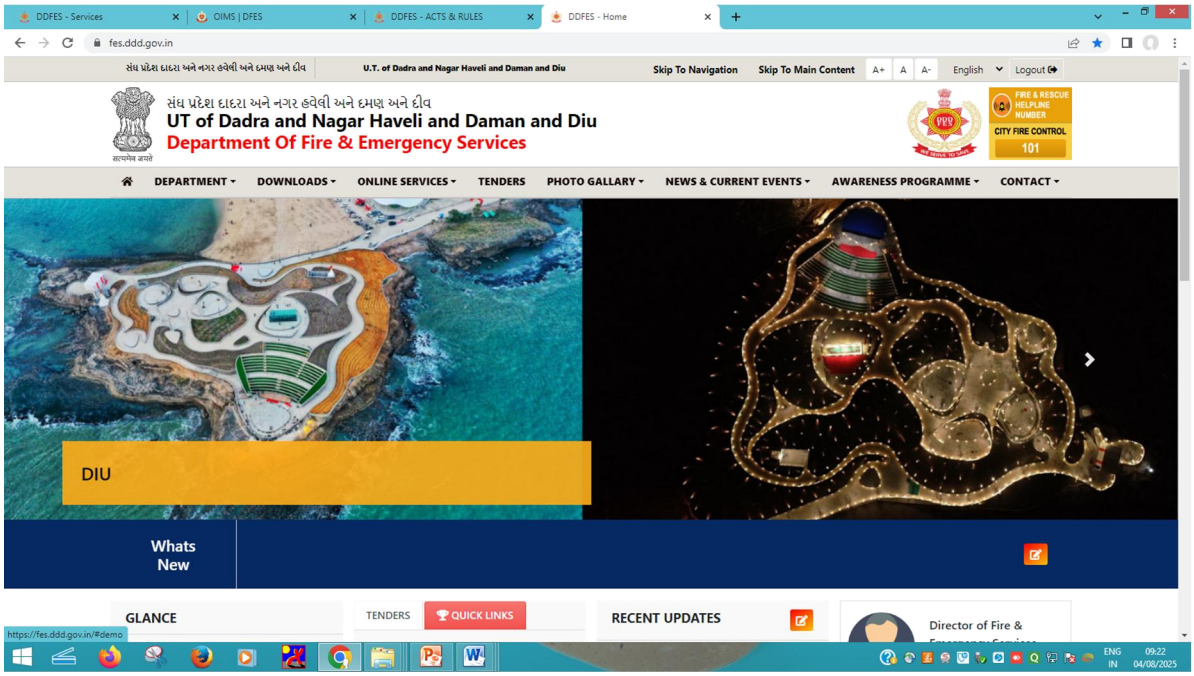
Renewal of Fire Fire-No Objection Certificate

1	Name of Approval / NoC/ License/ Registration	Renewal of Fire-No Objection Certificate
2	Competent Authority	Urban Development (Department of Fire & Emergency Services)
3	Applicability Criteria	➢ Director of Fire & Emergency Services
4	Stage	After Operation
5	SLA/ Number of Days	30 Days
6	Documents Required	The following documents shall be enclosed in the Industrial building: (i) Annexure-I to be given by the owner or the occupier (ii) Annexure-II to be given by the fire contractor/ agency regarding maintenance of firefighting system (iii) Copy of work order for Annual Maintenance Contract (AMC) (iv) Quarterly service report of the firefighting system
7	Form Submission	https://swp.dddgov.in/fire-and-emergency-services-dnhdd or https://fes.ddd.gov.in/OnlineService/Page/65
8	Procedure for getting license	**Step- 1** a) The applicant shall open the above Online Single Window Portal using the address b) Online Services >> Click on >> Renewal of Fire NOC c) After fill the details than (Click Here to verify) e-mail sent to register e-mail. d) After receiving e-mail to start the application form, after filled application form than (Click on Confirm & Submit) to upload documents as per check list **Step - 2** The following documents (Scanned Copies in .pdf format) are required to be uploaded. (i) Annexure-I to be given by the owner or the occupier. (ii) Annexure-II to be given by the fire contractor/ agency regarding maintenance of firefighting system. (iii) Copy of work order for Annual Maintenance Contract (AMC) (iv) Quarterly service report of the firefighting system

		<u>Step – 3</u> After upload all documents, submit the application in online single window system **<u>Step – 4</u>** Once the application is submitted it appears in the Dashboard of the Dealing Hand and application forwarded to Assistant Director. **<u>Step – 5</u>** Assistant Director forwarded to Station Fire Officer/Asstt. Station Fire Officers for inspection of the premises. **<u>Step – 6</u>** The Inspection Committee shall review the application and inspect the premises and submit their inspection report for further action. **<u>Step – 7</u>** Basing on the inspection report, Further the senior officers will scrutinize the inspection Committee report and the submit their recommendation whether, the NOC issued (or) not. **<u>Step – 7</u>** Finally, the Officers concerned have reviewed the inspection Report and remarks given by the Assistant Director shall approve either may be issued or not.
9	Fee & Mode of Payment	Rs. 2500/- Renewal of Fire NOC fees. Visit PFMS Challal Creation >> The Chief of Police (H.O. of Fire & Emergency Deptt.) Nani Daman [209703] >> Fire Protection & Control (0070601090000) >> Pay and Accounts Office Daman [008998]. If, not paid at the time of Provisional NOC.
10	Clearance Issued	After receipt of the challan, Renewal of Fire NOC will issue to directly to applicant**.**
11	Validity of NOC	02 Year
12	Does the applicant need to visit office personally?	No
13	In there any late fees if renewal is missed?	No at present

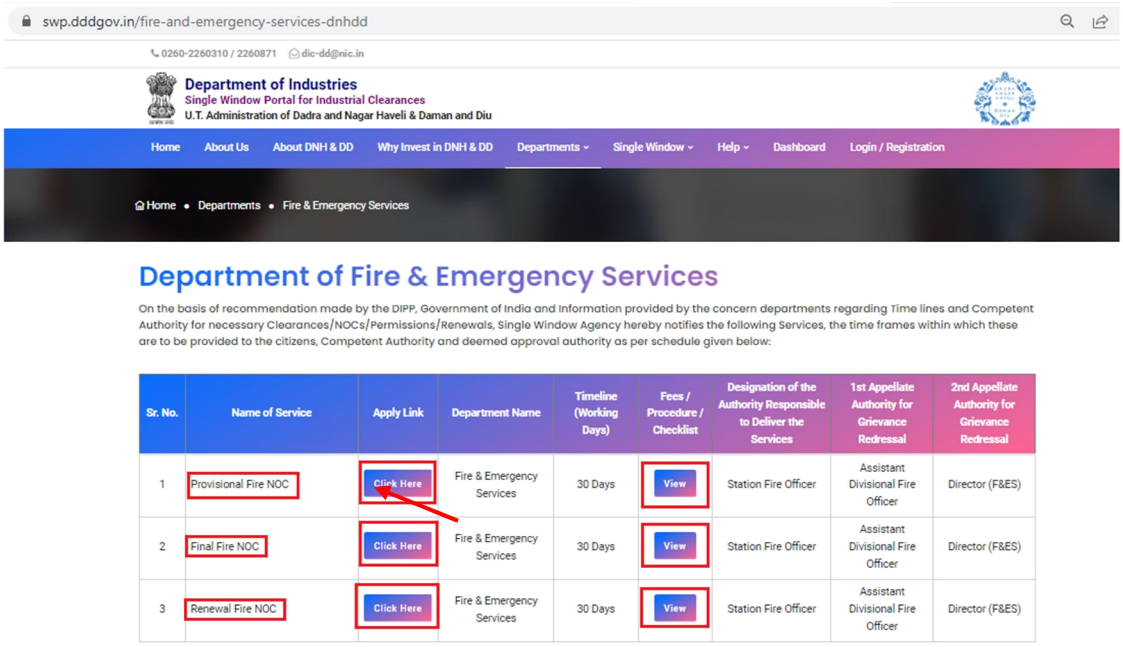
i). SUBMISSION OF APPLICATION:

Go through website i.e.
https:fes.ddd.gov.in/

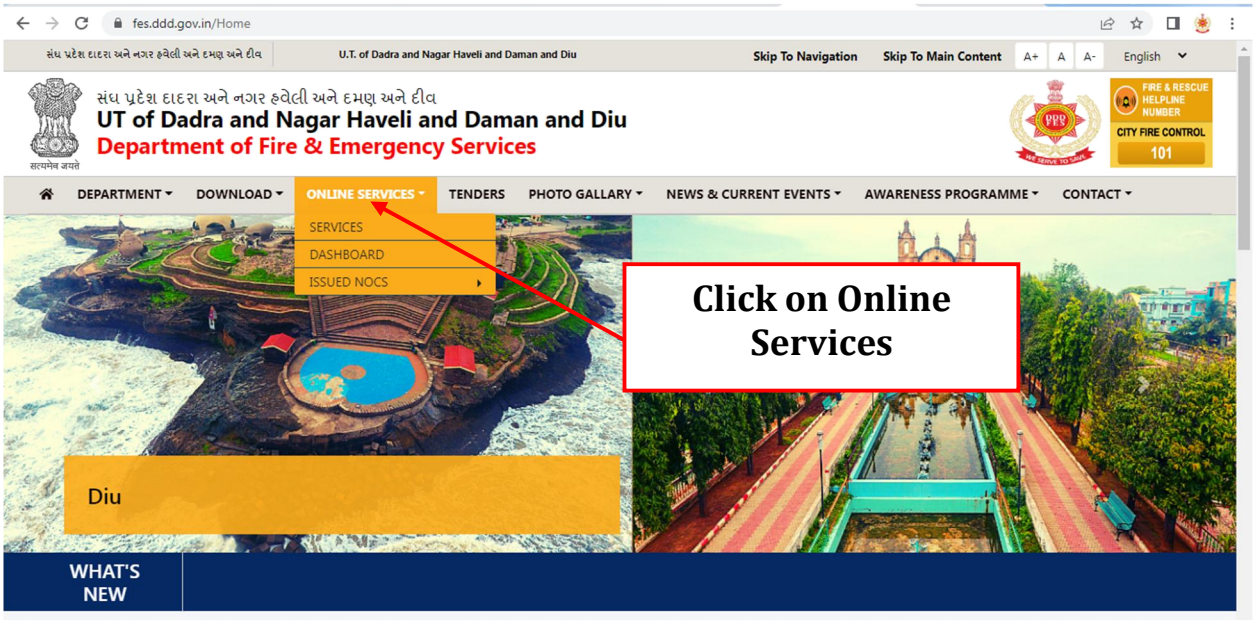


OR

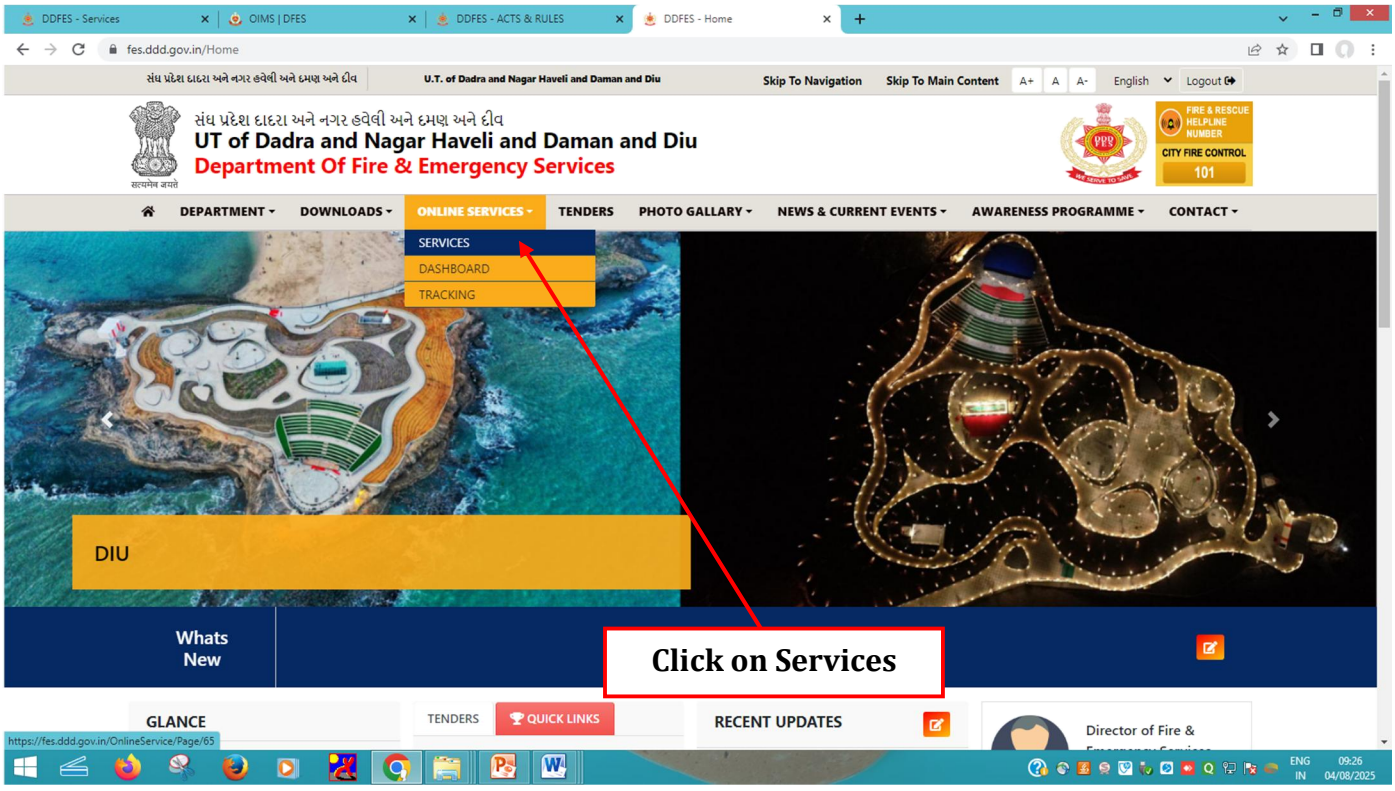
https://swp.dddgov.in/fire-and-emergency-services-dnhdd



