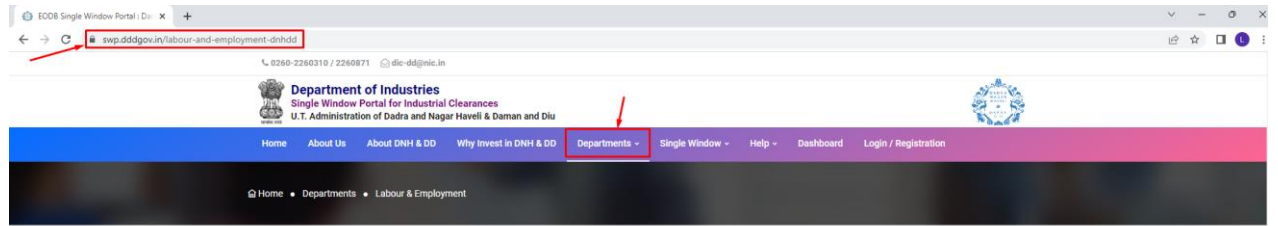


Open the website: <https://swp.dddgov.in/labour-and-employment-dnhdd> and click on “View” to ensure information on fees and procedure.



## Department of Labour & Employment

On the basis of recommendation made by the DPP, Government of India and Information provided by the concern departments regarding Time lines and Competent Authority for necessary Clearances/NOCs/Permissions/Renewals, Single Window Agency hereby notifies the following Services, the time frames within which these are to be provided to the citizens, Competent Authority and deemed approval authority as per schedule given below:

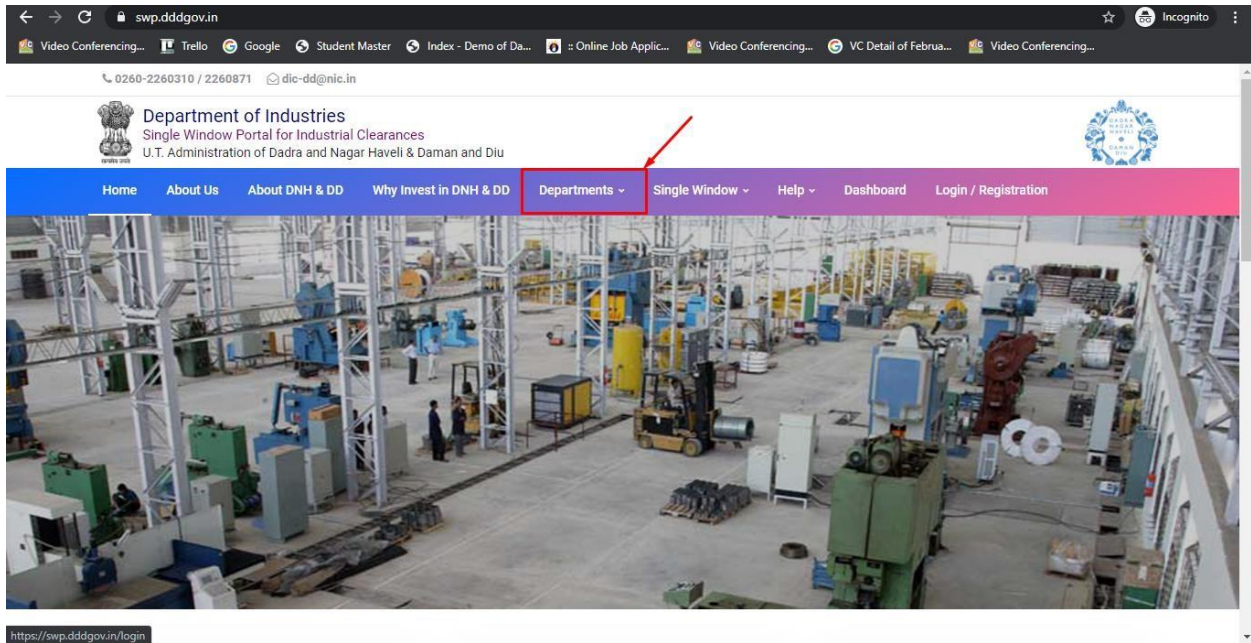
Sr. No.	Name of Service	Apply Link	Department Name	Timeline (Working Days)	Fees / Procedure / Checklist	Designation of the Authority Responsible to Deliver the Services	1st Appellate Authority for Grievance Redressal	2nd Appellate Authority for Grievance Redressal
1	Registration under 'Shops & Establishment Act'	<a href="#">Click Here</a>	Labour and Employment	15 Days	<a href="#">View</a>	Labour Enforcement Officer	Asst Labour Commissioner	Secretary
2	Renewal under 'Shops and Establishment Act'	<a href="#">Click Here</a>	Labour and Employment	20 Days	<a href="#">View</a>	Labour Enforcement Officer	Asst Labour Commissioner	Secretary
3	Registration / Renewal under 'The Building and Other Construction Workers (Regulation of Employment Conditions of Service Act), 1996'	<a href="#">Click Here</a>	Labour and Employment	20 Days	<a href="#">View</a>	Labour Enforcement Officer	Asst Labour Commissioner	Secretary
4	Registration Certificate of 'Establishment Inter State Migrant Workmen (RE&CS) Act, 1979 (License of Contractor Establishment)'	<a href="#">Click Here</a>	Labour and Employment	20 Days	<a href="#">View</a>	Labour Enforcement Officer	Asst Labour Commissioner	Secretary
	Renewal Certificate of 'Establishment Inter State Migrant	<a href="#">Click Here</a>			<a href="#">View</a>			

## Registration under Shops & Establishments Act, 1973

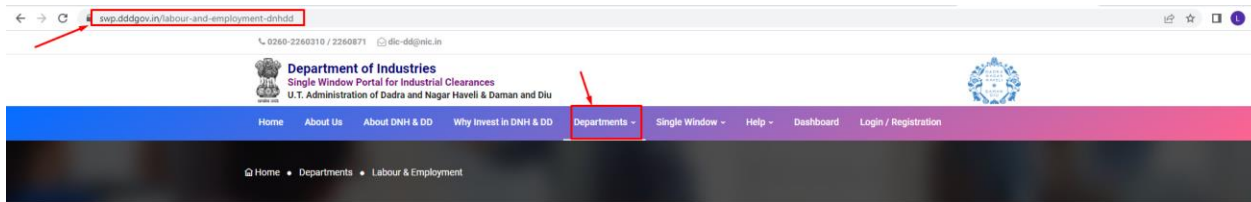
1	Name of Approval / NoC/ License/ Registration	Registration under Shop & Establishment Act, 1973
2	Competent Authority	Labour Department
3	Applicability Criteria	Every Shop, Establishments, Commercial Establishments with premises where any business / trade is carried on or any service is rendered to customers includes a shop run by co-op societies, office, go down, store room, restaurant, hotel, lodging house, theatre or any public amusement or entertainment
4	Stage	Pre-operation
5	Timelines	15 days
6	Documents Required	<ol style="list-style-type: none"> <li>1. Application in Form I</li> <li>2. Lease Agreement / Ownership documents</li> <li>3. Fees / Copy of Challan</li> <li>4. Copy of house taxes issue by the Panchayat or DMC</li> <li>5. Photo of Shop</li> <li>6. Aadhar Card</li> <li>7. Pan Card</li> <li>8. GST</li> <li>9. Certificate from Health Department (Hotel, Bar, Restaurant, Medical)</li> <li>10. For Manufacturing: <ol style="list-style-type: none"> <li>i. Undertaking</li> <li>ii. Project Report</li> <li>iii. Memorandum of Article (Ltd., Pvt.ltd.)</li> </ol> </li> </ol>
8	Procedure for getting license	<ol style="list-style-type: none"> <li>1. Visit Single Desk Portal &amp; register</li> <li>2. Fill in the application FORM I</li> <li>3. Pay the fees along with security deposit online</li> <li>4. Approval by the Authority.</li> <li>5. Download the Certificate in FORM II.</li> </ol>
9	Fee & Mode of payment	<p>If the number of workmen proposed to be employed on contract on any day –</p> <ol style="list-style-type: none"> <li>(a) employing no persons :- Rs. 20/-</li> <li>(b) employing 5 or less than five persons:- Rs. 40/-</li> <li>(c) employing more than five but less than 10 persons :- Rs. 150/-</li> <li>(d) employing 10 and above but less than 20 persons :- Rs. 300/-</li> <li>(e) For Hotels :- Rs. 600/-</li> </ol> <p>* Penalty of Rs. 25/- (after expiry of certificate)</p>

