> </tr> </tbody> </table>	Sr No.	Name	Value	1	text	20
Sr No.	Name	Value						
1	text	20						
	(a) Carried on in the factory in the last twelve months (in the case of factories already in existence):	1						
	(b) to be carried on in the factory during the next twelve months (in the case of all factories):	text						
5	(a) Maximum number of workers proposed to be employed on any one day during the year:	2						
	(b) Maximum number of workers employed on any one day during the last twelve months (in the case of factories already in existence):	1						
	(c) Number of workers to be ordinarily employed in the	1						
6	(a) Nature and total amount of power (H.P.):	12						

File | C:/Users/HELPDESK/Downloads/Form-1%20(5).pdf

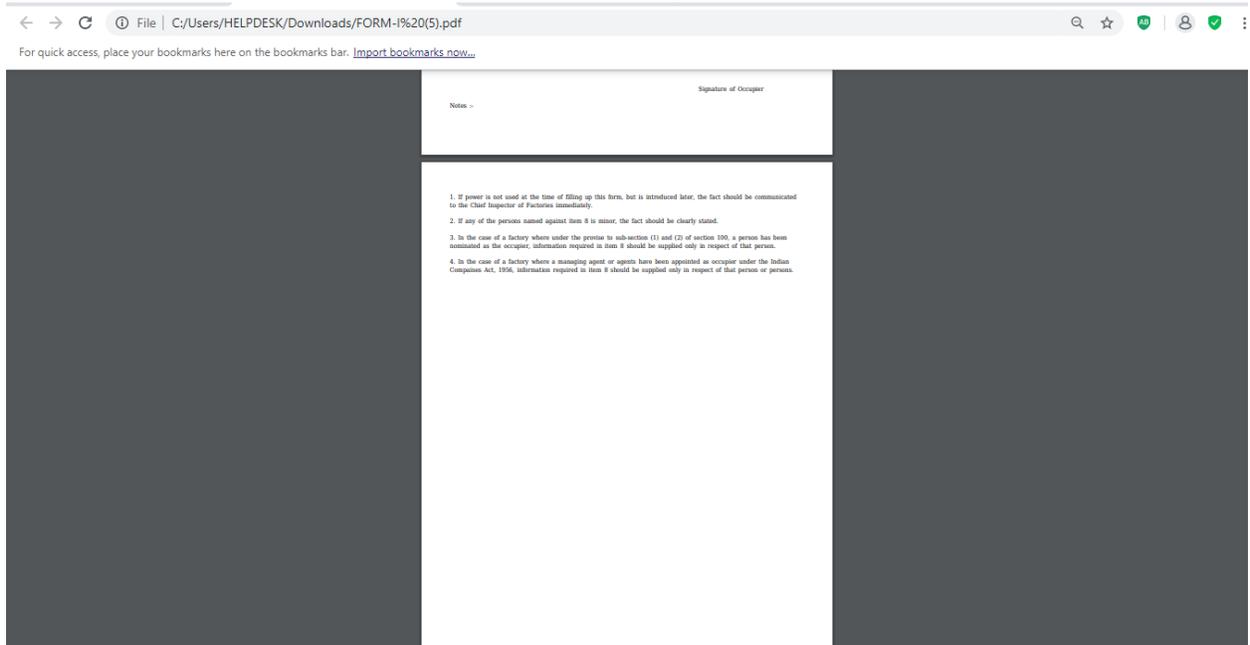
For quick access, place your bookmarks here on the bookmarks bar. [Import bookmarks now...](#)

