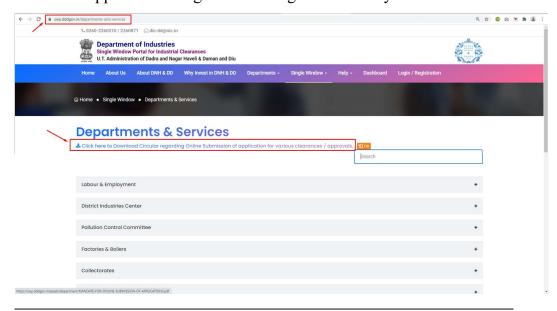
## Registration under the Inter State Migrant Workmen (RE & CS) Act, 1979

1	Name of Approval / NoC/ License/ Registration	Registration under the Inter State Migrant Workmen (RE & CS) Act, 1979 and AP Rules, 1982
2	Competent Authority	Labour Department
3	Applicability Criteria	The Act applies to every establishment in which 5 or more interstate migrant workmen are employed or were employed during any day in the preceding 12 months.
4	Stage	Pre-operation
5	Timelines	20 Days
6	Documents Required	Application should be submitted in Triplicate FORM I
8	Procedure for getting license	<ol> <li>Visit Single Desk Portal &amp; register</li> <li>Fill in the application FORM I</li> <li>Pay the fees along with security deposit online</li> <li>Approval by the Authority.</li> <li>Download the Certificate.</li> </ol>
9	Fee & Mode of payment	If the number of migrant workmen proposed to be employed in the establishment on any day-  (a) is 5 but does not exceed 20:- Rs. 60/-  (b) exceed 20 but does not exceed 50:- Rs.150/-  (c) exceed 50 but does not exceed 100:- Rs.300/-  (d) exceed 100 but does not exceed 200:- Rs. 600/-  (e) exceed 200 but does not exceed 400:- Rs. 1200/-  (f) exceed 400:- Rs. 1500/-

Circular regarding online submission of application for various clearances/approvals through Online Single Window System



#### UT ADMINISTRATION OF DADRA & NAGAR HAVELI AND DAMAN & DIU DISTRICT INDUSTRIES CENTRE

Udyog Bhavan, 1<sup>st</sup> Floor, Bhenslore, Nani Daman – 396 210. Ph: 0260-2260310 / 2260871 e-mail: dic-dd@nic.in

No. DIC/DMN/BRAP-2020/OSW/2020-21/486 Dated: 17/03/2020

#### CIRCULAR

Subject: Ease of Doing Business - SRAP 2020 - Recommendation of DPIIT, Ministry of Commerce & Industry, GoI regarding Online submission of applications for various clearances/approvals

Attention of all the Officers of the Department of UT of Dadra & Nagar Haveli and Daman & Diu is invited to above subject. They are instructed to use Online Single Window Portal (ie. http://swp.dddgov.in) for all the services/regulatory clearances in respect of their department. Department wise list of services may be seen at https://swp.dddgov.in/departments-and-services

It is also mandated that this portal having all facilities such as online application submission, payment, tracking, approvals and downloading final signed certificate without the need for a physical touch point.

Further, all concerned departments are directed to ensure that applications are submitted in ONLINE MODE through the Single Window Portal only and no applications are accepted offline.

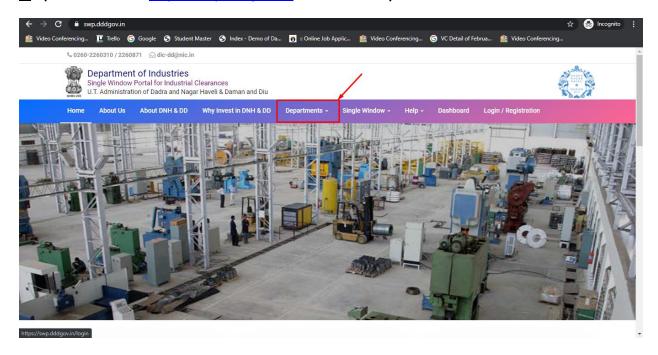
> (S. Krishna Chaitanya) Director (Industries) DNH&DD