# User Guide for online filing of Registration of license under The Shops & Establishment Act

1. Open the website: <https://swp.dddgov.in/> and click on Department menu.



2. Click on Labour & Employment Department from the menu.



## Department of Labour & Employment

On the basis of recommendation made by the DIPP, Government of India and information provided by the concern departments regarding Time lines and Competent Authority for necessary Clearances/NOCs/Permissions/Renewals, Single Window Agency hereby notifies the following Services, the time frames within which these are to be provided to the citizens, Competent Authority and deemed approval authority as per schedule given below:

Sl. No.	Name of Service	Apply Link	Department Name	Timeline (Working Days)	Fees / Procedure / Checklist	Designation of the Authority Responsible to Deliver the Services	1st Appellate Authority for Grievance Redressal	2nd Appellate Authority for Grievance Redressal
1	Registration under "Shops & Establishment Act"	<a href="#">Click Here</a>	Labour and Employment	15 Days	<a href="#">View</a>	Labour Enforcement Officer	Asst Labour Commissioner	Secretary
2	Renewal under "Shops and Establishment Act"	<a href="#">Click Here</a>	Labour and Employment	20 Days	<a href="#">View</a>	Labour Enforcement Officer	Asst Labour Commissioner	Secretary
3	Registration / Renewal under "The Building and Other Construction Workers (Regulation of Employment Conditions of Service Act), 1996"	<a href="#">Click Here</a>	Labour and Employment	20 Days	<a href="#">View</a>	Labour Enforcement Officer	Asst Labour Commissioner	Secretary
4	Registration Certificate of "Establishment Inter State Migrant Workmen (RE&CS) Act, 1979 (License of Contractor Establishment)"	<a href="#">Click Here</a>	Labour and Employment	20 Days	<a href="#">View</a>	Labour Enforcement Officer	Asst Labour Commissioner	Secretary

3. From the Department's page, click on "Click here" for the Registration of license under The Shops & Establishment Act

Department of Industries  
Single Window Portal for Industrial Clearances  
U.T. Administration of Dadra and Nagar Haveli & Daman and Diu

Home About Us About DNH & DD Why Invest in DNH & DD Departments - Single Window - Help - Dashboard Login / Registration

Home • Departments • Labour & Employment

### Department of Labour & Employment

On the basis of recommendation made by the DIPP, Government of India and information provided by the concern departments regarding Time lines and Competent Authority for necessary Clearances/NOCs/Permissions/Renewals, Single Window Agency hereby notifies the following Services, the time frames within which these are to be provided to the citizens, Competent Authority and deemed approval authority as per schedule given below:


Sr. No.	Name of Service	Apply Link	Department Name	Timeline (Working Days)	Fees / Procedure / Checklist	Designation of the Authority Responsible to Deliver the Services	1st Appellate Authority for Grievance Redressal	2nd Appellate Authority for Grievance Redressal
1	Registration under 'Shops & Establishment Act'	<a href="#">Click Here</a>	Labour and Employment	15 Days	<a href="#">View</a>	Labour Enforcement Officer	Asst Labour Commissioner	Secretary
2	Renewal under 'Shops and Establishment Act'	<a href="#">Click Here</a>	Labour and Employment	20 Days	<a href="#">View</a>	Labour Enforcement Officer	Asst Labour Commissioner	Secretary
3	Registration / Renewal under 'The Building and Other Construction Workers (Regulation of Employment Conditions of Service Act), 1996'	<a href="#">Click Here</a>	Labour and Employment	20 Days	<a href="#">View</a>	Labour Enforcement Officer	Asst Labour Commissioner	Secretary
4	Registration Certificate of 'Establishment Inter State Migrant Workmen (RE&CS) Act, 1979 (License of Contractor Establishment)'	<a href="#">Click Here</a>	Labour and Employment	20 Days	<a href="#">View</a>	Labour Enforcement Officer	Asst Labour Commissioner	Secretary

4. Enter your mobile number and the pin which was generated on your mobile number to login.

swp.dddgov.in/login

Video Conferencing... Trello Google Student Master Index - Demo of Da... Online Job Applic... Video Conferencing... VC Detail of Februa... Video Conferencing...

Incognito



Single Window Portal for Industrial Clearances

U.T. Administration of Dadra Nagar Haveli & Daman and Diu

### Login into your account!

Mobile Number

Pin [Forgot Pin ? Click Here.](#)

[Login](#) [Back to Home](#)

Don't have an account? [Registration](#)

5. After login, click on Department & Services and on the search bar type “Labour”. For the “Registration under the Shop & Establishment Act” click on “click here”.

The screenshot shows the 'Departments & Services' page. The search bar contains 'SHOP'. The 'Labour' section lists the following services:

No.	Name of Service	Apply
1.	Registration under "Shops & Establishment Act"	Click Here
2.	Renewal under "Shops and Establishment Act"	Click Here
3.	Registration / Renewal of principal employer's establishment under provision of The Contracts Labour (Regulation and Abolition) Act, 1970	Click Here
4.	Registration / Renewal under "The Building and Other Construction Workers (Regulation of Employment Conditions of Service Act), 1996"	Click Here
5.	Registration Certificate of "Establishment Inter State Migrant Workmen (RE&CS) Act, 1979 (License of Contractor Establishment)"	Click Here
6.	Renewal Certificate of "Establishment Inter State Migrant Workmen (RE&CS) Act, 1979 (License of Contractor Establishment)"	Click Here
7.	Single Annual Return form	Click Here
8.	License for Contractors under provision of The Contracts Labour (R & A) Act,1970	Click Here
9.	Renewal License for Contractors under provision of The Contracts Labour (R & A) Act,1970	Click Here

6. Click on “apply for Shop & Establishment”.

The screenshot shows the 'Registration under "Shops & Establishment Act"' page. The 'Apply for Shop & Establishment' button is highlighted with a red box. Below the button, there is a search bar and a table with the following columns:

No.	Application Number	District	Entity / Establishment Type	Shop & Establishment Name	Shop & Establishment Type	Principal Employer Name	Principal Employer Address	Status	Query Status	Action
No Data Available !										

Showing 0 to 0 of 0 entries

7. Fill the entire form and then click on submit button.

swp.dddgov.in/main#shop\_form

Single Window Clearances

Dashboard  
Departments & Services  
Change Pin  
Logout

Registration under "Shops & Establishment Act"

FORM-I  
(See Rule 3)  
STATEMENT UNDER SECTION 3(1)

To, Labour Inspector

District \*  
Select District

Entity / Establishment Type \*  
Select Entity / Establishment Type

1. Registration Category \*  
Shops

2. Name of the Shop/Establishment \*  
Shop/Establishment Name

3. Door No. \*  
Door No. of the Shop/Establishment

4. Street Name \*  
Street Name of the Shop/Establishment

5. Location of the Shop/Establishment \*  
Location of the Shop/Establishment

6. Postal Address of the Shop/Establishment \*  
Postal Address of the Shop/Establishment

7. Exact location of office, Store-room, godown, Warehouse or work place if any attached to shop but situated in premises different from those of Shop/Establishment.

Employer Information

8. Full Name of the Employer (including his Father's Name) \*  
Full Name of the Employer

9. Mobile No. of the Employer \*  
Mobile No. of the Employer

10. Residential address of the Employer \*  
Residential Address of the Employer

11. Manager Information

11.1 Full Name of the Manager (including his Father's Name)  
Full Name of Manager

11.2 Residential Address of the Manager  
Residential Address of the Manager

12. Partner Information (if a partner-Ship Concerned)

Sr.No.	Full Name of the Partner (including his Father's Name)	Residential Address of the Partner
1	Full Name of the Partner	Full Address of the Partner

Single Window Clearances

Dashboard  
Departments & Services  
Change Pin  
Logout

Logged User: J B Chauhan

13. Category of establishment i.e., whether a Shop, Commercial Establishment, residential Hotel, restaurant, eating house, theatre, Cinema, or other place or public amusement of entertainment etc. \*  
Category of establishment i.e., whether a Shop, Commercial Establishment, residential Hotel, restaurant, eating house, theatre, Cinema, or other place or public amusement of entertainment etc.

