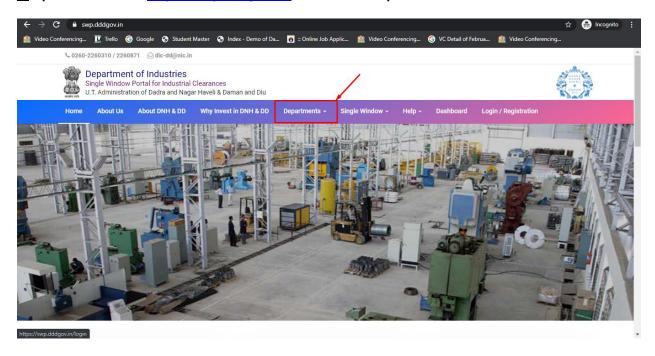
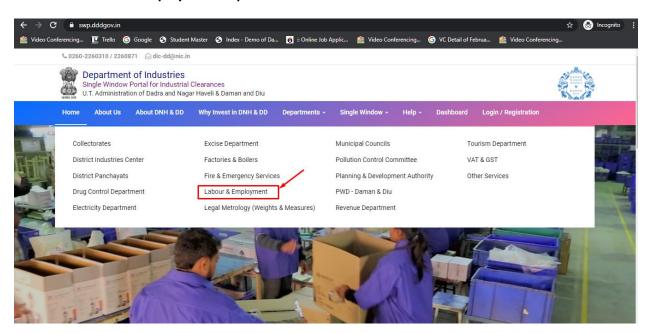
<u>User Guide for online filing of Renewal License for Contractors under provision</u> of The Contracts Labour (R & A) Act,1970

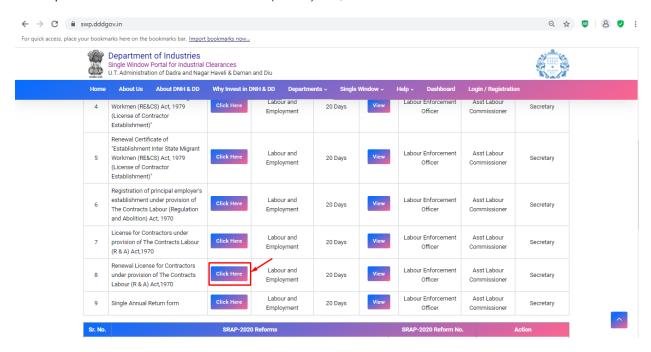
1. Open the website: https://swp.dddgov.in/ and click on Department menu.



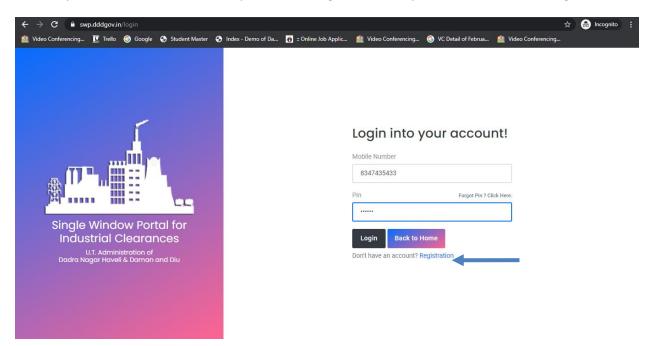
2. Click on Labour & employment Department from the menu.



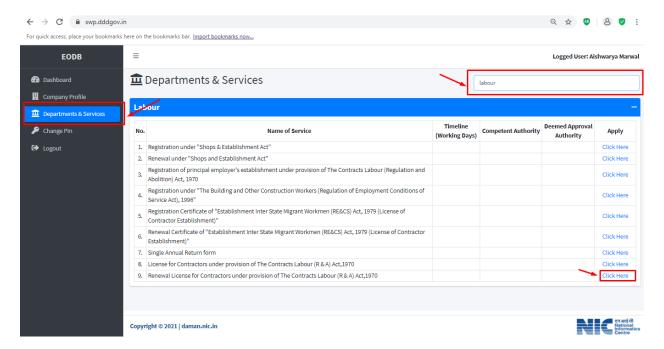
3. From the Department's page, click on "**Click here**" for the Renewal License for Contractors under provision of The Contracts Labour (R & A) Act,1970.



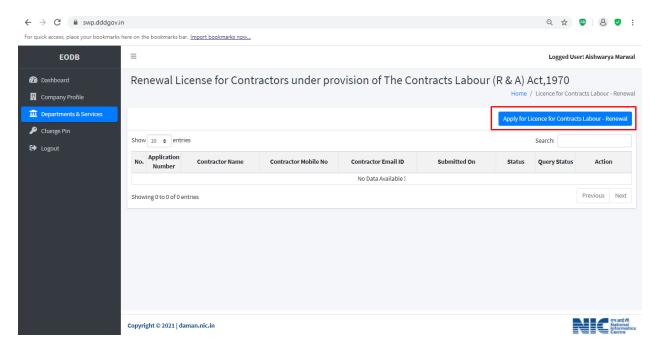
4. Enter your mobile number and the pin which was generated on your mobile number to login.