All Head of Offices, DNH&DD

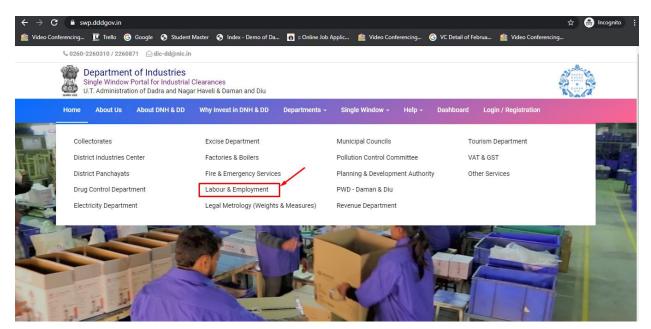
Copy to:1) All Secretaries, DNH&DD for kind information please.
2) The Guard File

### User Guide for online filing of Registration under Inter State Migrant Worker Act

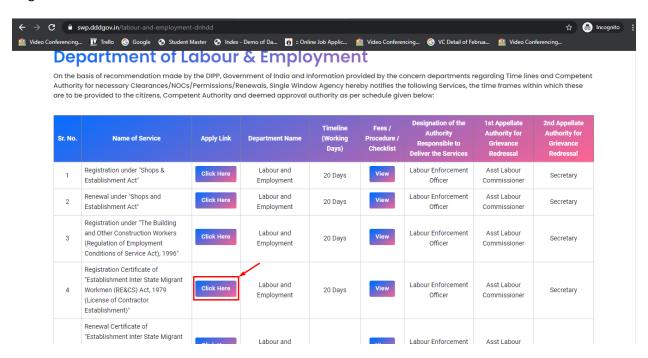
1. Open the website: https://swp.dddgov.in/ and click on Department menu.



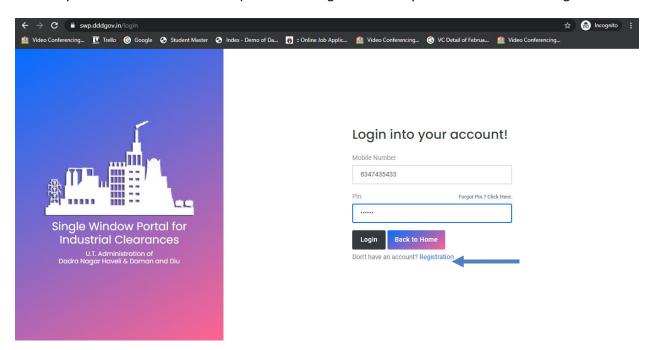
2. Click on Labour & employment Department from the menu.



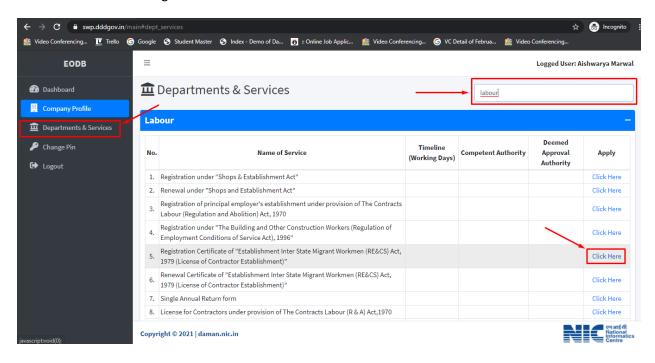
**3.** From the Department's page, click on "Click here" for the Registration Certificate under Inter State Migrant Worker Act.



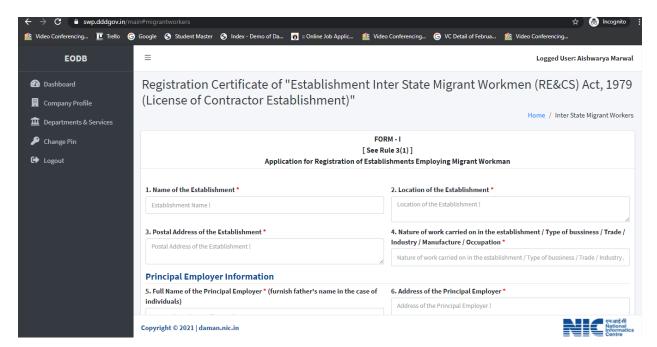
4. Enter your mobile number and the pin which was generated on your mobile number to login.