14. Nature of Business \*  
Nature of Business of Shop/Establishment

15. Date of commencement of business \*  
DD-MMM-YYYY

16. Names of members of employer's family engaged in the Shop/Establishment

Sr.No.	Name	Relationship	Gender	Adult	Young Person	Delete
1	Name	Relationship	<input type="radio"/> Male <input type="radio"/> Female	<input type="checkbox"/>	<input type="checkbox"/>	

17. Names of other Employees \*

Sr. No.	Name	In a Managerial capacity	as Sweeper, Caretaker & travelling Staff	as Person employed for loading & unloading of goods at godown	Gender	Adult	Young Person	Delete
1	Employee Name	Managerial Capacity	Employee Type	Godown Employed	<input type="radio"/> Male <input type="radio"/> Female	<input type="checkbox"/>	<input type="checkbox"/>	

18. Lease Agreement / Ownership Documents / NOC from Owner of Premises / MOA (if Applicable)  
(Maximum File Size: 10MB) (Upload PDF | ZIP Only)  
Choose File | No file chosen

19. Copy of House Tax or License issued by Panchayat or DMC. \*  
(Maximum File Size: 10MB) (Upload PDF | ZIP Only)  
Choose File | No file chosen

20. Photo of Shop / Establishment / Hauling \*  
(Maximum File Size: 10MB) (Upload JPG | PNG | JPEG | JFIF Only)  
Choose File | No file chosen

21. Aadhar Card  
(Maximum File Size: 10MB) (Upload PDF | ZIP Only)  
Choose File | No file chosen

22. Pan Card \*  
(Maximum File Size: 10MB) (Upload PDF | ZIP Only)  
Choose File | No file chosen

23. GET  
(Maximum File Size: 10MB) (Upload PDF | ZIP Only)  
Choose File | No file chosen

24. Signature \*  
(Maximum File Size: 1 MB) (Upload JPG | PNG | JPEG | JFIF Only)  
Choose File | No file chosen

25. Certificate of Registration issued by Tourism Department (in case of a Hotel)  
(Maximum File Size: 10MB) (Upload PDF | ZIP Only)  
Choose File | No file chosen

26. License issued under FSSAI by Health Department (in case of a Hotel/Bar/Restaurant)  
(Maximum File Size: 10MB) (Upload PDF | ZIP Only)  
Choose File | No file chosen

27. NOC on Sanitary Point of View issued by Health Department (in case of Hotel/Bar/Restaurant)  
(Maximum File Size: 10MB) (Upload PDF | ZIP Only)  
Choose File | No file chosen

28. License to Engage in the Business of Private Security Agency  
(Maximum File Size: 10MB) (Upload PDF | ZIP Only)  
Choose File | No file chosen

I hereby Declare that the Particulars Given Above are True to the Best of My Knowledge and Belief. \*

Save As Draft Submit Application Cancel

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NIC  
National Informatics Centre

8. after clicking on submit button, you can see the tracking status of your application, Query Status and Action. Click on Action Button to view or to download your form.

The screenshot shows a web browser window with the URL 'swp.dddgov.in/main#shop'. The page title is 'Registration under "Shops & Establishment Act"'. A notification at the top right says 'Application Submitted Successfully!'. A sidebar on the left contains navigation options: Dashboard, Departments & Services, Change Pin, and Logout. The main content area features a table with one entry:

No.	Application Number	District	Entity / Establishment Type	Shop & Establishment Name	Shop & Establishment Type	Principal Employer Name	Principal Employer Address	Status	Query Status	Action
1	SH00376	Daman	individual	test	test	test	test	Application Submitted	-	<a href="#">View</a> <a href="#">Form-1</a>

Below the table, it says 'Showing 1 to 1 of 1 entries'. At the bottom, there is a copyright notice 'Copyright © 2022 | daman.nic.in' and the NIC logo.

9. Click on Form 1 to view your application.

The screenshot shows a PDF document titled 'FORM 1 STATEMENT UNDER SECTION 3(1)'. The document contains the following information:

1. Name of Shop/Establishment, if any: Ms. Shalby Plastics  
 2. Door No. and name of the Street and exact Location of the Shop/Establishment and Postal address: Srv. No. 482/15, Dabhel Check Post, Dabhel, Survey No. 482/15, Dabhel, Check Post, Nani Daman

3. Exact location of office, Store-room, godown, Warehouse or work place if any attached to Shop but situated in premises different from those of Shop/Establishment.

4. Full name of the Employer, if any including his father's name: Kinisha Amit Mehta

5. Residential address of the Employer: E-2, Flat No. 101, Pramukh Greens, Near Pramukh Residency, Chala, Vapi

6. Full name of Manager, if any including his Father's name and his residential address: Kinisha Amit Mehta

7. Name of Partners, if any including his Father's name and his residential address (if a partnership concerned): Kinisha Amit Mehta

8. Category of establishment i.e. whether a Shop, Commercial Establishment, residential, hotel, restaurant, eating house, theatre, cinema, or other place or public amusement or entertainment etc.: Commercial & Establishment

9. Nature of Business: Mfg. of Plastic Pkg. Items and Labour job

10. Date of commencement of business: 19-03-2021

11. Name of members of employer's family engaged in the Shop/Establishment:

Name	Relationship	Gender	Adults	Young Person
Kinisha Amit Mehta		Female		

12. Name of other Employees:  
 (i) in a Managerial capacity  
 (ii) as Sweeper, Cartaker and travelling Staff.  
 (iii) As persons employed for loading & unloading of goods at godown.

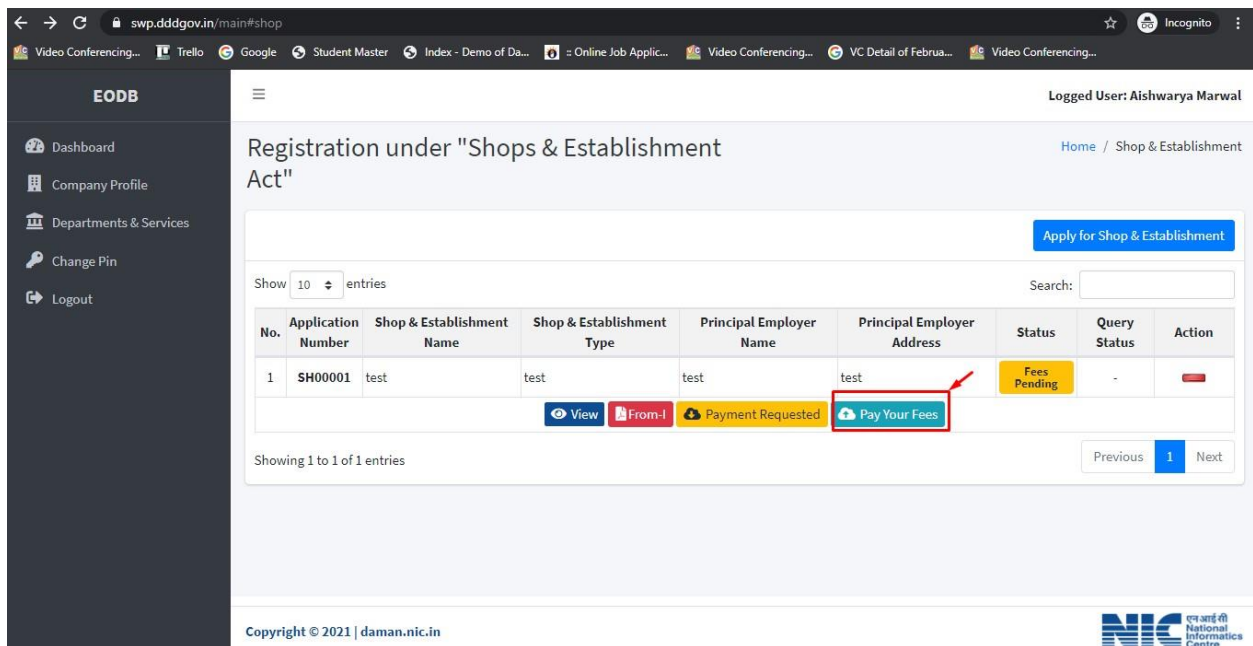
Name	Managerial Capacity	Type	Godown Employee	Gender	Adults	Young Person
Kinisha Amit Mehta	00	00	00	Female	YES	

