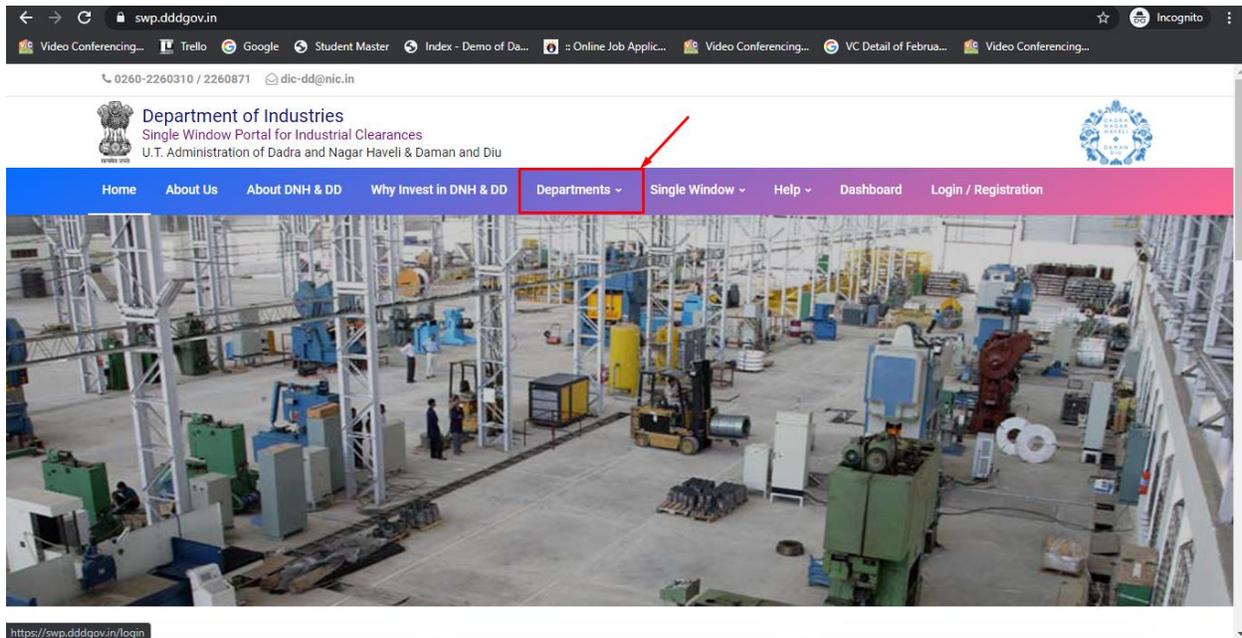
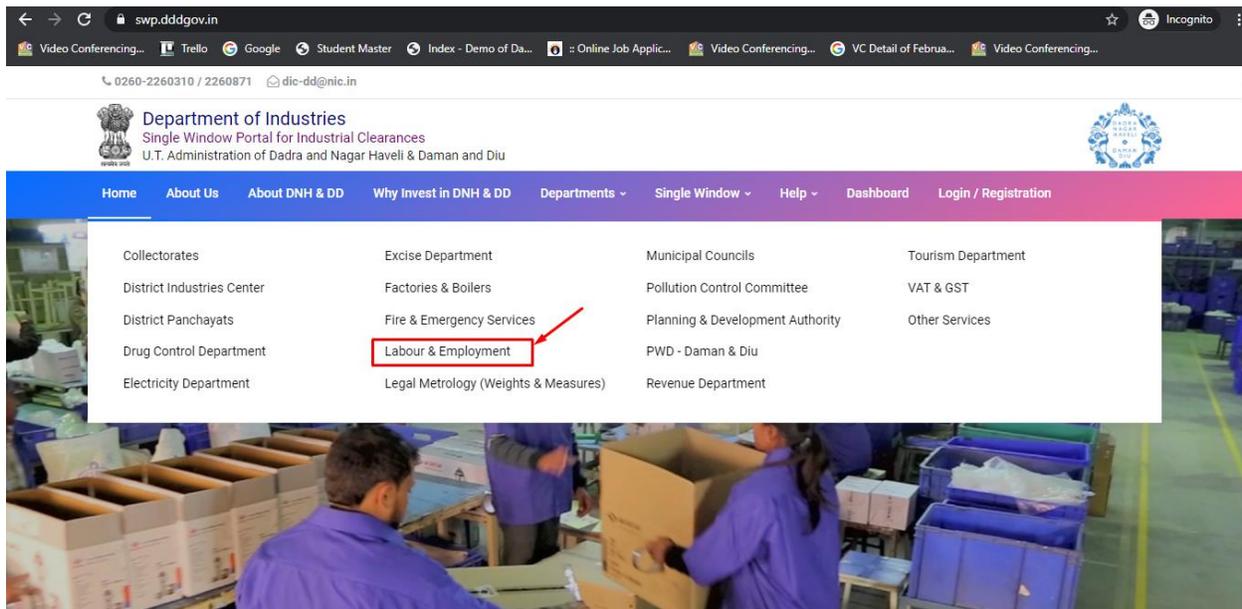