- **Click on > Online Services:**

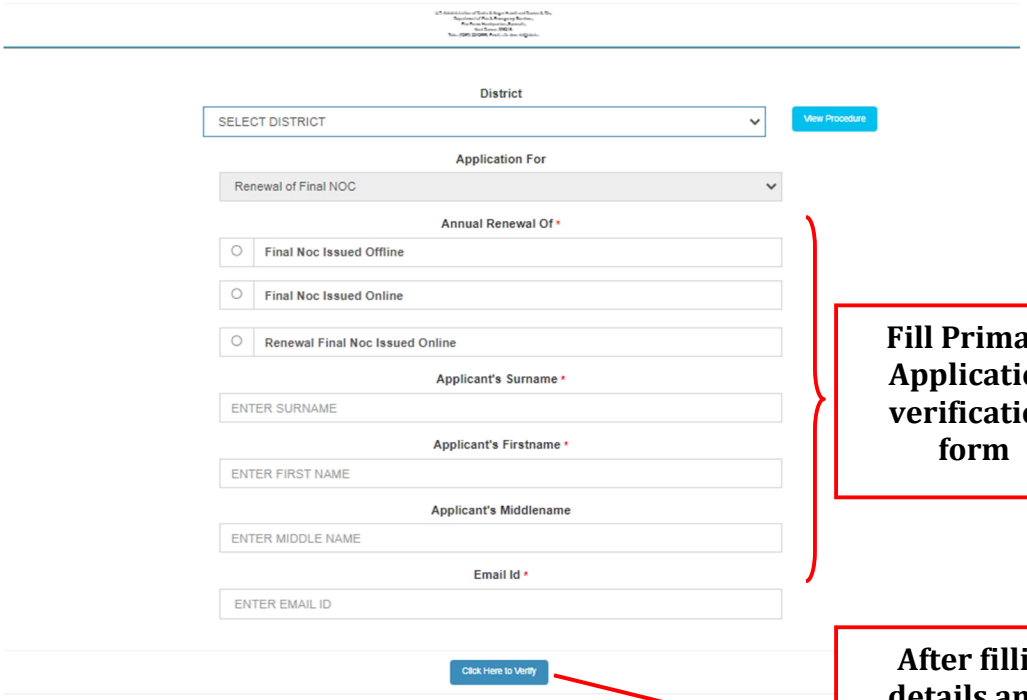


- **Click on > Services:**

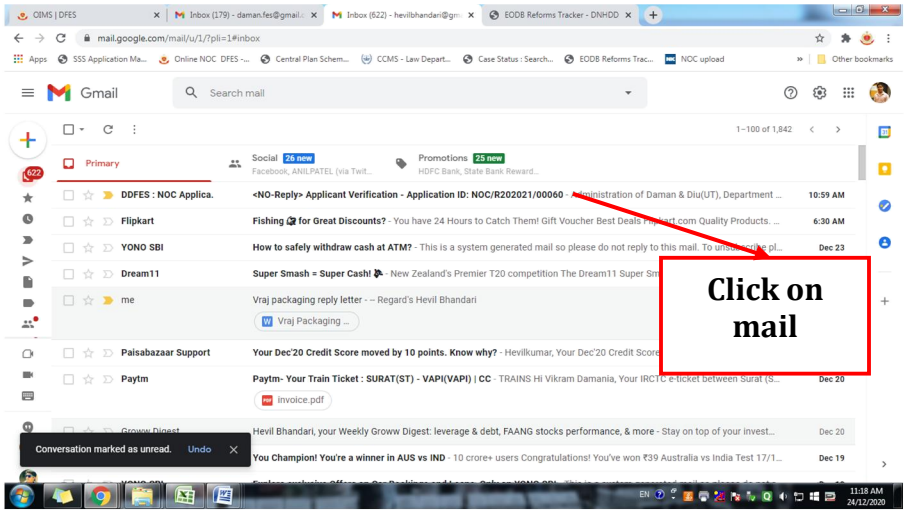


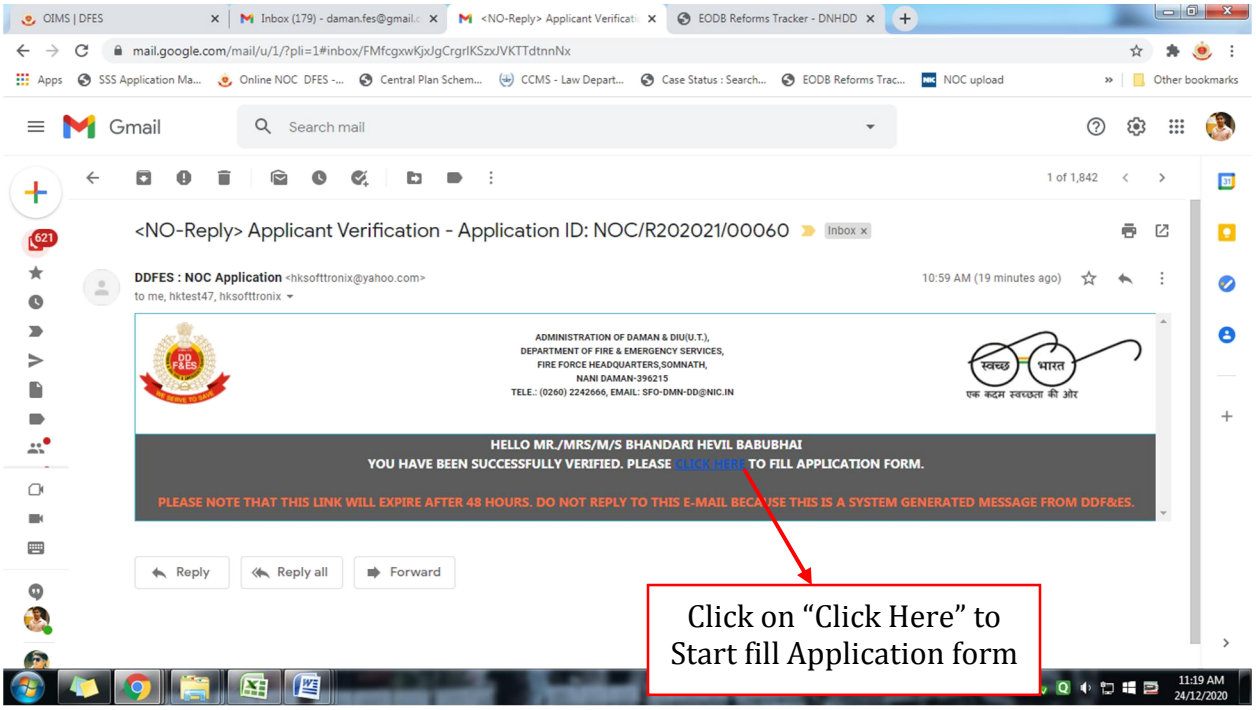
Click on > Renewal of Fire NOC :

➢ Fill APPLICATION VERIFICATION FORM:

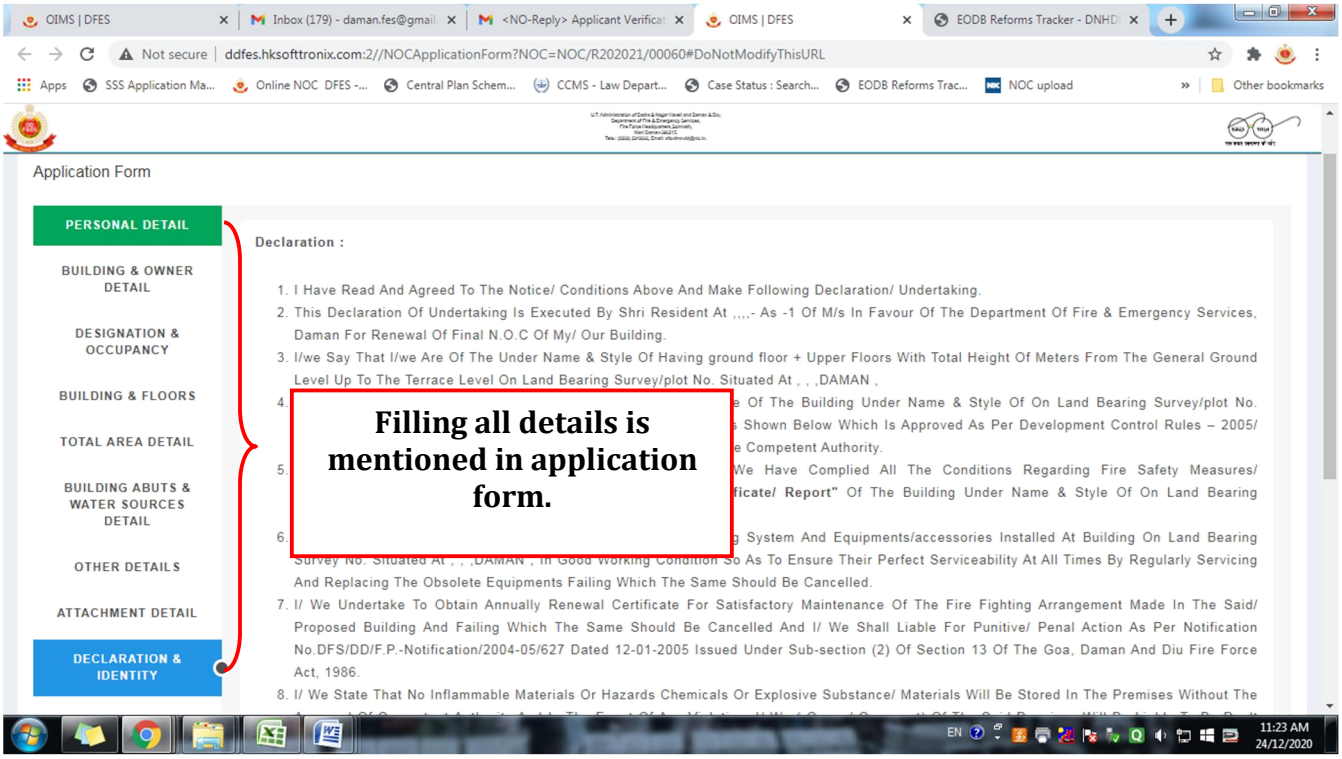


➢ Login e-Mail Open check mail receive for Online Application form:

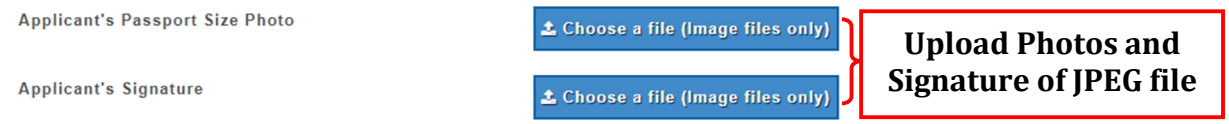


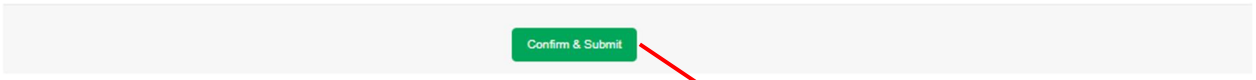


➢ Filling the application form:



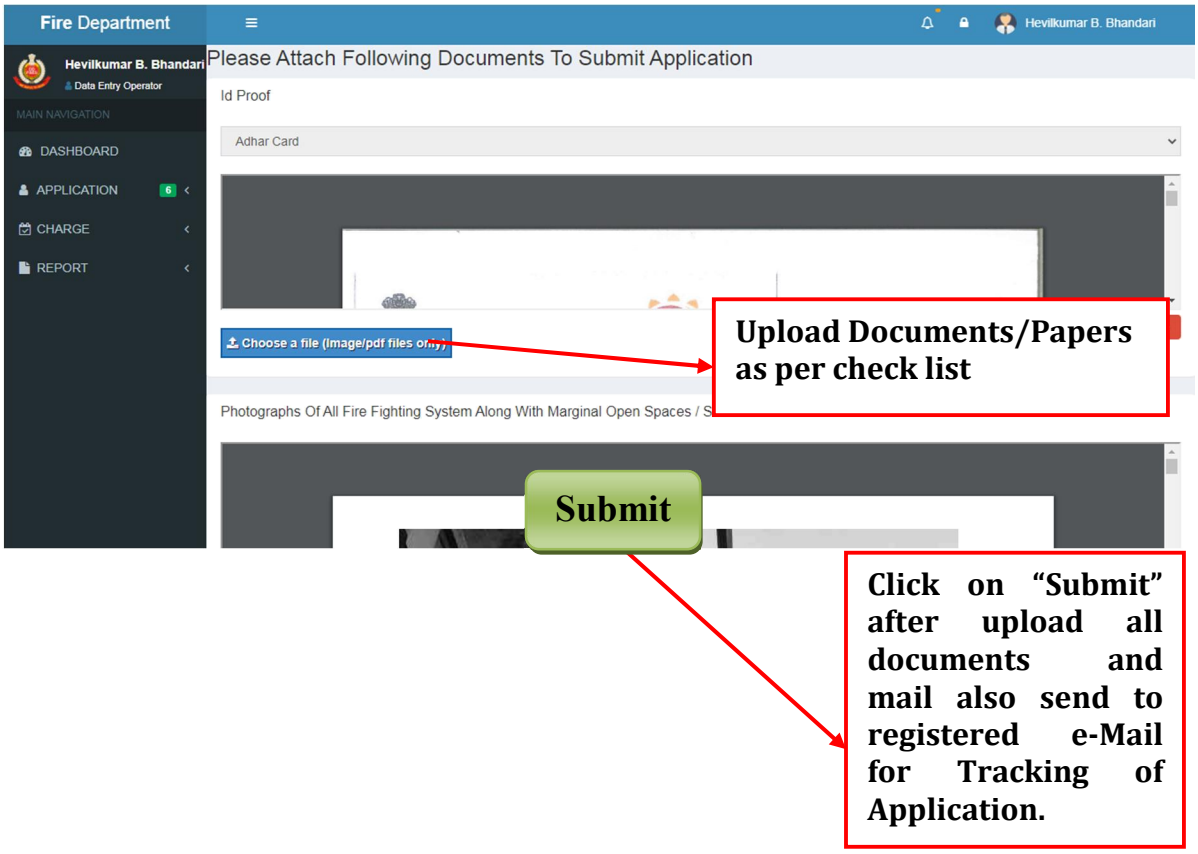
8. I/ We State That No Inflammable Materials Or Hazards Chemicals Or Explosive Substance/ Materials Will Be Stored In The Premises Without The Approval Of Competent Authority And In The Event Of Any Violation, I/ We (Owner/ Occupant) Of The Said Premises Will Be Liable To Be Dealt With Penal Action.
9. That I Have Also Submitted The Residential And Photo Identity Proof Duly Attested
10. That This Declaration Is Required To Be Produced In The Office Of The Fire & Emergency Services, Daman For The Purpose Of Undertake To Comply All Conditions As Mentioned In Annual Renewal Of Final No Objection Certificate Failing Which The Same Should Be Cancelled.
11. I/ We Say That This Undertaking Will Be Binding On Me/ Us, Our Heirs, And Administrators And To Our Assignees.
12. Whatever Stated Above Is True To The Best Of My Knowledge And Belief And I Also Know That Making False Declaration Is An Offence.