Form-2 2 / 3

	(d) Proposed to be installed:	12						
7	Full name and residential address of the person who shall be the manager of the factory for the purpose of the Act:	text						
8	Full name and residential address of the Occupier:	text						
	(a) The proprietor of the factory in case of a private firm or Proprietary concern:	text						
	(b) The directors in case of a public limited liability company or firm:	<table border="1"> <thead> <tr> <th>Sr No.</th> <th>Director Name</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>text</td> </tr> </tbody> </table>	Sr No.	Director Name	1	text		
Sr No.	Director Name							
1	text							
	(c) (i) the managing agent in case where a managing agent is employed. (ii) the directors of the above managing agent:	<table border="1"> <thead> <tr> <th>Sr No.</th> <th>Managing Agent</th> <th>Director Of Managing Agent</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>text</td> <td>text</td> </tr> </tbody> </table>	Sr No.	Managing Agent	Director Of Managing Agent	1	text	text
Sr No.	Managing Agent	Director Of Managing Agent						
1	text	text						
	(d) The share holders in case of a private company where no managing agent is employed:	text						
	(e) The chief administrative head in case of Government or factory run by a local authority or by any statutory corporation or body:	text						
9	Full name and address of the owner of the premises or building (excluding the premises therefrom) referred to in section 20:	text						
10	In the case of a factory constructed or extended after the commencement of these rules: (a) Reference number and date of approval of the arrangement, if any made for the disposal of trade waste and effluent and the name of the authority granting such approval:	<table border="1"> <tbody> <tr> <td>20</td> <td>2020-12-22</td> </tr> <tr> <td>21</td> <td>text</td> </tr> </tbody> </table>	20	2020-12-22	21	text		
20	2020-12-22							
21	text							

Signature of Occupier

Note -



9. For the payment of application fees, you have to pay the challan which will be send from the admin side after the approval of application. You can check that by clicking on the **“action”** button and click on **“Pay Your Fees”**.

EODB

Dashboard
Company Profile
Departments & Services
Change Pin
Logout

Registered User: Aishwarya Marwal

Registration of license under The Factories Act, 1948

Home / Factories License

Apply for New Factories License

Show 10 entries Search:

No.	Application Number	Factory Name	Factory License No	Factory Address	Submitted On	Status	Query Status	Action
1	FL00001	test	test	test	22-12-2020	Fees Pending	-	View Form-2 Payment Requested Pay Your Fees

Showing 1 to 1 of 1 entries

Previous 1 Next

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NIC National Informatics Centre

10. After that, click on “pay your fees” option and popup box will open where you can upload your paid challan fees and then Click on “Upload Fees Paid Challan Copy”.



The screenshot shows the EODB portal interface. A modal window titled "Pay Your Fees" is open in the foreground. It contains a text input field for "Full name of factory*" with the value "test". Below it is a file upload section with the text "Upload Fees Paid Challan Copy * (Maximum File Size: 2MB)" and a "Choose File" button. At the bottom of the modal are two buttons: "Upload Fees Paid Challan Copy" (green) and "Close" (red). In the background, a table lists factory licenses. The first row has application number "FL00001" and factory name "test". The "Status" column for this row is "Fees Pending" and the "Action" column has a "Pay Your Fees" button. The "Apply for New Factories License" button is visible in the top right of the main content area.

11. After uploading the paid challan copy, you can download the final certificate after getting approval from the Department .



The screenshot shows the EODB portal interface after the license has been approved. The modal window is no longer present. The table now shows the license with status "Approved". The "Action" column for this row contains several buttons: "View", "Form-2", "Payment Requested", "Pay Your Fees", and "Download Certificate". The "Download Certificate" button is highlighted with a red box and a red arrow. The "Status" column is "Approved" and the "Action" column has a red "X" icon. The "Apply for New Factories License" button is still visible in the top right.

12. Then Download your final signed certificate for the “Registration of license under The Factories Act, 1948”.

← → ↻ File | C:/Users/HELPDESK/Downloads/Factorylicense_certificate_1611896978.pdf 🔍 ☆ AB 🗄️ Stealth mode ✓

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 **U.T. Administration of Dadra and Nagar Haveli and Daman and Diu**
Department of Labour
Daman and Diu 

FORM - 2
Prescribed under rules 6 and 15
Application for registration and notice of occupation
Specified in section 6 and 7

Registration number : **125CF&FLNew/2021**
Licence number : **125CF&FLNew/2021**

Licence is hereby granted to **test** valid only for the premises described below for use as a factory employing not more than **2** persons on any one day during the year and using motive power not exceeding **20 H.P.** subject to the provisions of the factories Act, 1948 and the Rules made arunder.