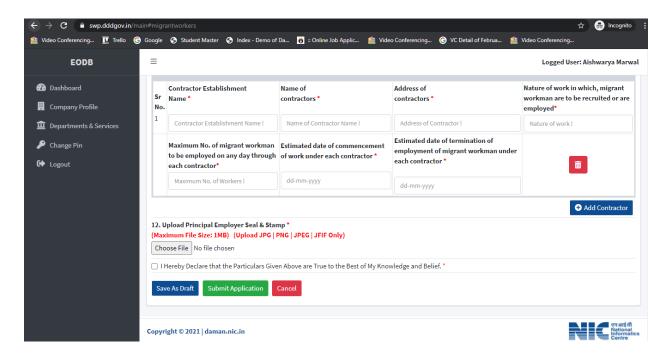


5. After login, click on Department & Services and on the search bar type "**Labour**". For the "Registration under the Inter State Migrant Worker Act" click on "**click here**".

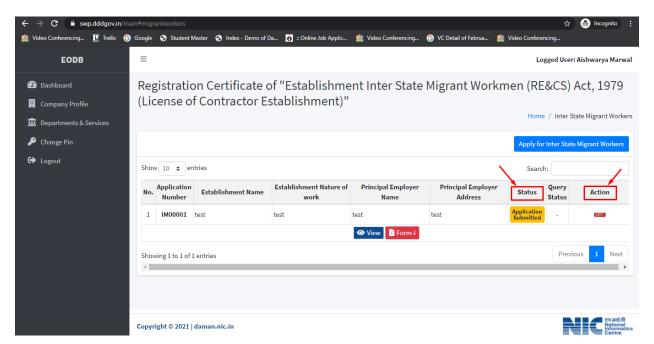


6. Fill the entire form and then click on submit button.

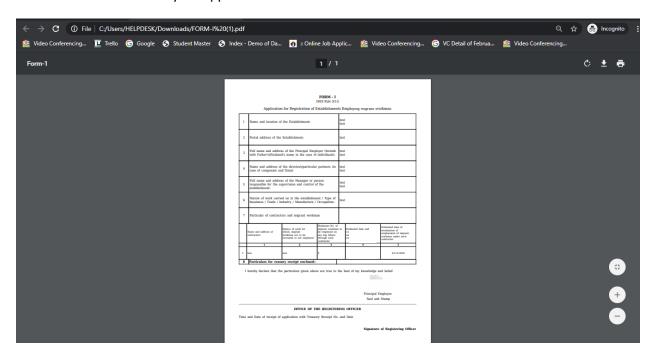




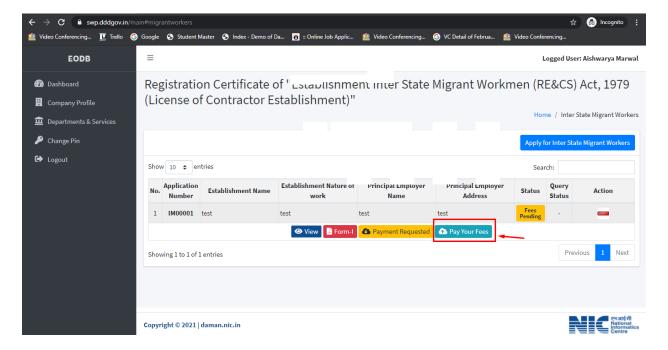
7. after clicking on submit button, you can see the tracking status of your application, Query Status and Action. Click on Action Button to view your application.