13. Total numbers of employees:

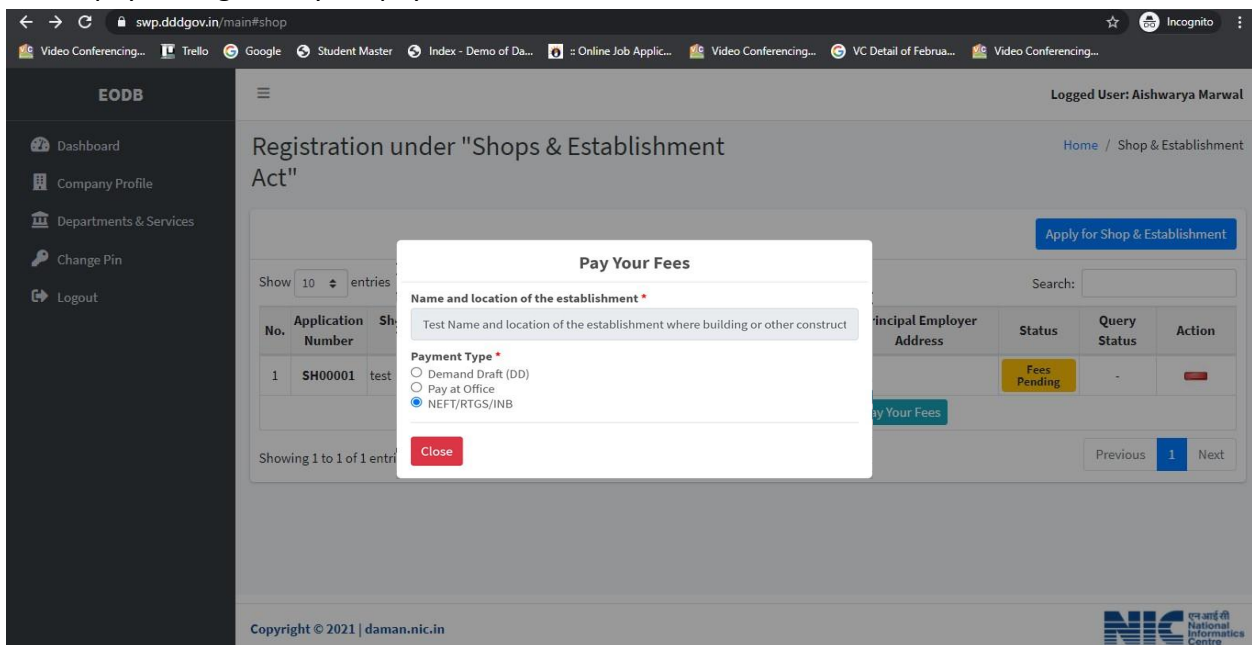
Name	Managerial Capacity	Type	Godown Employee	Gender	Adults	Young Person
Kinisha Amit Mehta	00	00	00	Female	YES	

I hereby declare that the above information is true to the best of my knowledge and belief.  
 Dated : 19-03-2021 Signature of Employer

10. For the payment of application fees, you can check that by clicking on the “action” button and click on “Pay Your Fees”.

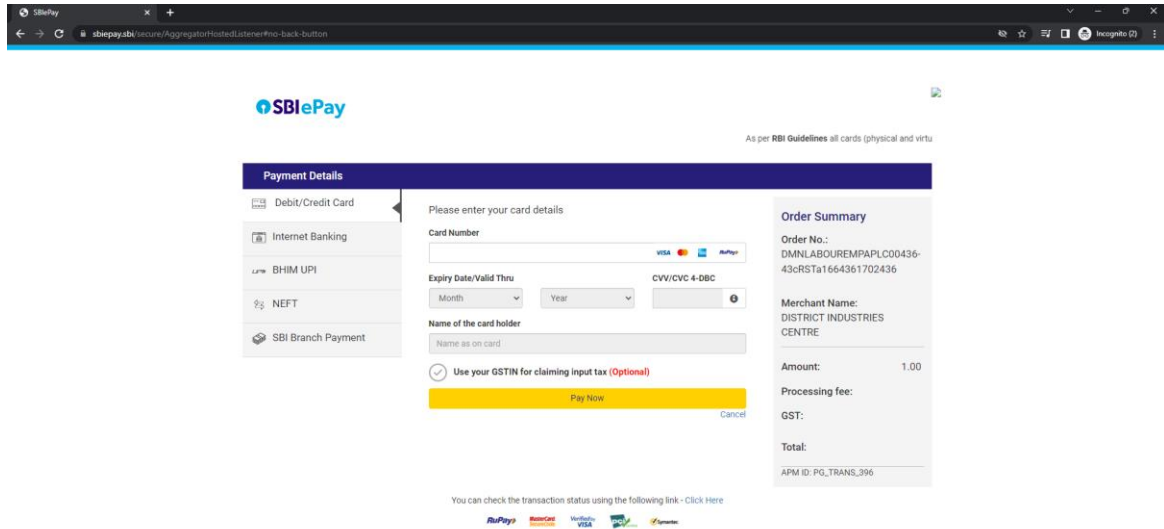


11. After click on “pay your fees” option and popup box will open where you can redirect to online payment gateway for payment of fees.





**12.** Online payment gateway where you can pay fees online.



**13.** After payment of fees, you can download the final certificate after getting approval from the Department.



U.T. Administration of  
Dadra and Nagar Haveli and Daman and Diu  
Department of Labour  
Daman and Diu

FORM-II  
(Under Goa, Daman, and Diu Shops and Establishments Rule, 1975)  
(See Rule 3)  
Registration Certificate of Establishment


1. Registration Number -- LE1/DMNSAE/11/14/DMNSAE-21/2821/2021  
2. Name of Establishment -- test  
3. Postal Address of Establishment -- 2,Test,Test  
4. Name of Employer -- test  
5. Nature of Business -- test

It is hereby certified that \_\_\_\_\_ has been  
Registered as \_\_\_\_\_ this day \_\_\_\_\_ of 200 \_\_\_\_\_

Seal \_\_\_\_\_ Signature of Inspector \_\_\_\_\_

सत्यमेव जयते

For Authenticity/Verification of this Document, Scan QR or Enter Barcode @ <https://damon.nic.in/qrverify/>



swp.ddlgov.in

0260-2260310 / 2260871 dic-dd@nic.in

**Department of Industries**  
Single Window Portal for Industrial Clearances  
U.T. Administration of Dadra and Nagar Haveli & Daman and Diu

Home About Us About DNH & DD Why Invest in DNH & DD Departments Single Window Help Dashboard Login / Registration

Investor Facilitation Center  
Know Your Clearances  
Information Wizard  
Departments & Services  
Land Allotment  
Time Bound Delivery Of Services  
Incentives  
**Third Party Verification**  
Other Useful Links

**INDUSTRIAL**

Login  
Mobile Number

swp.ddlgov.in/everify

0260-2260310 / 2260871 dic-dd@nic.in

**Department of Industries**  
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U.T. Administration of Dadra and Nagar Haveli & Daman and Diu

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Home Single Window Certificate Verification

**Certificate Verification**

Barcode / Certificate Number (9 Digit)

32000008

Verify

s have been fixed by agreement,  
fixed; and  
ns of the Act and the rules made there

<https://daman.nic.in/everify> or

**NIC** एन आर सी  
National Informatics Centre

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U.T. Administration of  
Dadra and Nagar Haveli and Daman and Diu  
Department of Labour  
Daman and Diu

FORM-II  
(Under Goa, Daman, and Diu Shops and Establishments Rule, 1975)  
(See Rule 5.)  
Registration Certificate of Establishment

1. Registration Number -- LEU/DMMN/SAE/LEU/DMMN/SAE-21/2021/2021  
2. Name of Establishment -- text  
3. Postal Address of Establishment -- 2, text, text  
4. Name of Employer -- text  
5. Nature of Business -- text

It is hereby certified that \_\_\_\_\_ has been  
Registered on \_\_\_\_\_ this day \_\_\_\_\_ of 200 \_\_\_\_\_