This Licence shall remain in force till the **29/01/2025**

Description of the license premises
This Licence premises on plan number dated are situated in **test** and consist of

Date : 29-01-2021
Place : Daman

Signature of Inspector

For Authenticity Verification of this Document, Scan QR or Enter Barcode at <http://Daman.nic.in/verify> or Visit <http://Daman.nic.in/verify/qr/20210129>





5	Renewal of Boilers under The Boilers Act, 1923	Click Here	Factories & Boiler	15 Days	View	Labour Enforcement Officer.	Asst Labour Commissioner	Secretary
6	Registration of Boilers Manufactures under The Boilers Act, 1923	Click Here	Factories & Boiler	15 Days	View	Labour Enforcement Officer.	Asst Labour Commissioner	Secretary

Sr. No.	SRAP-2020 Reforms	SRAP-2020 Reform No.	Action
1	Provision for allowing the validity of license under the Factories Act, 1948 to be 10 years or more.	101	View
2	Fees, procedure of Registration of Factories under The Factories Act, 1948	102	View
3	Public Service Delivery Guarantee Act (or equivalent) legislation for approval of Registration of Factories under The Factories Act, 1948	103	View
4	Provision for third party certification for boilers during use u/s 34(3) of the Boilers Act, 1923	109	View
5	Fees, procedure of Registration and Renewal of Boilers under The Boilers Act, 1923	110	View
6	Fees, procedure of Registration of Boilers Manufactures under The Boilers Act, 1923	113	View



Quantity B.H.P. Installed on any one day of the Year	Maximum Number of Workers to be employed on any during the year.								
	Upto 20	From 21 to 50	From 51 to 100	From 101 to 250	From 251 to 500	From 501 to 1000	From 1001 to 2000	From 2001 to 5000	Above 5000
	1	2	3	4	5	6	7	8	9
Fees Payable (in Rupees)									
Nil	160	320	480	960	2000	3200	6400	9600	12800
	40	80	120	240	500	800	1600	2400	3200
Upto 10 Horse Power	320	480	640	1280	2400	4800	9600	12800	16000
	80	120	160	320	600	1200	2400	3200	4000
Above 10 HP upto 50 HP	480	640	960	2000	3200	6400	12800	16000	19200
	120	160	240	500	800	1600	3200	4000	4800
Above 50 HP upto 100 HP	800	960	1600	2800	4800	9600	16000	19200	22400
	200	240	400	700	1200	2400	4000	4800	5600
Above 100 HP upto 250 HP	1280	1600	2560	3200	6400	12800	19200	22400	25600
	320	400	640	800	1600	3200	4800	5600	6400
Above 250 HP upto 500 HP	1600	2400	3200	6400	9600	16000	22400	25600	28800
	400	600	800	1600	2400	4000	5600	6400	7200
Above 500 HP upto 1000 HP	2000	2800	6400	9600	12800	19200	25600	28800	32000
	500	700	1600	2400	3200	4800	6400	7200	8000
Above 1000 HP upto 2000 HP	3200	6400	9600	12800	16000	22400	28800	32000	36000
	800	1600	2400	3200	4000	5600	7200	8000	9000
Above 2000 HP upto 5000 HP	6400	9600	12800	16000	22400	28800	32000	36000	41600
	1600	2400	3200	4000	5600	7200	8000	9000	10400
Above 5000 HP	12800	14400	16000	20000	24000	32000	36800	40000	47200
	3200	3600	4000	5000	6000	8000	9200	10000	11800
	16000	18000	20000	25000	30000	40000	46000	50000	59000

KVA/0.762= HP

CHECKLIST UNDER THE FACTORIES ACT, 1948
LICENCE TO WORK A FACTORY

Description of Documents:

1. Form 2 alongwith the paid challans.
2. Occupancy Certificate
3. Certificate regarding stability of the structure form a qualified structural engineer.
4. List of safety equipments / precautionary measures taken on site. (on company's letterhead and signed).
5. Machinery layout drawing architect approved.
6. A copy of the approved plan.
7. Provisions of Health, Safety and Welfare under the Factory Act, 1948.
8. A copy of ON SITE/OFF SITE PLANS if applicable / signed statement on company's letterhead that it is not applicable.
9. Approval of the plans from the Chief Controller of Explosives, Nagpur in respect of the storage of Petroleum and Hazardous substances, if applicable / signed statement on company's letterhead that it is not applicable.
10. Self Certification by the Management whether the premises is Owned/Leased.
11. Project Report (including flow chart) (Signed).
12. Copy of land document (Form I & XIV)
13. A Copy of SSI Registration/Industrial Licence /In principle clearance in case of MSI/LSL.
14. Details of ETP, if any, (On company letterhead and signed).
15. A copy of Questionnaire duly filled and signed by the Manager and the Occupier.

.....

Note: All documents to be signed by the Director / Partner

Factory Licence

Form No 2

Required Documents

- Form 2 alongwith the paid challans.
- Occupancy Certificate
- Certificate regarding stability of the structure form a qualified structural engineer.
- List of safety equipments / precautionary measures taken on site. (on company's letterhead and signed).
- Machinery layout drawing architect approved.
- A copy of the approved plan.
- Provisions of Health, Safety and Welfare under the Factory Act, 1948.
- A copy of ON SITE/OFF SITE PLANS if applicable / signed statement on company's letterhead that it is not applicable.
- Approval of the plans from the Chief Controller of Explosives, Nagpur in respect of the storage of Petroleum and Hazardous substances, if applicable / signed statement on company's letterhead that it is not applicable.
- Self Certification by the Management whether the premises is Owned/Leased.
- Project Report (including flow chart) (Signed).
- Copy of land document (Form I & XIV)
- A Copy of SSI Registration/Industrial Licence /In principle clearance in case of MSI/LSL.
- Details of ETP, if any, (On company letterhead and signed).
- A copy of Questionnaire duly filled and signed by the Manager and the Occupier.

Submit

subject to the terms and conditions as per letter No. CIPR/198/1152/2019/242 dt. 22.02.2019.

FORM No. 4

Prescribed under rule 7

LICENCE TO WORK A FACTORY

Registration number : 3731

Fee paid Rs. 1650/-

Licence number : 3731

Excess/Due Rs. —

Licence is hereby granted to **M/s. Shri Dev Plastic.**
 valid only for the premises described below for use as a factory employing not more than **14** persons on any one day during the year and using motive power not exceeding **99** H. P., subject to the provisions of the Factories Act, 1948, and the Rules made under.

This Licence shall remain in force till the 31st day of December, 2019.

DESCRIPTION OF THE LICENCED PREMISES

*No. WP/PL/11/2003-2004/13.

The Licence premises on plan number **17.12.2003** are situated in **Sky No. 200/1(23) Part-A, Part-B, Mangra] Indl. Estate, Village Debbol, Daman.**

and consist of **a factory engaged in the manufacture of Plastic Goods Articles and Plastic Packaging Material. (No printing).**

Date : 22.02.2019.

Place : **Daman.**

[Signature]
 Chief Inspector of Factories

RENEWALS

See rule 9

Date of renewal	Fees		Date of expiry 31st December	Signature of renewing authority
	For workers	For H. P.		
1	2	3	4	5
	NE/E	NE/E	e/d	
	NE/E	NE/E	e/d	
	NE/E	NE/E	e/d	
	NE/E	NE/E	e/d	
	NE/E	NE/E	e/d	
	NE/E	NE/E	e/d	
	NE/E	NE/E	e/d	

NE - Not exceeding
 e - excess paid

E - Exceeding
 d - due to be paid

1	2	3	4	5	6
	NE/E	NE/E	e/d		
	NE/E	NE/E	e/d		
	NE/E	NE/E	e/d		
	NE/E	NE/E	e/d		
	NE/E	NE/E	e/d		

AMENDMENT

Year when amended	Amended	Date of payment of amendment fee	Additional fee	Date of payment	Signature of the issuing authority
	Winters installed power capacity in U.P.				