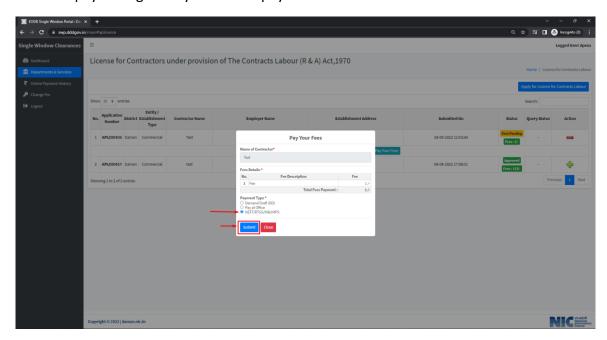
8. Click on Form 1 to view your application.



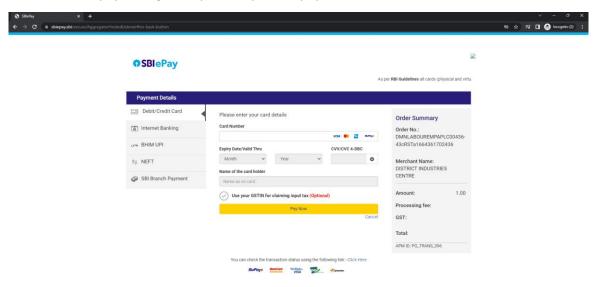
9. For the payment of application fees, you have to pay the challan which will be send from the admin side after the approval of application. You can check that by clicking on the "action" button and click on "Pay Your Fees".



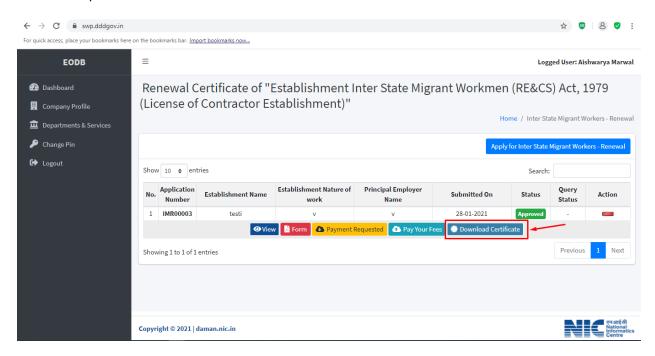
13. After click on "pay your fees" option, popup box will open where you have to select "NEFT/RTGS/INB/IMPS" option then click on Submit button and it will redirect at online payment gateway for online payment of fees.



**14.** Online payment gateway where you can pay fees online.



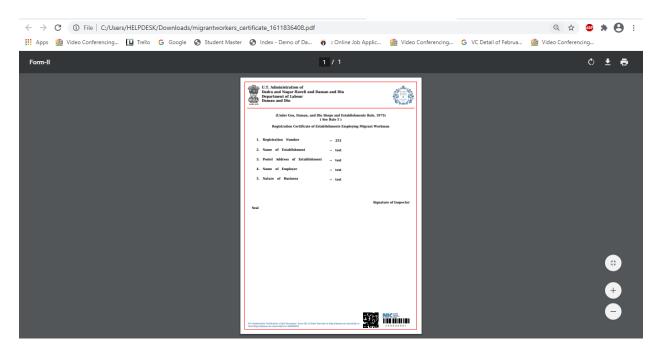
11. After uploading the paid challan copy, you can download the final certificate after getting approval from the Department .



12. Then Download your final signed certificate for the Renewal under Inter state migrant worker Act.



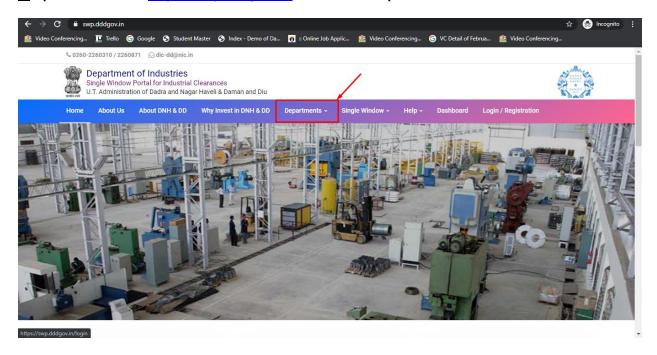
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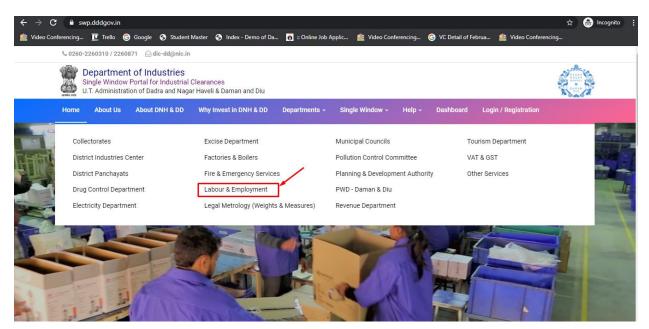
# **SCREENSHOT FOR RENEWAL**