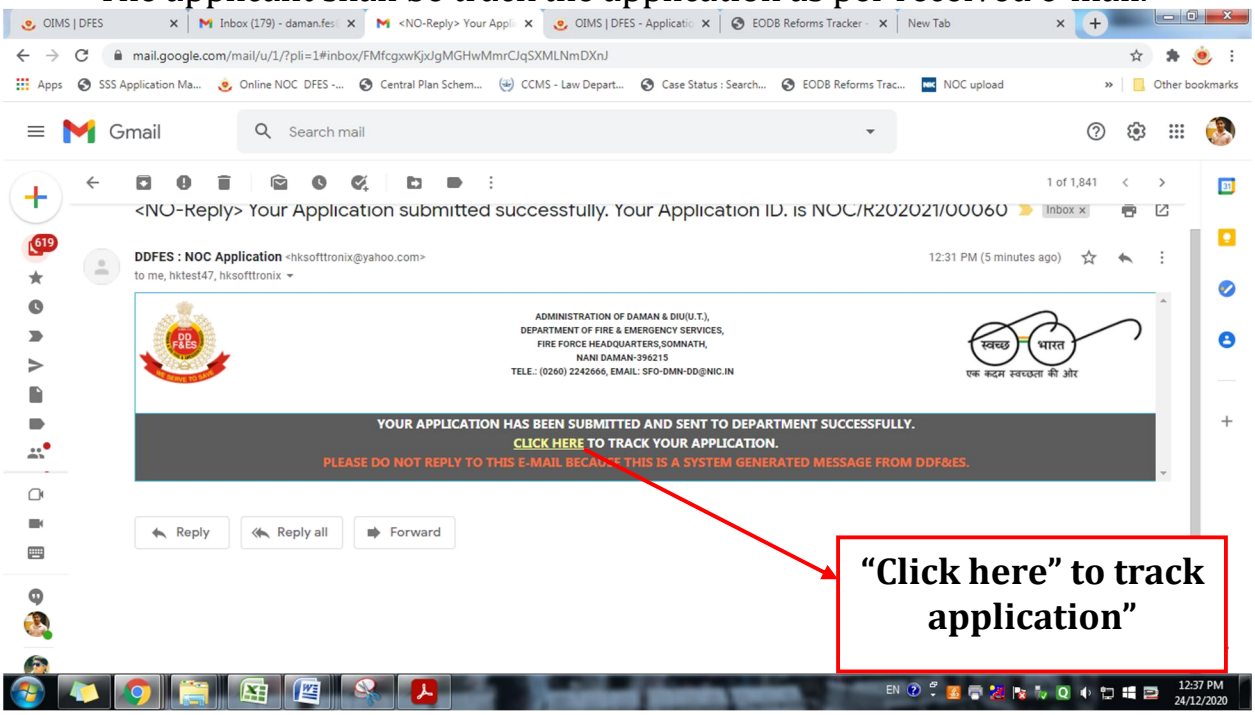
Click on Confirm & Submit for Upload Documents/Papers as per check list

➢ Upload all Documents as per check list:

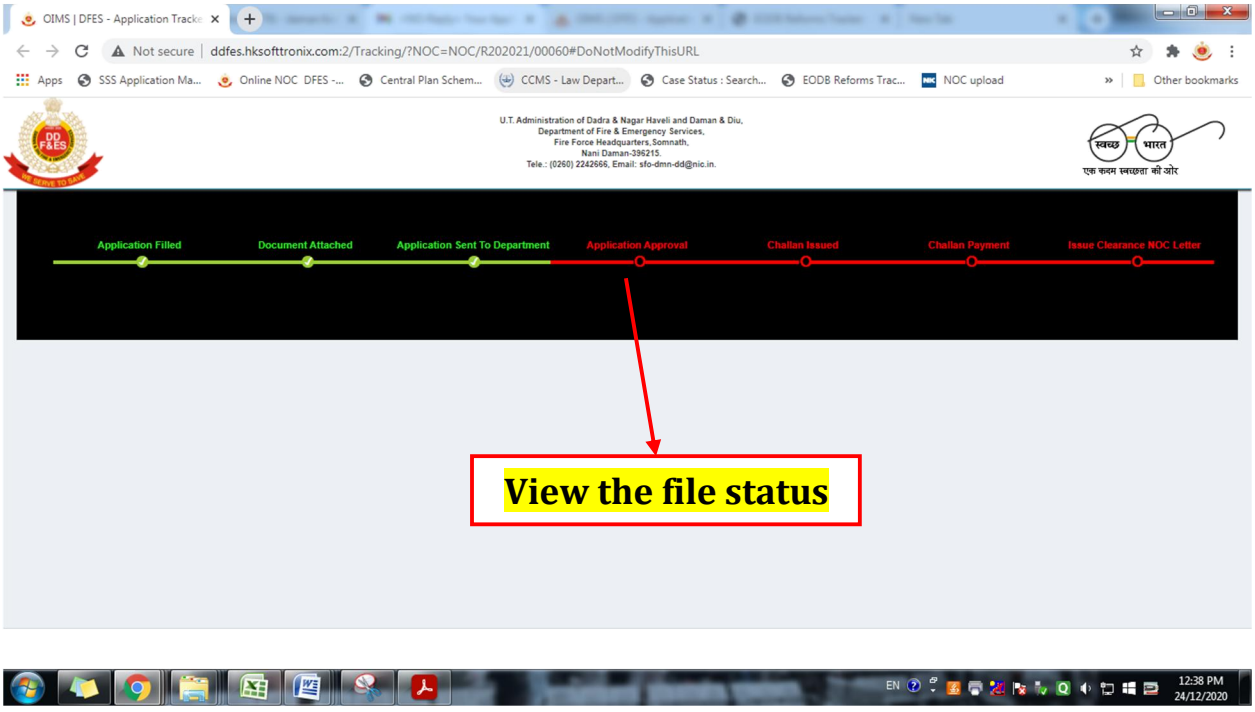


iii). TRACK STATUS OF APPLICATION:

- **AFTER SUBMIT APPLICATION TO THE FIRE DEPARTMENT :**
  The applicant shall be track the application as per received e-mail.



- **TRACK APPLICATION:**



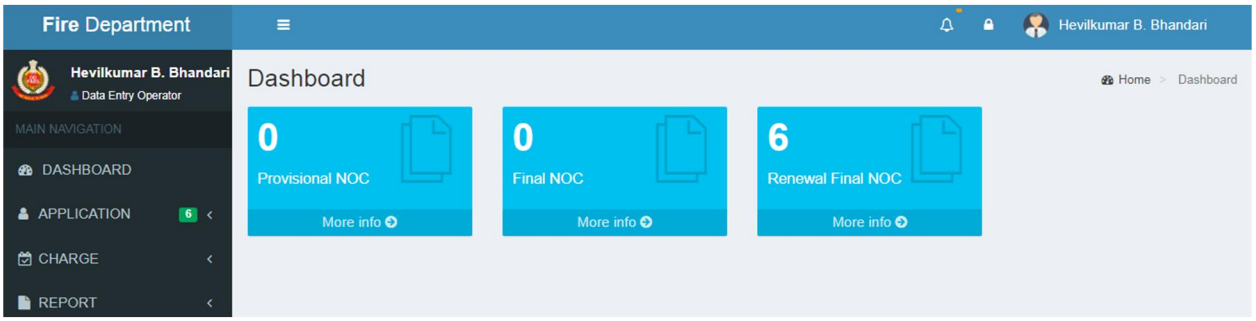
➢ Fire Department Internal Procedure:

Steps – 1

After upload all documents, submit the application to the Department.

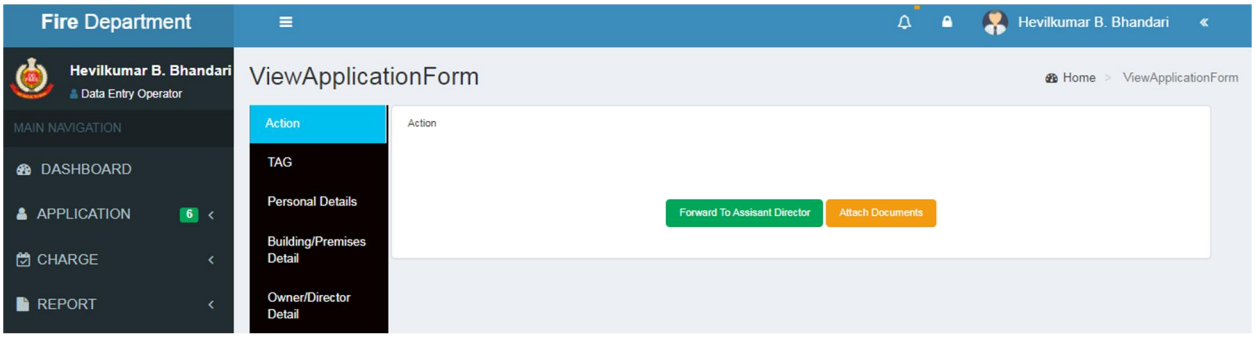
Step – 2

Once the application is submitted it appears in the Dashboard of the Dealing Hand and application forwarded to Assistant Director.