TRANSFERS

To whom transferred	Year of transfer	Date of payment of transfer fee	Signature of the issuing authority

UT Administration of Dadra & Nagar Haveli and Daman & Diu
Department of Labour & Employment
Daman

No. LE/LI/DMN/BRAP/SW/2020/340

Date : 6-9-2020

Read : Business Reforms Action Plan, 2020 (Point Nos. 103,107,111,114, 121, 125, 130, 133 and 136) issued by the Department for Promotion of Industry and Internal Trade & Industry, Government of India, New Delhi

ORDER

As a part of State Reforms Action Plan 2020-21, the Department for Promotion of Industry and Internal Trade & Industry, Government of India, New Delhi has proposed to define clear timelines mandated through the Public Service Delivery Guarantee Act (or equivalent) legislation for approval of complete application for various services under labour laws.

2. The “**Samay Sudhini Seva**” has already been implemented by the UT Administration of Dadra & Nagar Haveli and Daman & Diu in order to ensure that the services are provided to the citizens in a prescribed timeline.

3. Therefore, the Single Window / Online System set up by the UT Administration of Dadra & Nagar Haveli and Daman & Diu shall accord deemed approvals / clearances / recommendation (as the case may be), in case the concerned approving department / authority does not provide clearances within their specified timelines as per “**Samay Sudhini Seva**” or prescribed time lines under applicable Laws / Regulations / Rules in respect of the following Services :-

Labour Department: -

Reform No.	Name of Services	Time Line (Working Days)	Competent Authority
121	License and renewal of license for contractors under provision of The Contracts Labour (Regulation and Abolition) Act, 1970	20 Days	LEO / Dy. Commissioner (Labour) / Dy. Collector
125	Registration under The Shops and Establishment Act (including 365-days license)	15 Days	Labour Inspector / LEO
130	Registration of principal employer's establishment under provision of The Contracts Labour (Regulation and Abolition) Act, 1970	20 Days	LEO / Dy. Commissioner (Labour) / Dy. Collector
133	The Building and Other Construction Workers (Regulation of Employment and Conditions of Service) Act, 1996	20 Days	Dy. Commissioner (Labour) / Dy. Collector
136	Registration/Renewal of establishment under the Inter State Migrant Workmen (RE&CS) Act, 1979	20 Days	Dy. Commissioner (Labour) / Dy. Collector

Department of Factories & Boilers:-

Reform No.	Name of Services	Time Line (Working Days)	Competent Authority
103	Registration of Factories under the Factories Act, 1948 / Factory Licence	20 Days	Chief Inspector of Factories & Boiler
107	Approval of Plan and permission to construct/extend/or take into use any building as a factory	15 Days	Chief Inspector of Factories & Boilers
111	Registration of Boilers under The Boilers Act, 1923	30 days	Chief Inspector of Factories & Boilers
	Renewal of Registration under The Boilers Act, 1923	15 days	Chief Inspector of Factories & Boilers
114	Registration of Boilers Manufactures under The Boilers Act, 1923	15 days	Chief Inspector of Factories & Boilers

Aforesaid Services are to be provided in prescribed time limit, failing which approval would be granted by Single Window / Online System to the applicant and Responsibility of the Officer/ Official shall be fixed for causing delay in providing services in time bound manner & necessary departmental proceeding may be initiated against the concern.

Further if any query / clarification related to investor's application, the concern department will communicate the same to the applicant once and within 7 days of receipt of the application.



(Danish Ashraf, IAS)
Secretary (Labour)
DNH & DD

To,
All the Labour Inspectors / LEO,
DNH & DD.

Copy to :-

1. The Addl. Commissioner (Labour), DNH / Daman / Diu
2. The Chief Inspector of Factories & Boilers, DNH & DD
3. The Deputy Commissioner (Labour), DNH / Daman / Diu