## User Guide for online filing of Renewal under Inter State Migrant Worker, Act

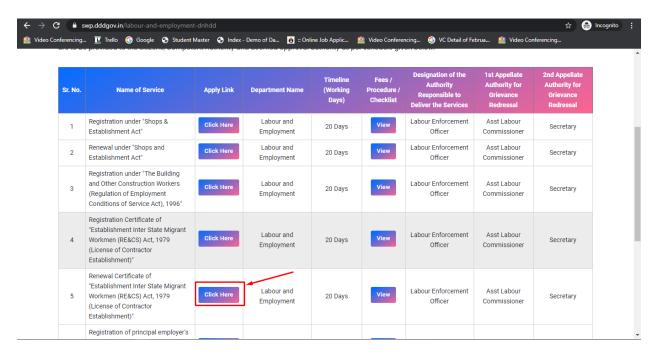
1. Open the website: https://swp.dddgov.in/ and click on Department menu.



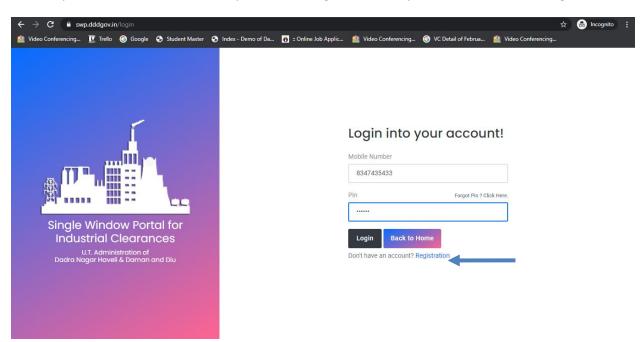
2. Click on Labour & employment Department from the menu.



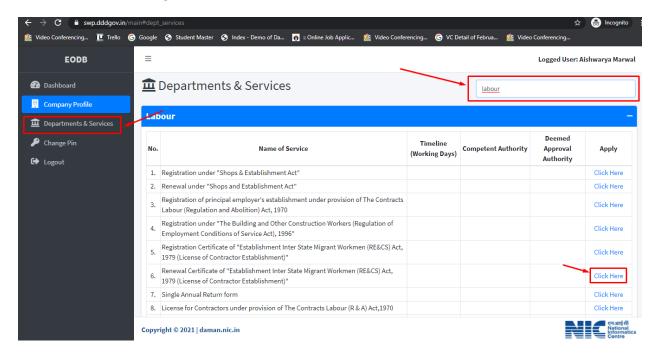
**3.** From the Department's page, click on "Click here" for the Renewal under Inter State Migrant Worker Act.



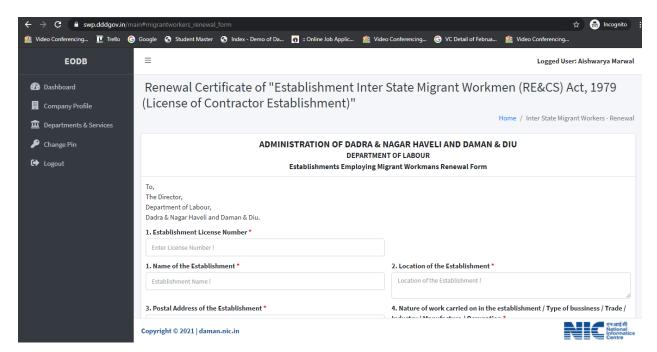
**4.** Enter your mobile number and the pin which was generated on your mobile number to login.