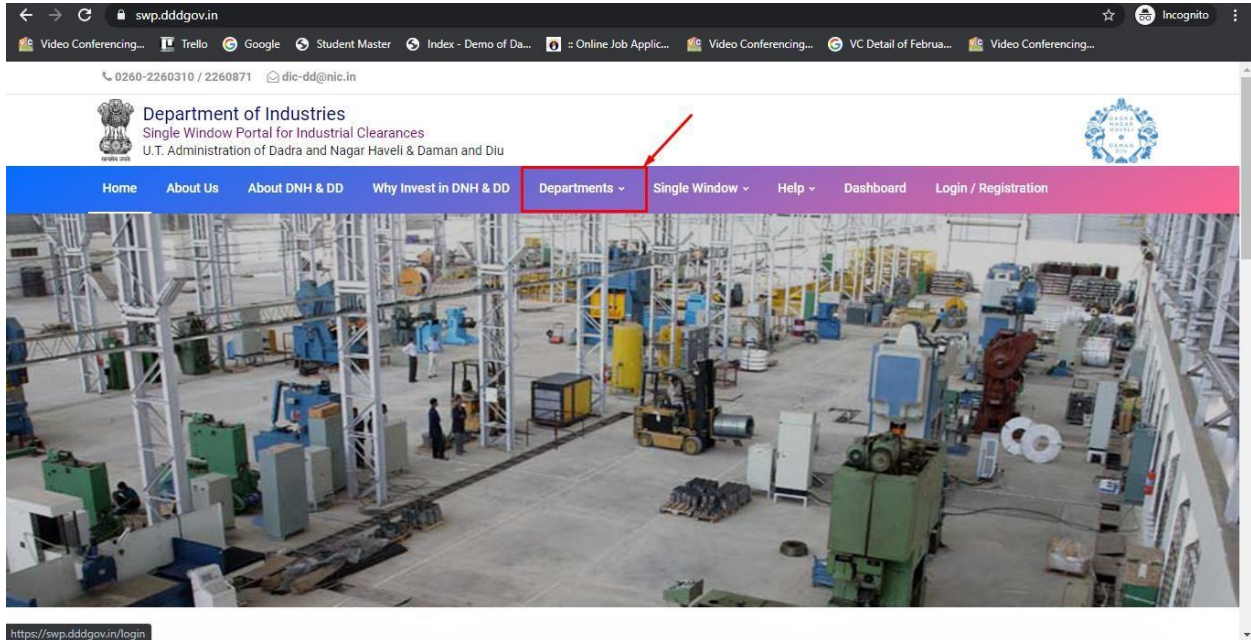
Seal \_\_\_\_\_ Signature of Inspector \_\_\_\_\_

सत्यमेव जयते

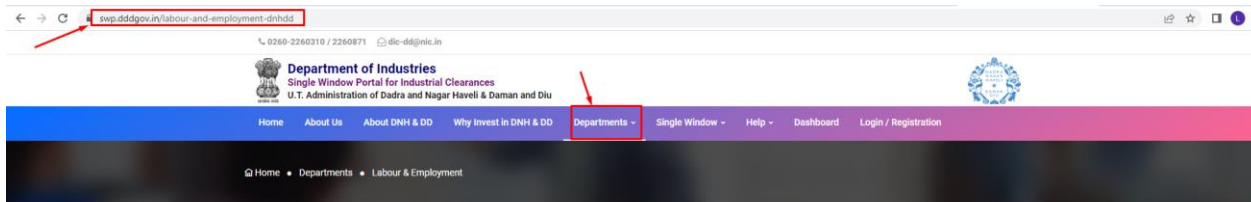
For Authenticity Verification of the Document, Scan QR Code Available at <https://www.mca.gov.in>

# User Guide for online filing of Renewal of license under The Shops & Establishment Act

01. Open the website: <https://swp.dddgov.in/> and click on Department menu.



02. Click on Labour & Employment Department from the menu.

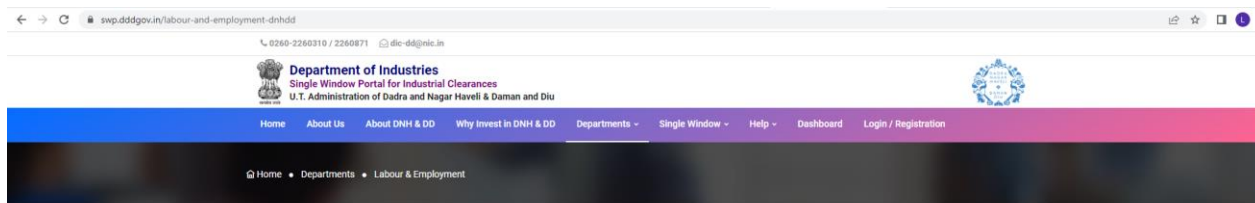


## Department of Labour & Employment

On the basis of recommendation made by the DIPP, Government of India and information provided by the concern departments regarding Time lines and Competent Authority for necessary Clearances/NOCs/Permissions/Renewals, Single Window Agency hereby notifies the following Services, the time frames within which these are to be provided to the citizens, Competent Authority and deemed approval authority as per schedule given below:

Sr. No.	Name of Service	Apply Link	Department Name	Timeline (Working Days)	Fees / Procedure / Checklist	Designation of the Authority Responsible to Deliver the Services	1st Appellate Authority for Grievance Redressal	2nd Appellate Authority for Grievance Redressal
1	Registration under "Shops & Establishment Act"	<a href="#">Click Here</a>	Labour and Employment	15 Days	<a href="#">View</a>	Labour Enforcement Officer	Asst Labour Commissioner	Secretary
2	Renewal under "Shops and Establishment Act"	<a href="#">Click Here</a>	Labour and Employment	20 Days	<a href="#">View</a>	Labour Enforcement Officer	Asst Labour Commissioner	Secretary
3	Registration / Renewal under "The Building and Other Construction Workers (Regulation of Employment Conditions of Service Act), 1996"	<a href="#">Click Here</a>	Labour and Employment	20 Days	<a href="#">View</a>	Labour Enforcement Officer	Asst Labour Commissioner	Secretary
4	Registration Certificate of "Establishment Inter State Migrant Workmen (RE&CS) Act, 1979 (License of Contractor Establishment)"	<a href="#">Click Here</a>	Labour and Employment	20 Days	<a href="#">View</a>	Labour Enforcement Officer	Asst Labour Commissioner	Secretary

### 03. From the Department's page, click on "Click here" for the Registration of license under The Shops & Establishment Act