User Guide for online filing of Renewal under Inter State Migrant Worker, Act

1. Open the website: <https://swp.dddgov.in/> and click on Department menu.



2. Click on Labour & employment Department from the menu.



3. From the Department's page, click on "Click here" for the Renewal under Inter State Migrant Worker Act.

Sr. No.	Name of Service	Apply Link	Department Name	Timeline (Working Days)	Fees / Procedure / Checklist	Designation of the Authority Responsible to Deliver the Services	1st Appellate Authority for Grievance Redressal	2nd Appellate Authority for Grievance Redressal
1	Registration under 'Shops & Establishment Act'	Click Here	Labour and Employment	20 Days	View	Labour Enforcement Officer	Asst Labour Commissioner	Secretary
2	Renewal under 'Shops and Establishment Act'	Click Here	Labour and Employment	20 Days	View	Labour Enforcement Officer	Asst Labour Commissioner	Secretary
3	Registration under 'The Building and Other Construction Workers (Regulation of Employment Conditions of Service Act), 1996'	Click Here	Labour and Employment	20 Days	View	Labour Enforcement Officer	Asst Labour Commissioner	Secretary
4	Registration Certificate of 'Establishment Inter State Migrant Workmen (RE&CS) Act, 1979 (License of Contractor Establishment)'	Click Here	Labour and Employment	20 Days	View	Labour Enforcement Officer	Asst Labour Commissioner	Secretary
5	Renewal Certificate of 'Establishment Inter State Migrant Workmen (RE&CS) Act, 1979 (License of Contractor Establishment)'	Click Here	Labour and Employment	20 Days	View	Labour Enforcement Officer	Asst Labour Commissioner	Secretary
	Registration of principal employer's							

4. Enter your mobile number and the pin which was generated on your mobile number to login.

Single Window Portal for Industrial Clearances
U.T. Administration of Dadra Nagar Haveli & Daman and Diu

Login into your account!

Mobile Number

Pin Forgot Pin ? Click Here.

[Login](#) [Back to Home](#)

Don't have an account? [Registration](#)

5. After login, click on Department & Services and on the search bar type “Labour”. For the “Renewal under the Inter State Migrant Worker, Act” click on “click here”.

The screenshot shows the EODB website interface. The user is logged in as Aishwarya Marwal. The search bar under 'Departments & Services' contains the text 'labour'. The search results are displayed in a table with the following columns: No., Name of Service, Timeline (Working Days), Competent Authority, Deemed Approval Authority, and Apply. The 6th row is highlighted with a red box around the 'Click Here' link.