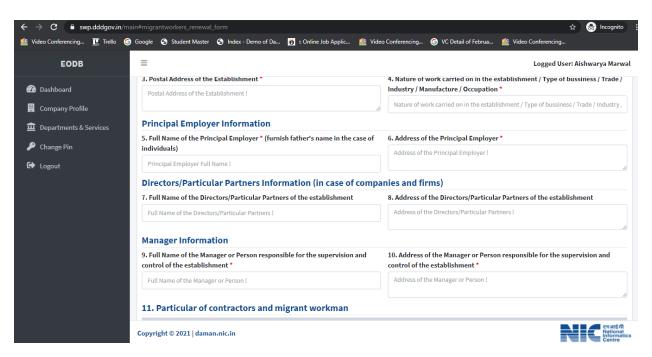


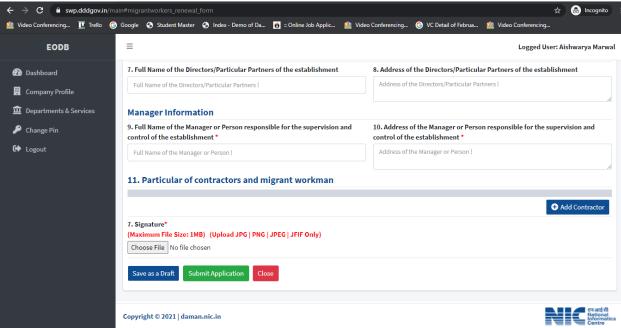
5. After login, click on Department & Services and on the search bar type "Labour". For the "Renewal under the Inter State Migrant Worker, Act" click on "click here".



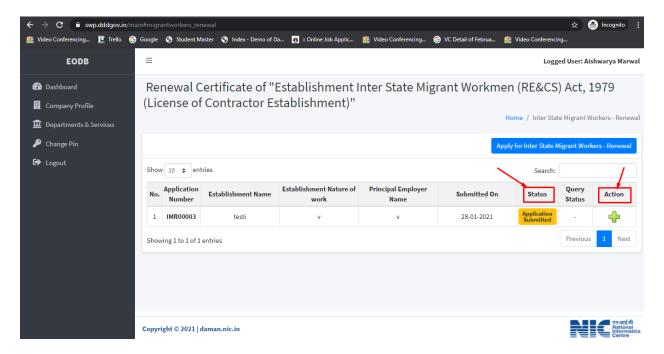
6. Fill the entire form and then click on submit button.



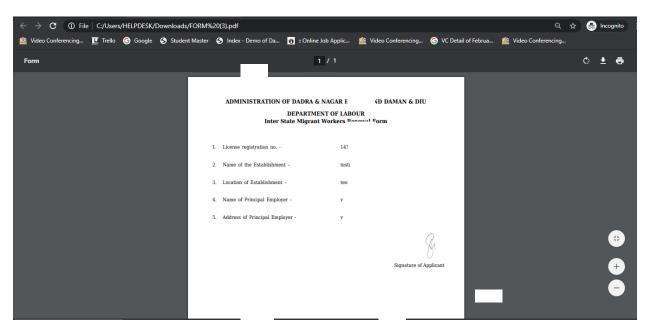




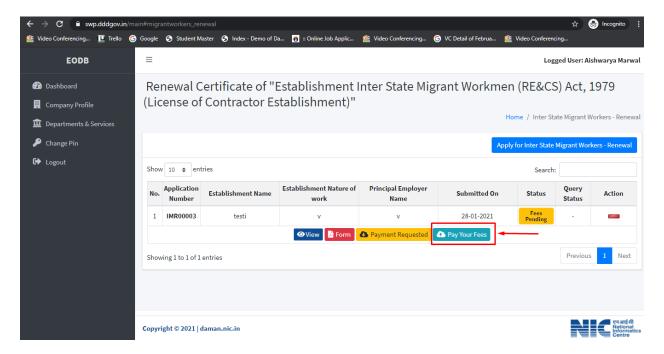
7. after clicking on submit button, you can see the tracking status of your application, Query Status and Action. Click on Action Button to view or to download your form.