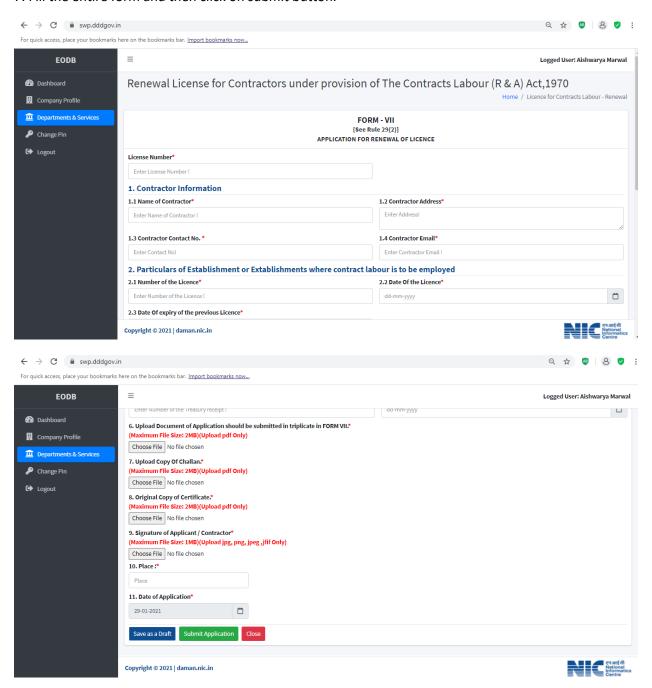
5. After login, click on Department & Services and on the search bar type "Labour". For the "Renewal License for Contractors under provision of The Contracts Labour (R & A) Act, 1970" click on "click here".



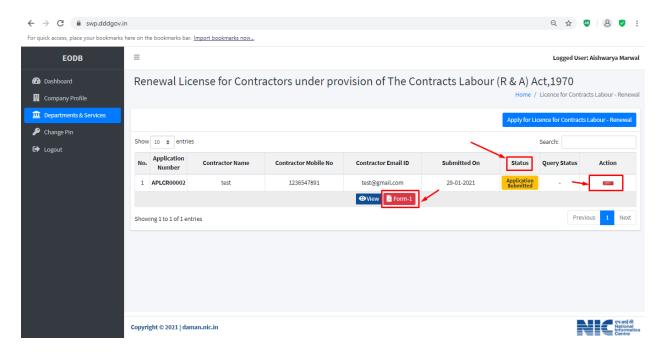
6. Click on "apply for Renewal License for Contract Labour Act".



7. Fill the entire form and then click on submit button.



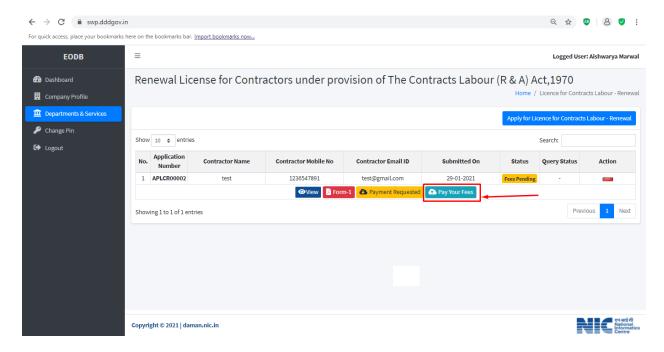
7. after clicking on submit button, you can see the tracking status of your application, Query Status and Action. Click on Action Button to view or to download your form.



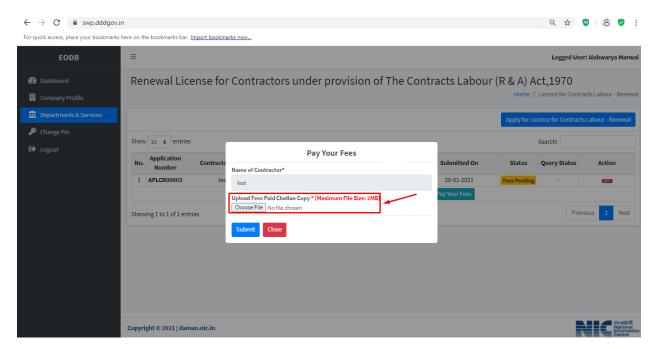
8. Click on Form I to view your application.



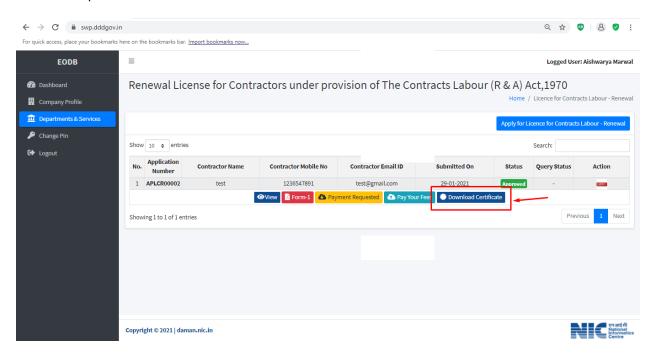
9. For the payment of application fees, you have to pay the challan which will be send from the admin side after the approval of application. You can check that by clicking on the "action" button and click on "Pay Your Fees".



10. After that, click on "pay your fees" option and popup box will open where you can upload your paid challan fees and then Click on "Upload Fees Paid Challan Copy".



11. After uploading the paid challan copy, you can download the final certificate after getting approval from the Department.



12. Then Download your final signed certificate for the "the Renewal License for Contractors under provision of The Contracts Labour (R & A) Act,1970".