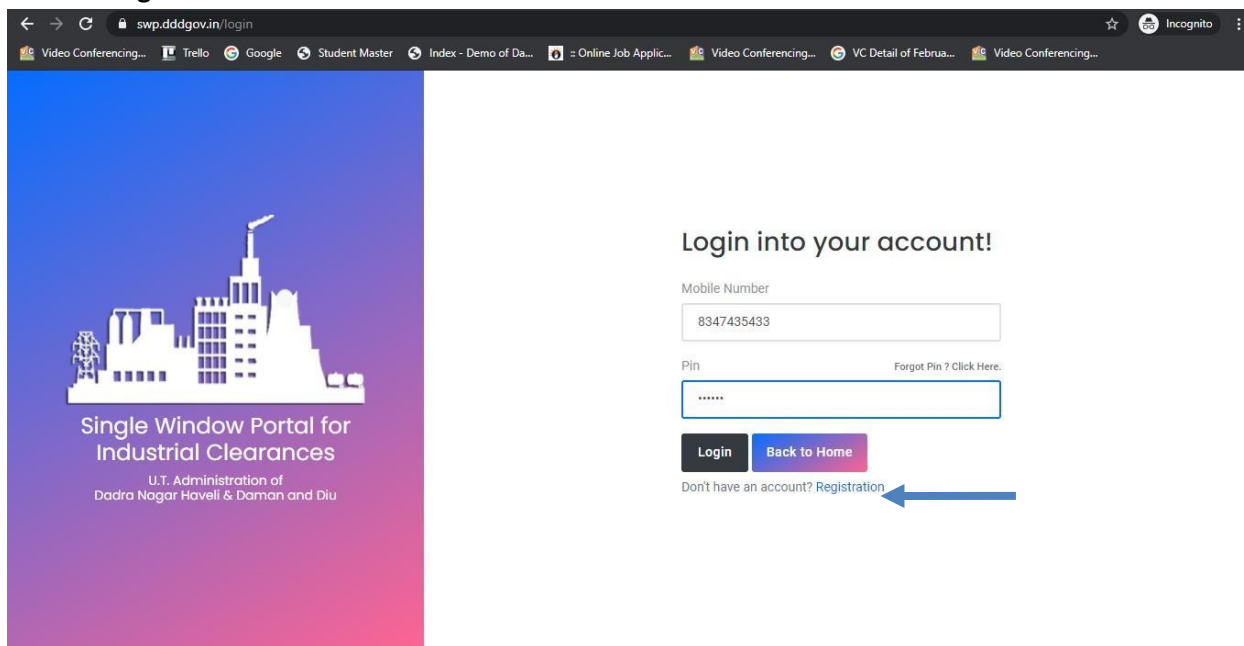


## Department of Labour & Employment

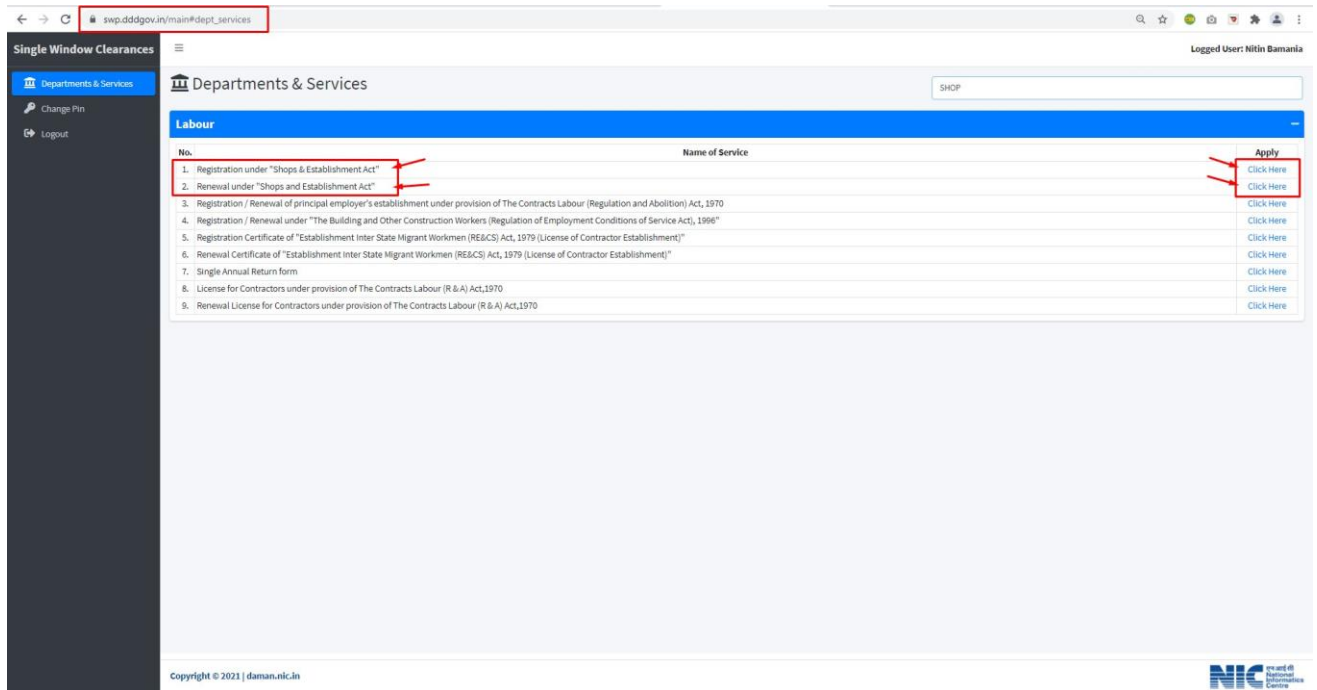
On the basis of recommendation made by the DIPP, Government of India and information provided by the concern departments regarding Time lines and Competent Authority for necessary Clearances/NOCs/Permissions/Renewals, Single Window Agency hereby notifies the following Services, the time frames within which these are to be provided to the citizens, Competent Authority and deemed approval authority as per schedule given below:

Sl. No.	Name of Service	Apply Link	Department Name	Timeline (Working Days)	Fees / Procedure / Checklist	Designation of the Authority Responsible to Deliver the Services	1st Appellate Authority for Grievance Redressal	2nd Appellate Authority for Grievance Redressal
1	Registration under 'Shops & Establishment Act'	<a href="#">Click Here</a>	Labour and Employment	15 Days	<a href="#">View</a>	Labour Enforcement Officer	Asst Labour Commissioner	Secretary
2	Renewal under 'Shops and Establishment Act'	<a href="#">Click Here</a>	Labour and Employment	20 Days	<a href="#">View</a>	Labour Enforcement Officer	Asst Labour Commissioner	Secretary
3	Registration / Renewal under 'The Building and Other Construction Workers (Regulation of Employment Conditions of Service Act), 1996'	<a href="#">Click Here</a>	Labour and Employment	20 Days	<a href="#">View</a>	Labour Enforcement Officer	Asst Labour Commissioner	Secretary
4	Registration Certificate of 'Establishment Inter State Migrant Workmen (RE&CS) Act, 1979 (License of Contractor Establishment)'	<a href="#">Click Here</a>	Labour and Employment	20 Days	<a href="#">View</a>	Labour Enforcement Officer	Asst Labour Commissioner	Secretary

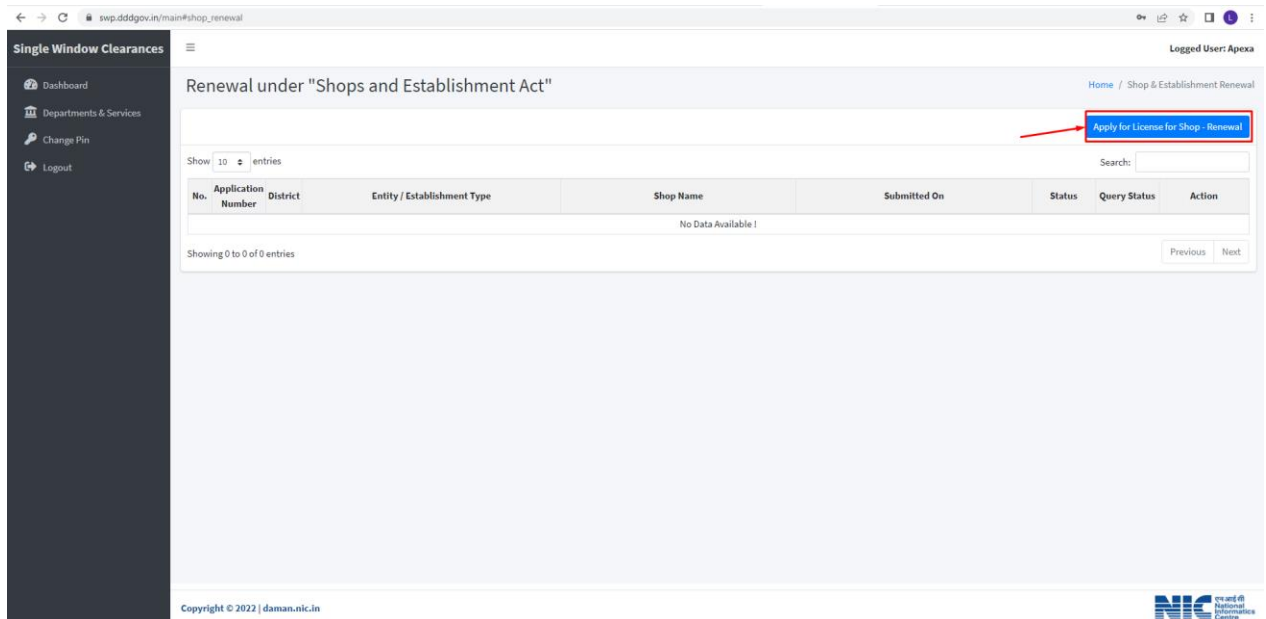
### 04. Enter your mobile number and the pin which was generated on your mobile number to login.



**05. After login, click on Department & Services and on the search bar type "Labour". For the "Registration under the Shop & Establishment Act" click on "click here".**



**06. Click on "apply for Shop & Establishment-Renewal".**



## 07. Fill the entire form and then click on submit button.

EODB

Dashboard  
Departments & Services  
Change Pin  
Logout

Registration Of Establishments Employing Building Workers

Logged User: Aishwarya Marw

Home / BOCI

**FORM-I**  
[See Rule 23 (1)]  
**APPLICATION FOR REGISTRATION OF ESTABLISHMENTS EMPLOYING BUILDING WORKERS**

**1. Name and location of the establishment where building or other construction work is to be carried on \***  
Enter Name and location of the establishment where building or other construction work is to be carried on !

**2. Postal address of the Establishment \***  
Enter Postal address of the Establishment !

**3. Full name and permanent address of the Establishment,if any**  
Enter Full name and permanent address of the Establishment,if any !

**4. Full name and address of the Manager or persons responsible for the supervision and control of the Establishment \***  
Enter Full name and address of the Manager or persons responsible for the supervision and control of the Establishment !