No.	Name of Service	Timeline (Working Days)	Competent Authority	Deemed Approval Authority	Apply
1.	Registration under "Shops & Establishment Act"				Click Here
2.	Renewal under "Shops and Establishment Act"				Click Here
3.	Registration of principal employer's establishment under provision of The Contracts Labour (Regulation and Abolition) Act, 1970				Click Here
4.	Registration under "The Building and Other Construction Workers (Regulation of Employment Conditions of Service Act), 1996"				Click Here
5.	Registration Certificate of "Establishment Inter State Migrant Workmen (RE&CS) Act, 1979 (License of Contractor Establishment)"				Click Here
6.	Renewal Certificate of "Establishment Inter State Migrant Workmen (RE&CS) Act, 1979 (License of Contractor Establishment)"				Click Here
7.	Single Annual Return form				Click Here
8.	License for Contractors under provision of The Contracts Labour (R & A) Act,1970				Click Here

6. Fill the entire form and then click on submit button.

The screenshot shows the EODB website interface for the 'Renewal Certificate of "Establishment Inter State Migrant Workmen (RE&CS) Act, 1979 (License of Contractor Establishment)"' form. The form is titled 'ADMINISTRATION OF DADRA & NAGAR HAVELI AND DAMAN & DIU DEPARTMENT OF LABOUR Establishments Employing Migrant Workmans Renewal Form'. The form fields include:

- To, The Director, Department of Labour, Dadra & Nagar Haveli and Daman & Diu.
- 1. Establishment License Number * (Enter License Number !)
- 2. Name of the Establishment * (Establishment Name !)
- 3. Location of the Establishment * (Location of the Establishment !)
- 4. Postal Address of the Establishment *
- 5. Nature of work carried on in the establishment / Type of bussiness / Trade / Industrial / Manufacturing / Commercial *

swp.dddgov.in/main#migrantworkers_renewal_form

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EODB

- Dashboard
- Company Profile
- Departments & Services
- Change Pin
- Logout

Logged User: Aishwarya Marwal

3. Postal Address of the Establishment *

Postal Address of the Establishment !

4. Nature of work carried on in the establishment / Type of bussiness / Trade / Industry / Manufacture / Occupation *

Nature of work carried on in the establishment / Type of bussiness / Trade / Industry ,

Principal Employer Information

5. Full Name of the Principal Employer * (furnish father's name in the case of individuals)

Principal Employer Full Name !

6. Address of the Principal Employer *

Address of the Principal Employer !

Directors/Particular Partners Information (in case of companies and firms)

7. Full Name of the Directors/Particular Partners of the establishment

Full Name of the Directors/Particular Partners !

8. Address of the Directors/Particular Partners of the establishment

Address of the Directors/Particular Partners !

Manager Information

9. Full Name of the Manager or Person responsible for the supervision and control of the establishment *

Full Name of the Manager or Person !

10. Address of the Manager or Person responsible for the supervision and control of the establishment *

Address of the Manager or Person !

11. Particular of contractors and migrant workman

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EODB

- Dashboard
- Company Profile
- Departments & Services
- Change Pin
- Logout

Logged User: Aishwarya Marwal

7. Full Name of the Directors/Particular Partners of the establishment

Full Name of the Directors/Particular Partners !

8. Address of the Directors/Particular Partners of the establishment

Address of the Directors/Particular Partners !

Manager Information

9. Full Name of the Manager or Person responsible for the supervision and control of the establishment *

Full Name of the Manager or Person !

10. Address of the Manager or Person responsible for the supervision and control of the establishment *

Address of the Manager or Person !

11. Particular of contractors and migrant workman

[+ Add Contractor](#)

7. Signature*
(Maximum File Size: 1MB) (Upload JPG | PNG | JPEG | JFIF Only)

Choose File No file chosen

[Save as a Draft](#) [Submit Application](#) [Close](#)

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7. after clicking on submit button, you can see the tracking status of your application, Query Status and Action. Click on Action Button to view or to download your form.

The screenshot shows the EODB portal interface. The user is logged in as Aishwarya Marwal. The main heading is "Renewal Certificate of 'Establishment Inter State Migrant Workmen (RE&CS) Act, 1979 (License of Contractor Establishment)". There is a blue button labeled "Apply for Inter State Migrant Workers - Renewal". Below this is a table with columns: No., Application Number, Establishment Name, Establishment Nature of work, Principal Employer Name, Submitted On, Status, Query Status, and Action. The first row shows application number IMR00003, establishment name testi, and status "Application Submitted". Red arrows point to the "Status" and "Action" columns. The "Action" column contains a green plus sign. The footer includes "Copyright © 2021 | daman.nic.in" and the NIC logo.