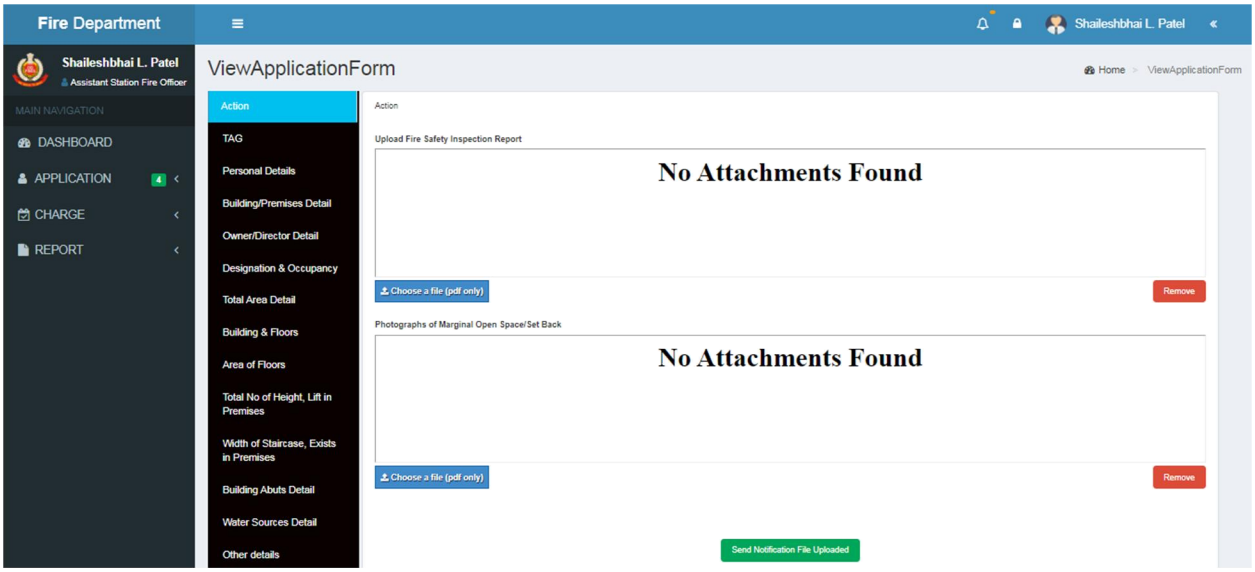
Step – 3

Assistant Director forwarded to Station Fire Officer/Asstt. Station Fire Officers for inspection of the premises.



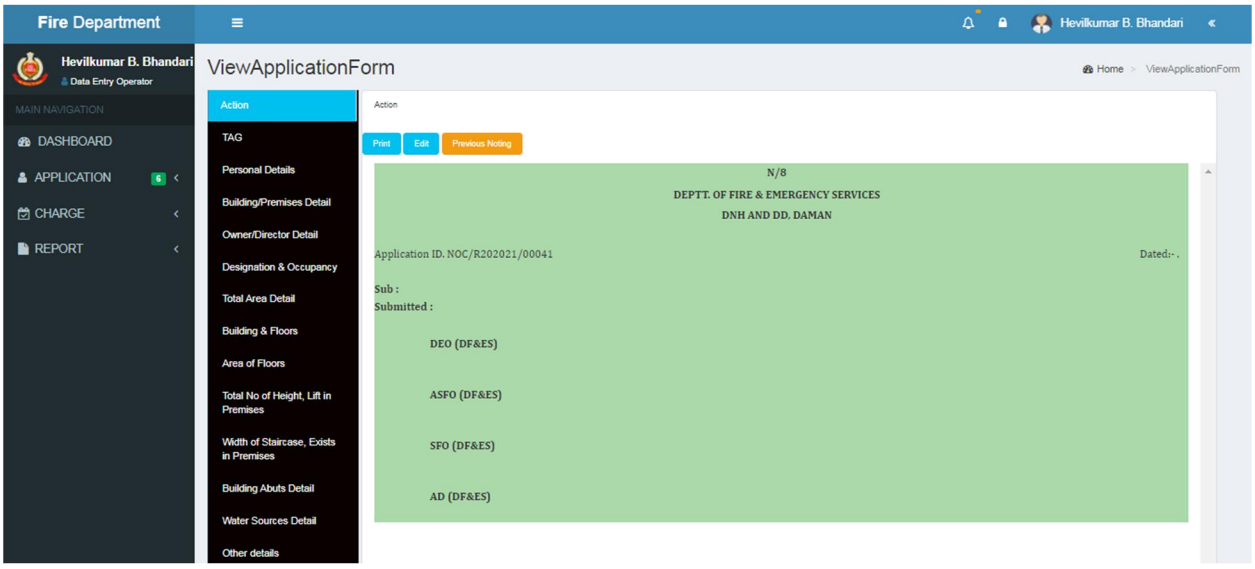
Step – 4

The Inspection Committee shall review the application and inspect the premises and submit their inspection report for further action.



Step – 5

Basing on the inspection report, Further the senior officers will scrutinize the inspection Committee report and the submit their recommendation whether, the NOC issued (or) not.



Step – 6

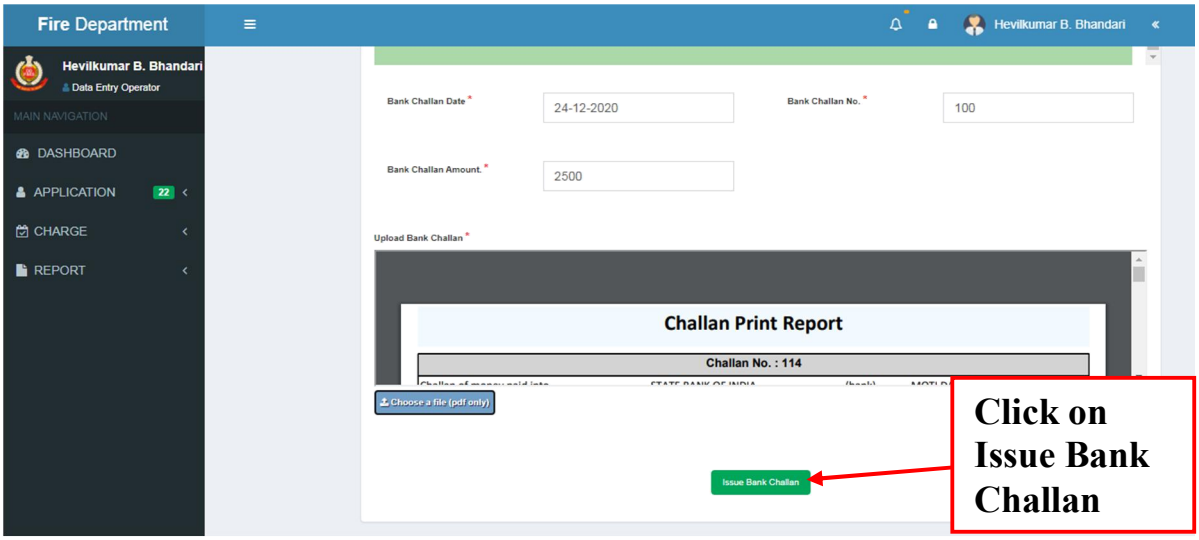
Finally, the Officers concerned have reviewed the inspection Report and remarks given by the Director of Fire & Emergency Services, DNH and Daman & Diu shall approve either may be issued or not.

ii). PAYMENT OF APLICATION FEE

Step – 7

After Approval:

- Upload Bank challan and sent to applicant for Payment with e-payment link.
- Rs. 2500/- Renewal of Fire NOC fees.

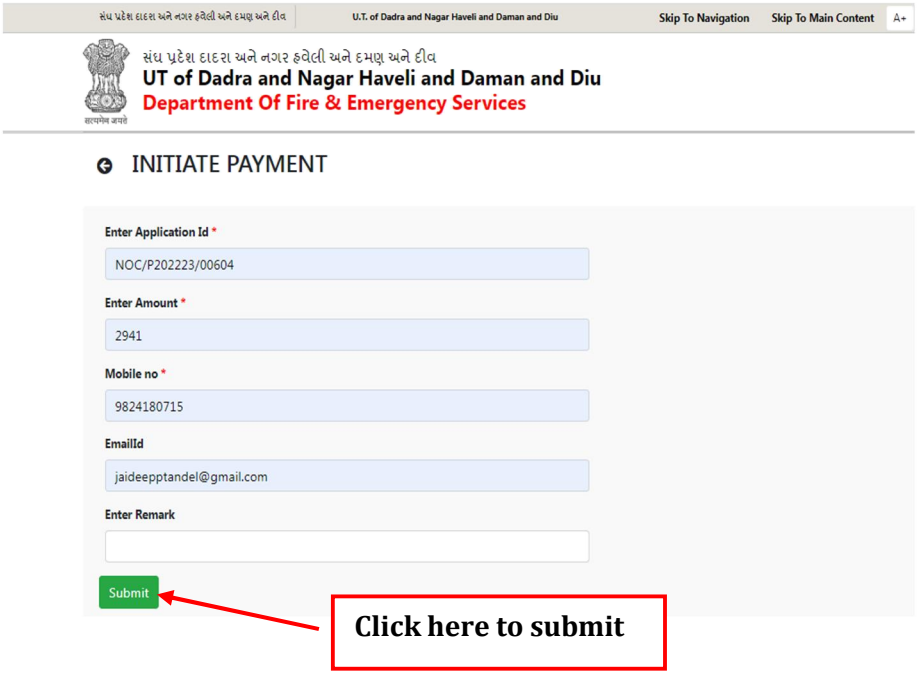


Step – 9

BANK CHALLAN & ONLINE PAYMENT:

Emails directly sent to the Applicant email ID to make the payment.
The Applicant make the payment as per the following instruction:

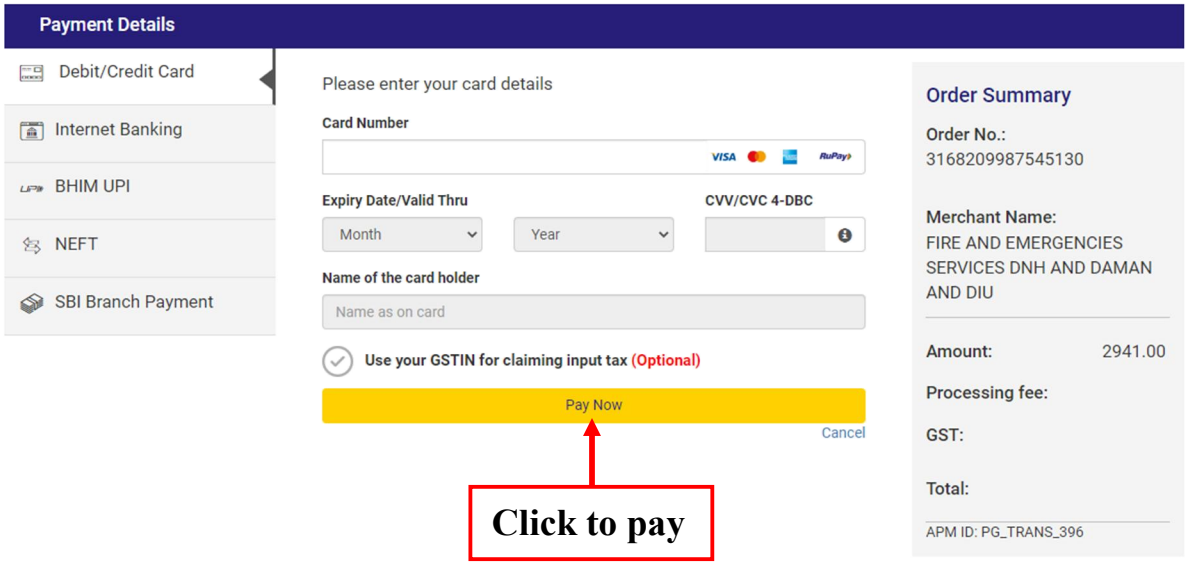
- Enter Application No.
- Enter Amount as per Challan
- Mobile Number
- Email



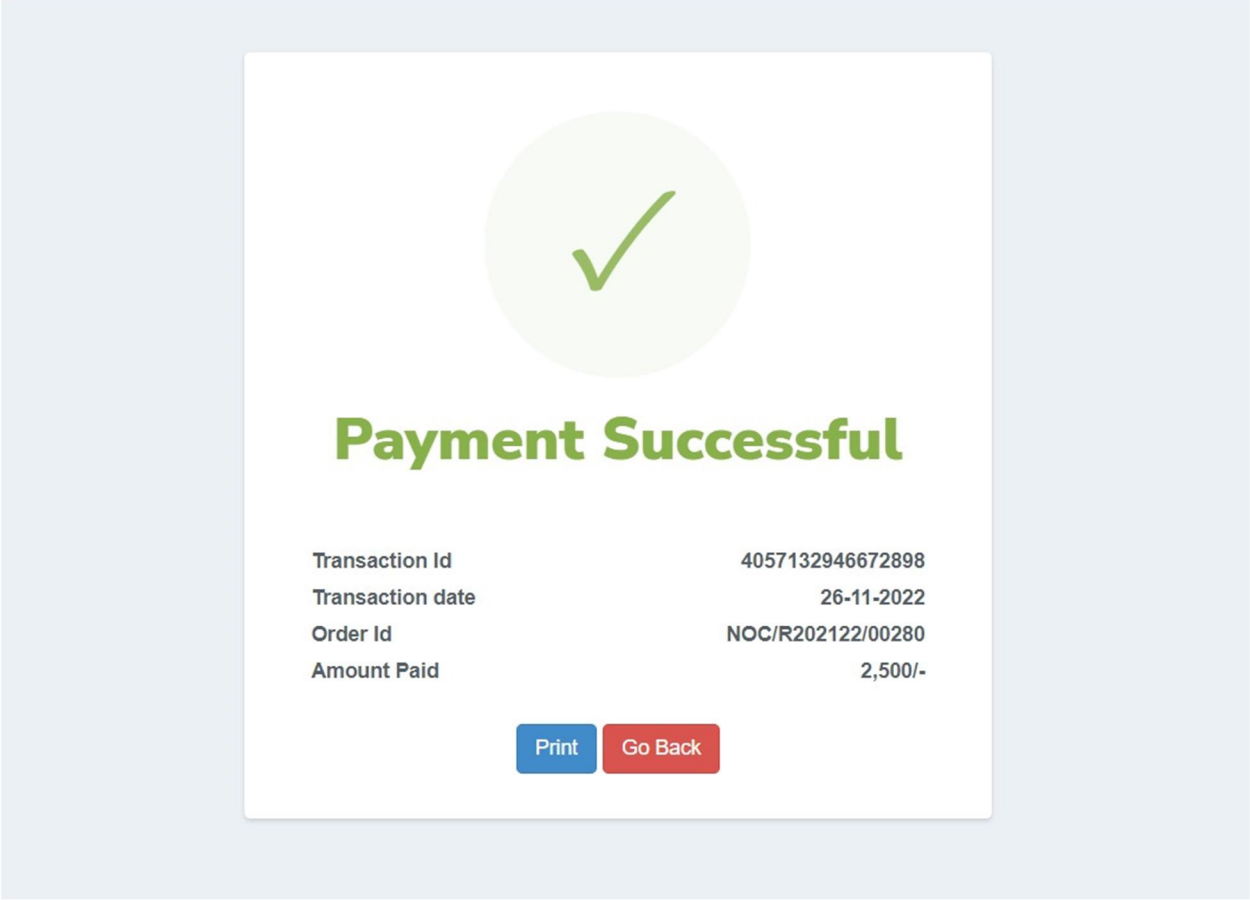
Step – 10

SBI e-PAYMNENT GATEWAY

The applicant has paid the amount through UPI, DEBIT/CREDIT CARD & NET BANKING.



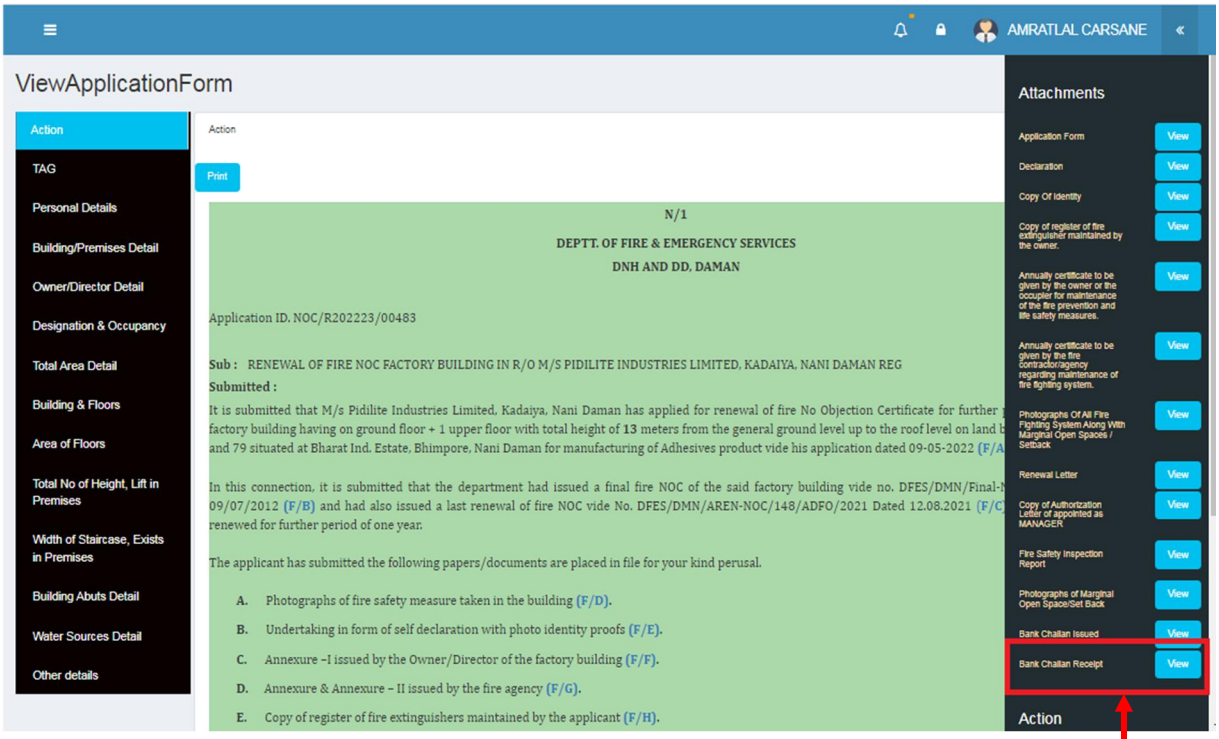
After receipt of the successful payment the screen shot shall be uploading in receive email link.