**5. Nature of building or other construction work carried is to be carried on in the Establishment \***  
Nature of building or other construction work carried is to be carried on in the Establishment !

**6. Maximum number of building workers to be employed on any day\***  
Maximum number of building workers to be employed on any day !

**7. Estimated date of commencement of building or the other construction work \***  
24-12-2020

**8. Estimated date of completion of building or the other construction work \***  
24-12-2020

**9. Declaration by the employer**  
9.1  I hereby declare that the particulars given above are true to the best of my knowledge and belief\*  
9.2  I undertake to abide by the provisions of the Building and other Construction Workers (Regulation of Employment and Conditions of Service) Act, 1996 and the rules made thereunder.\*

**10. Principal Employer Seal and Stamp\***  
(Maximum File Size: 1MB) (Upload JPG | PNG | JPEG | JFIF Only)  
Choose File | No file chosen

Save as a Draft | Submit Application | Close

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## 08. after clicking on submit button, you can see the tracking status of your application, Query Status and Action. Click on Action Button to view or to download your form.

Single Window Clearances

Dashboard  
Departments & Services  
Change Pin  
Logout

Renewal under "Shops and Establishment Act"

Logged User: Apexa

Home / Shop & Establishment Renewal

Apply for License for Shop - Renewal

Show 10 entries

Search:

No.	Application Number	District	Entity / Establishment Type	Shop Name	Submitted On	Status	Query Status	Action
1	SR00734	Daman	Commercial	M/s. Riddhi Packaging	05-08-2022 17:27:05	Application Submitted	-	<a href="#">View</a> <a href="#">Form</a>

Showing 1 to 1 of 1 entries

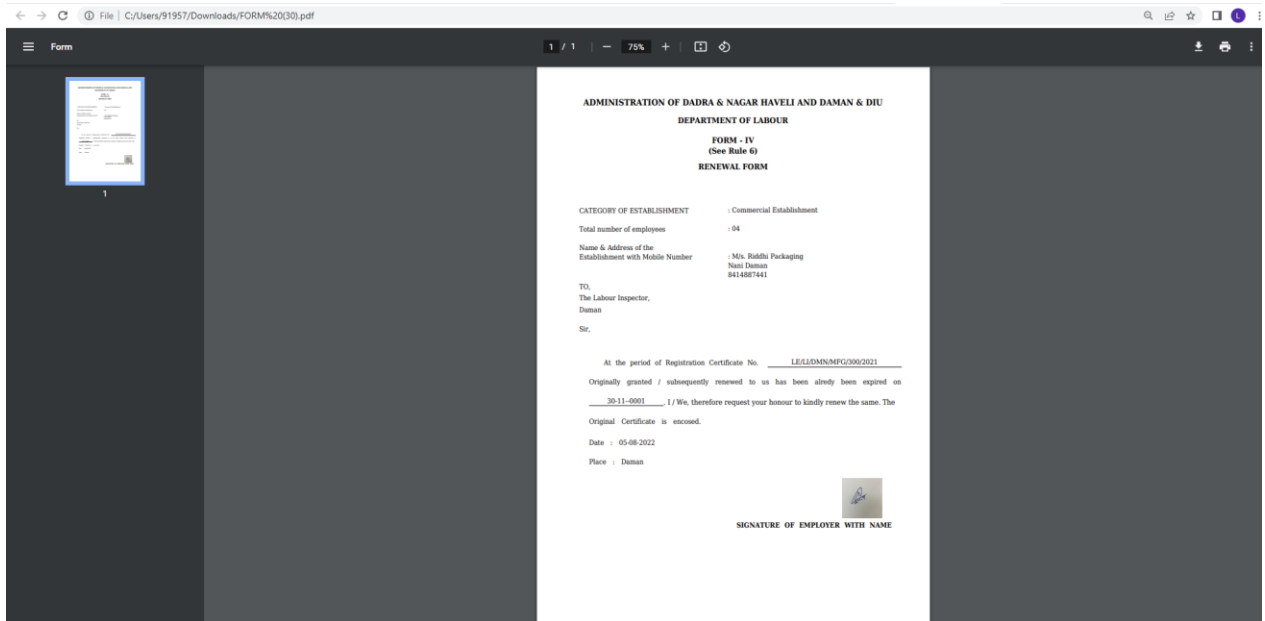
Previous | Next

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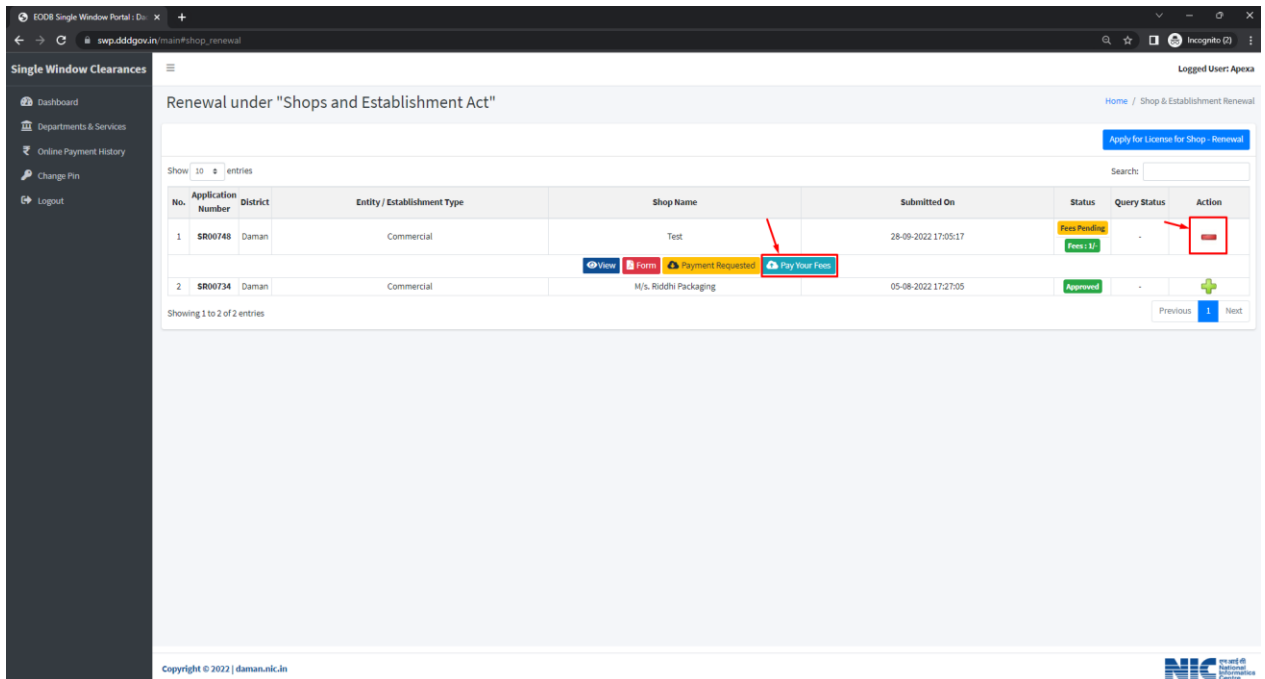
NIC National Informatics Centre