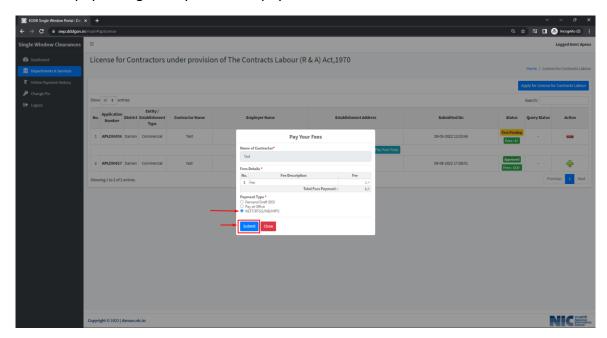
8. Click on Form 1 to view your application.



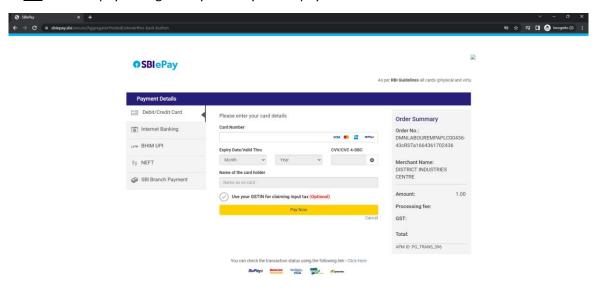
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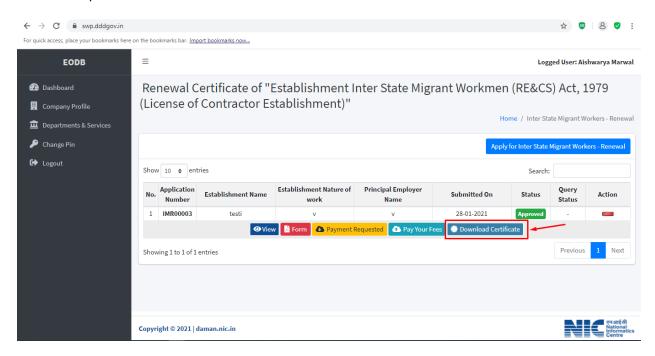
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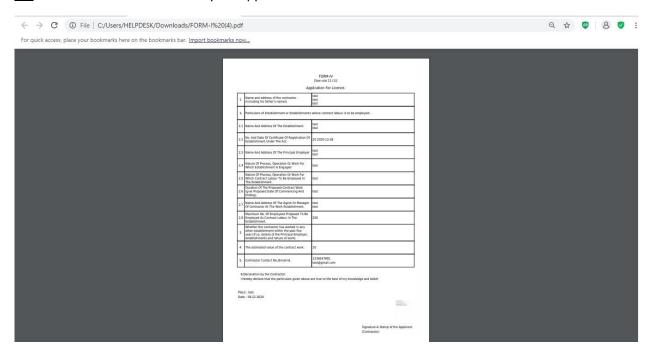
11. After uploading the paid challan copy, you can download the final certificate after getting approval from the Department .



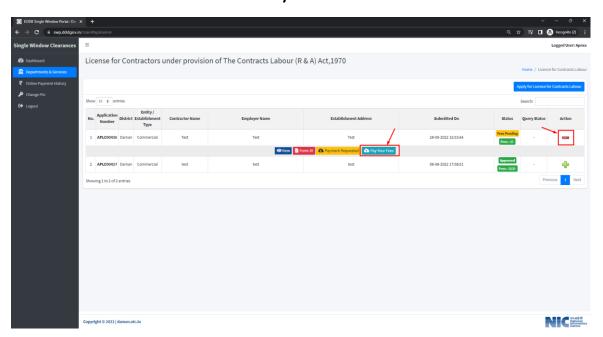
12. Then Download your final signed certificate for the Renewal under Inter state migrant worker Act.



**11.** Click on Form IV to view your application.



**12.** For the payment of application fees, you have to pay the fees online by clicking on the "action" button and click on "Pay Your Fees".



12. Then Download your final signed certificate for the Registration under Inter state Migrant Worker Act.