Step – 11

Submit Bank Receipt:

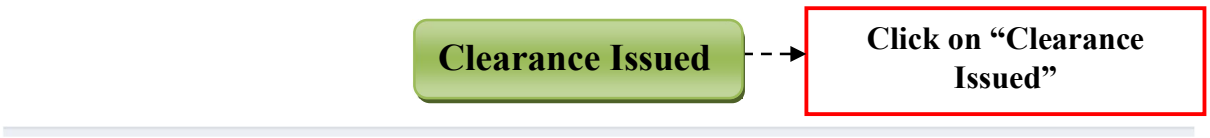
The Applicant has submitted the payment receipt.
Enter Bank Challan Receipt No. and Bank Challan date



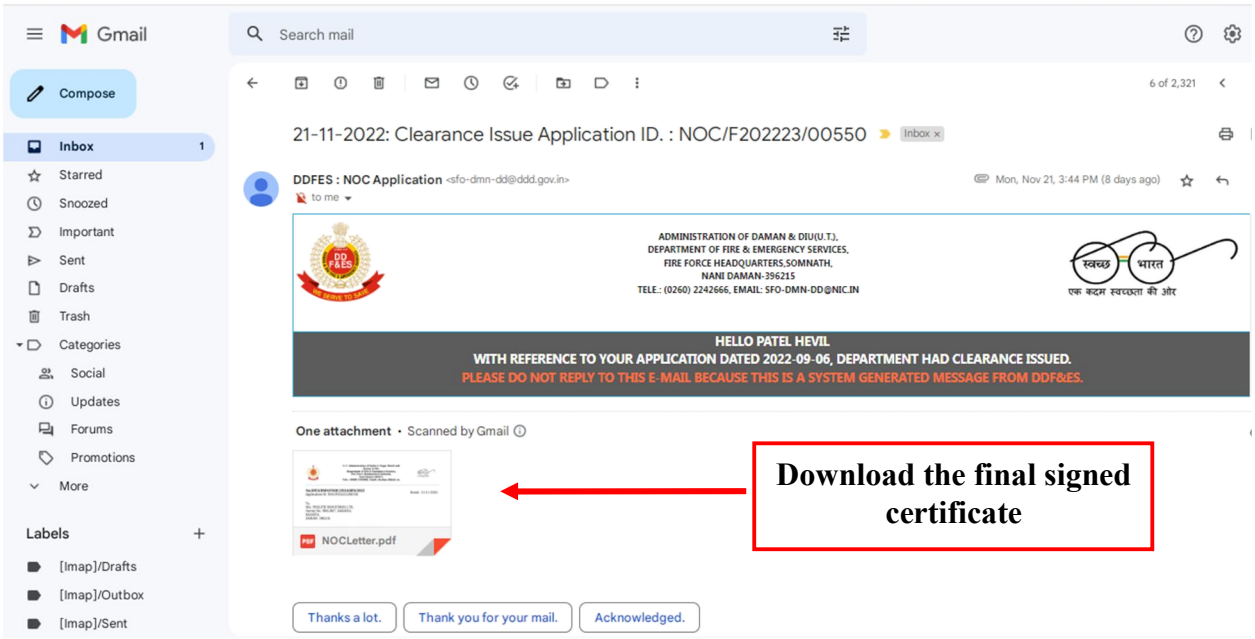
iv). DOWNLOAD THE FINAL SIGNED CERTIFICATE:

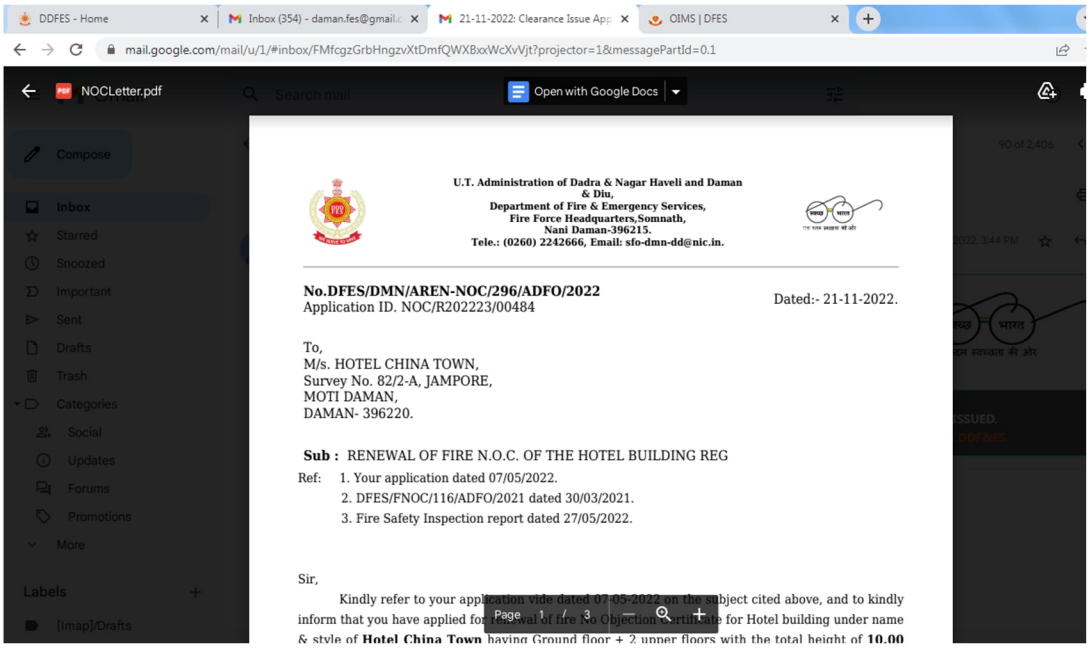
Clearance Issued:

- **After receive the payment receipt, Fire NOC directly to applicant through online.**