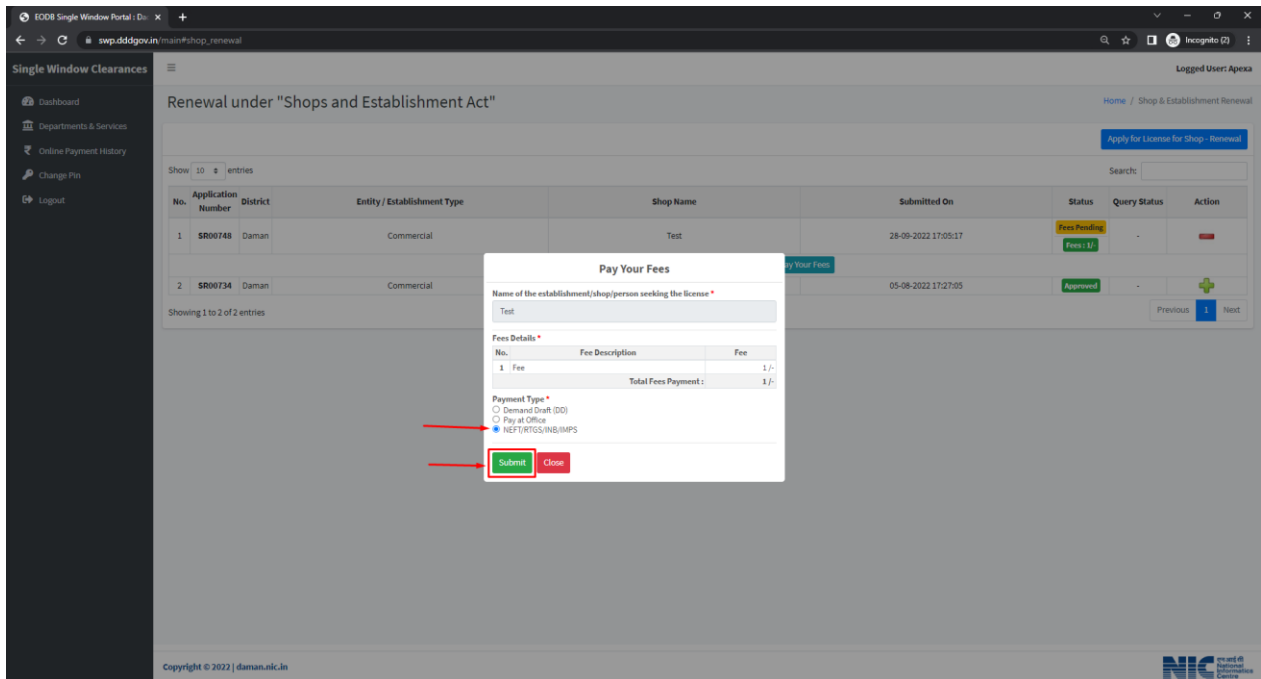
09. Click on Form 4 to view your application.



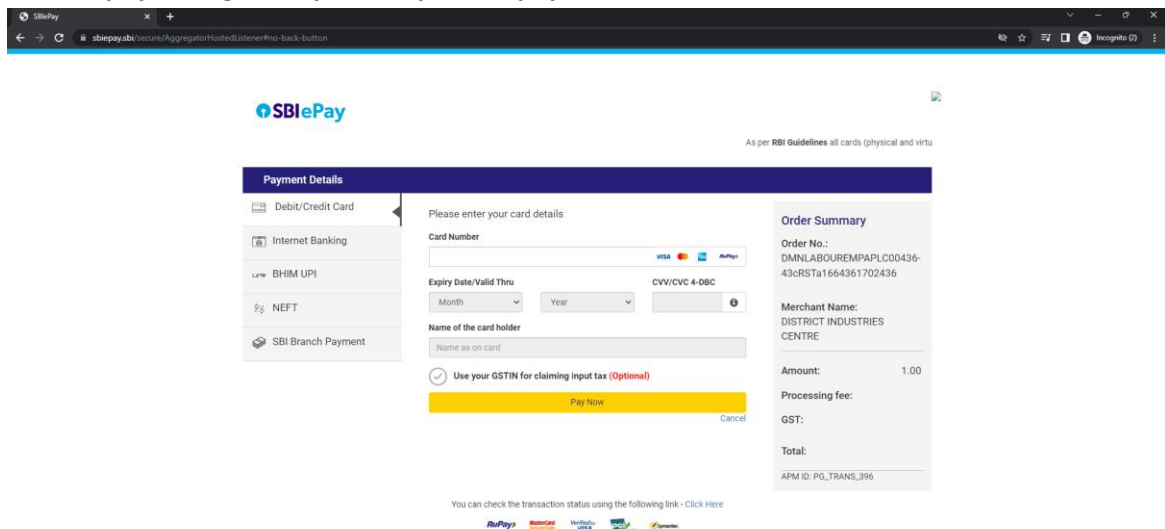
10. For the payment of application fees, You can check that by clicking on the “action” button and click on “Pay Your Fees”.



11. After click on “pay your fees” option and popup box will open where you can redirect to online payment gateway for payment of fees.



12. Online payment gateway where you can pay fees online.



### 13. After payment of fees, you can download the final certificate after getting approval from the Department.

The screenshot shows a web application interface for 'Single Window Clearances'. The main heading is 'Renewal under "Shops and Establishment Act"'. A sidebar on the left contains navigation options: Dashboard, Departments & Services, Change Pin, and Logout. The top right corner indicates 'Logged User: Apexa'. A blue button labeled 'Apply for License for Shop - Renewal' is visible. Below this is a search bar and a table of application entries. The table has columns for No., Application Number, District, Entity / Establishment Type, Shop Name, Submitted On, Status, Query Status, and Action. One entry is shown with Application Number SR00734, District Daman, Entity Commercial, Shop Name M/s. Riddhi Packaging, Submitted On 05-08-2022 17:27:05, Status Approved, and Query Status -. The Action column contains several buttons: View, Form, Payment Requested, Pay Your Fees, and Download Certificate. The 'Download Certificate' button is highlighted with a red box and a red arrow. Below the table, it says 'Showing 1 to 1 of 1 entries.' and 'Previous 1 Next'. The footer contains 'Copyright © 2022 | daman.nic.in' and the NIC logo.

No.	Application Number	District	Entity / Establishment Type	Shop Name	Submitted On	Status	Query Status	Action
1	SR00734	Daman	Commercial	M/s. Riddhi Packaging	05-08-2022 17:27:05	Approved	-	<a href="#">View</a> <a href="#">Form</a> <a href="#">Payment Requested</a> <a href="#">Pay Your Fees</a> <a href="#">Download Certificate</a>

The screenshot shows a generated PDF form titled 'Registration Certificate of Establishment'. The header includes 'U.T. Administration of Dadra and Nagar Haveli and Daman and Diu', 'Department of Labour', and 'Daman and Diu'. The form is identified as 'FORM-II (Under Goa, Daman, and Diu Shops and Establishments Rule, 1975) (See Rule 5)'. It contains the following fields:

- 1. Registration Number: LE1/DMNSAE/LE1/DMNSAE-21/2021/2021
- 2. Name of Establishment: -- text
- 3. Postal Address of Establishment: -- 2.text.text
- 4. Name of Employer: -- text
- 5. Nature of Business: -- text

Below these fields, there is a certification statement: 'It is hereby certified that \_\_\_\_\_ has been Registered as \_\_\_\_\_ this day \_\_\_\_\_ of 200 \_\_\_\_'. There are lines for 'Seal' and 'Signature of Inspector'. At the bottom, there is a QR code and the NIC logo.

swp.ddlgov.in

0260-2260310 / 2260871 dic-dd@nic.in

**Department of Industries**  
Single Window Portal for Industrial Clearances  
U.T. Administration of Dadra and Nagar Haveli & Daman and Diu

Home About Us About DNH & DD Why Invest in DNH & DD Departments Single Window Help Dashboard Login / Registration

Investor Facilitation Center  
Know Your Clearances  
Information Wizard  
Departments & Services  
Land Allotment  
Time Bound Delivery Of Services  
Incentives  
**Third Party Verification**  
Other Useful Links

**INDUSTRIAL**

Login  
Mobile Number

swp.ddlgov.in/everify

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Single Window Portal for Industrial Clearances  
U.T. Administration of Dadra and Nagar Haveli & Daman and Diu

Home About Us About DNH & DD Why Invest in DNH & DD Departments Single Window Help Dashboard Login / Registration

Home Single Window Certificate Verification

**Certificate Verification**

Barcode / Certificate Number (9 Digit)

32000008

Verify



s have been fixed by agreement,  
fixed; and  
ns of the Act and the rules made there

<https://daman.nic.in/everify> or

**NIC** एन आर सी  
National  
Informatics  
Centre

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U.T. Administration of  
Dadra and Nagar Haveli and Daman and Diu  
Department of Labour  
Daman and Diu

FORM-II  
(Under Goa, Daman, and Diu Shops and Establishments Rule, 1975)  
(See Rule 5.)  
Registration Certificate of Establishment

1. Registration Number -- LEU/DMMN/SAE/LEU/DMMN/SAE-21/2021/2021  
2. Name of Establishment -- text  
3. Postal Address of Establishment -- 2, text  
4. Name of Employer -- text  
5. Nature of Business -- text

It is hereby certified that \_\_\_\_\_ has been  
Registered on \_\_\_\_\_ this day \_\_\_\_\_ of 200 \_\_\_\_\_

Seal \_\_\_\_\_ Signature of Inspector \_\_\_\_\_

सत्यमेव जयते

For Authenticity Verification of the Document, Scan QR Code Available at <https://www.mca.gov.in>