No.	Application Number	Establishment Name	Establishment Nature of work	Principal Employer Name	Submitted On	Status	Query Status	Action
1	IMR00003	testi	v	v	28-01-2021	Application Submitted	-	+

8. Click on Form 1 to view your application.

The screenshot shows a PDF document titled "Inter State Migrant Workers Renewal Form". The header is "ADMINISTRATION OF DADRA & NAGAR HAVELI AND DAMAN & DIU DEPARTMENT OF LABOUR". The form contains the following details:

- 1. License registration no. - 141
- 2. Name of the Establishment - testi
- 3. Location of Establishment - tes
- 4. Name of Principal Employer - v
- 5. Address of Principal Employer - v

At the bottom right, there is a signature and the text "Signature of Applicant".

9. For the payment of application fees, you have to pay the challan which will be send from the admin side after the approval of application. You can check that by clicking on the “**action**” button and click on “**Pay Your Fees**”.

The screenshot shows the EODB portal interface. The user is logged in as Aishwarya Marwal. The page title is "Renewal Certificate of 'Establishment Inter State Migrant Workmen (RE&CS) Act, 1979 (License of Contractor Establishment)". A table lists application entries. The first entry has Application Number IMR00003, Establishment Name testi, and Status Fees Pending. The 'Action' column for this entry contains buttons for View, Form, Payment Requested, and Pay Your Fees. The 'Pay Your Fees' button is highlighted with a red box and a red arrow points to it.

No.	Application Number	Establishment Name	Establishment Nature of work	Principal Employer Name	Submitted On	Status	Query Status	Action
1	IMR00003	testi	v	v	28-01-2021	Fees Pending	-	View Form Payment Requested Pay Your Fees

10. After that, click on “**pay your fees**” option and popup box will open where you can upload your paid challan fees and then Click on “**Upload Fees Paid Challan Copy**”.

The screenshot shows the same EODB portal interface, but with a "Pay Your Fees" popup box open. The popup box contains a text input field for "Name of the Establishment seeking the license" with the value "testi". Below it is a section for "Upload Fees Paid Challan Copy * (Maximum File Size: 2MB)" with a "Choose File" button and the text "No file chosen". The "Choose File" button is highlighted with a red box and a red arrow points to it. There are "Submit" and "Close" buttons at the bottom of the popup.

11. After uploading the paid challan copy, you can download the final certificate after getting approval from the Department .

The screenshot shows the EODB portal interface. The user is logged in as Aishwarya Marwal. The main heading is "Renewal Certificate of 'Establishment Inter State Migrant Workmen (RE&CS) Act, 1979 (License of Contractor Establishment)". A blue button "Apply for Inter State Migrant Workers - Renewal" is visible. Below this, there is a table with columns: No., Application Number, Establishment Name, Establishment Nature of work, Principal Employer Name, Submitted On, Status, Query Status, and Action. The table contains one entry with Application Number IMR00003, Establishment Name testi, and Status Approved. A red box highlights the "Download Certificate" button in the Action column. The footer includes "Copyright © 2021 | daman.nic.in" and the NIC logo.

No.	Application Number	Establishment Name	Establishment Nature of work	Principal Employer Name	Submitted On	Status	Query Status	Action
1	IMR00003	testi	v	v	28-01-2021	Approved	-	View Form Payment Requested Pay Your Fees Download Certificate

12. Then Download your final signed certificate for the Renewal under Inter state migrant worker Act.

The screenshot shows the final signed renewal certificate. The header is "U.T. Administration of Dadra and Nagar Haveli and Daman and Diu, Department of Labour, Daman and Diu". The title is "INTER STATE MIGRANT WORKERS RENEWAL CERTIFICATE". The certificate details are: License Registration No. : 141, Name of the Establishment : testi, Location of Establishment : test, Name of Principal Employer : v, Address of Principal Employer : v, and The Registration is hereby renewed upto : 28-01-2022. The signature of the Inspector is present at the bottom right. The certificate is displayed on a dark background with navigation controls on the right.