- **Click on Clearance Issued, Fire NOC directly to applicant through email.**

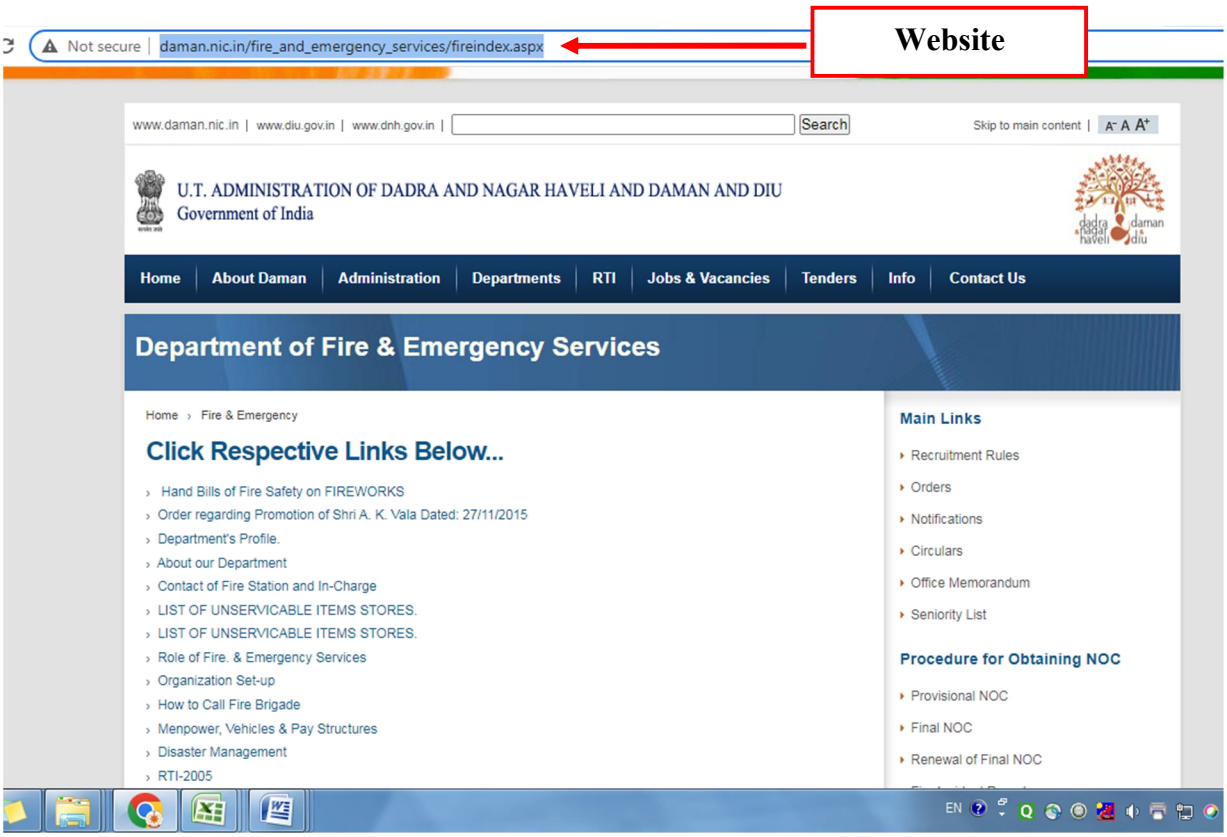


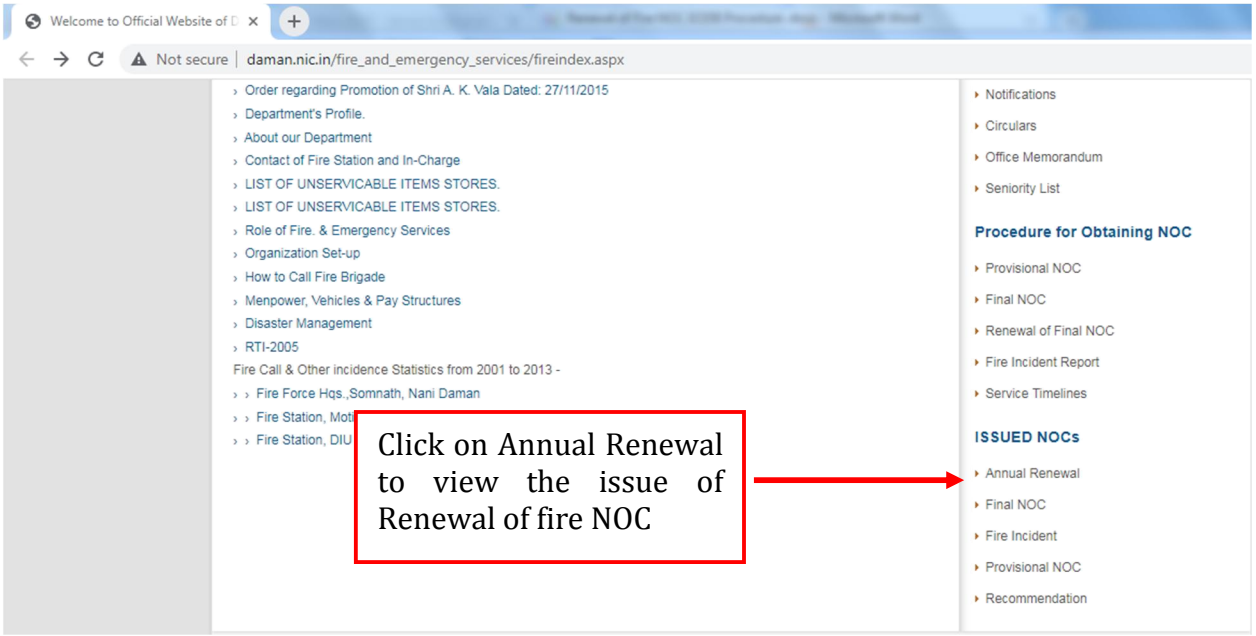


iv). THIRD PARTY VERIFICATION:

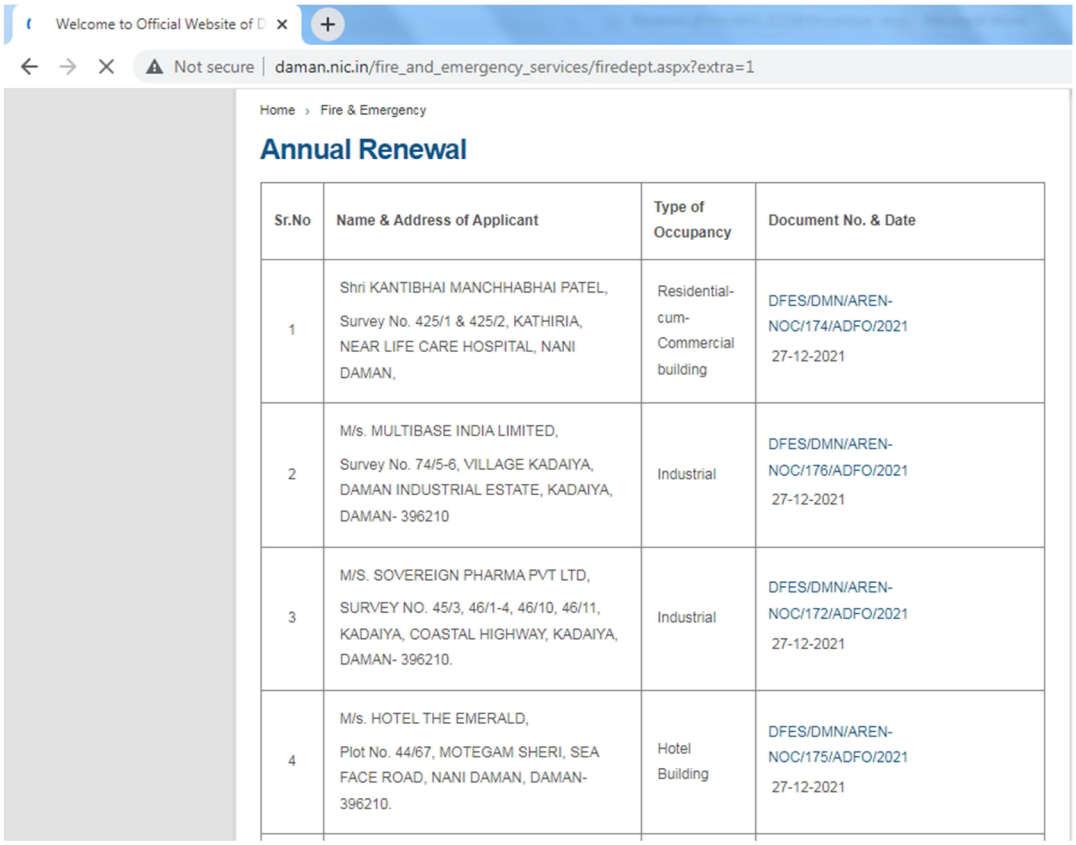
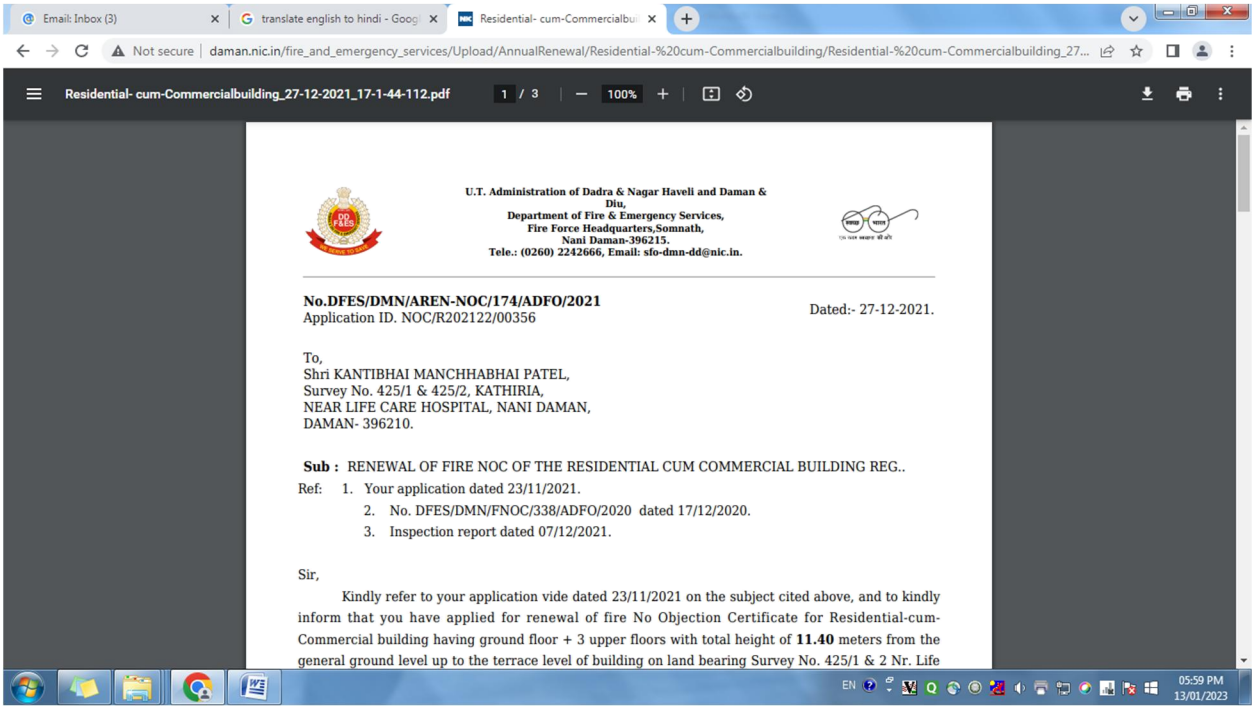
Go through following link to view the issue fire NOC:

http://daman.nic.in/fire_and_emergency_services/fireindex.aspx





Online issue of fire NOC view



Sr.No	Name & Address of Applicant	Type of Occupancy	Document No. & Date
1	Shri KANTIBHAI MANCHHABHAI PATEL, Survey No. 425/1 & 425/2, KATHIRIA, NEAR LIFE CARE HOSPITAL, NANI DAMAN,	Residential-cum-Commercial building	DFES/DMN/AREN-NOC/174/ADFO/2021 27-12-2021
2	M/s. MULTIBASE INDIA LIMITED, Survey No. 74/5-6, VILLAGE KADAIYA, DAMAN INDUSTRIAL ESTATE, KADAIYA, DAMAN- 396210	Industrial	DFES/DMN/AREN-NOC/176/ADFO/2021 27-12-2021
3	M/S. SOVEREIGN PHARMA PVT LTD, SURVEY NO. 45/3, 46/1-4, 46/10, 46/11, KADAIYA, COASTAL HIGHWAY, KADAIYA, DAMAN- 396210.	Industrial	DFES/DMN/AREN-NOC/172/ADFO/2021 27-12-2021
4	M/s. HOTEL THE EMERALD, Plot No. 44/67, MOTEGAM SHERI, SEA FACE ROAD, NANI DAMAN, DAMAN- 396210.	Hotel Building	DFES/DMN/AREN-NOC/175/ADFO/2021 27-12-2021