

## Construction Premission from PDA, Daman

1	Name of the Approval/NOC/Licence/Registration	New Building Plan Approval from PDA
2	Competent Authority	Planning and Development Authority, Daman
3	Applicability Criteria	To all investor obtaining building plan approval in Panchayat areas of Daman District administered by PDA, Daman.
4	Stage	Pre-Establishment
5	Number of Days	25 days
6	Documents Required	<ol style="list-style-type: none"> <li>1. Annexure III, IV and Annexure V (Mandatory) (Annexure V is required if the building is High Rise Building)</li> <li>2. Copy of N.A. Sanad /Order/ Property card for existing Gaothan area. (Mandatory)</li> <li>3. Original certified Map of Survey/Plot no. issued by City Survey office, Daman (latest original) (Mandatory)</li> <li>4. I and XIV nakal (Latest original) (Mandatory)</li> <li>5. Building Plan with complete details as per Rule 6.7 to 6.12 of DCR 2005 (Building plan shall also include Key Plan/Location plan, site plan and service plan.) (Mandatory)</li> <li>6. Cost Estimate for the proposed building from the Registered Architect/engineer. (Mandatory)</li> <li>7. Scrutiny fees (By ATM card or by cheque) (mandatory – to be submitted at the time of application) Amount of scrutiny fees for plot area upto 1000 sqmt –Rs. 500/- 1001 sqm to 2000sqm Rs.1000/- More than 2000sqm Rs. 1 per sqm.</li> <li>8. NOC of the coast Guard Authority for Height Restriction/ Receive copy of application made for issuance of NOC to Coast Guard Authority (Mandatory).</li> <li>9. Provisional NOC from Fire Department (Applicable to all building except Residential building having height less than 15m)</li> <li>10. CRZ clearance certificate of the concerned authority (This is required in case of land falling under CRZ).</li> <li>11. True copy of approved layout plan and Sub division order (This is applicable if land is part of private Industrial Estate/ Private sub division.)</li> </ol>

		<p>12. Copy of the amalgamation order, if relevant.</p> <p>13. If application is for revised plan/additional and alteration to the existing building, then true copy of the construction permission along with approved plan and Occupancy Certificate is required.</p> <p>14. Certificate or order of the Land Acquisition Officer if claiming benefit of additional FSI in lieu of compensation (If applicable)</p> <p>15. Labour cess @1% of Cost estimate through DD in the name of Daman &amp; Diu Building &amp; Construction Worker Welfare Fund payable at Daman.(DD to be submitted after approval of draft licence)</p>
7	Form Submission	<a href="https://www.swp.dddgov.in">https://www.swp.dddgov.in</a>
8	Procedure for getting licence	<ol style="list-style-type: none"> <li>1. The Owner/Authorised person shall submit their proposals through registered professionals.</li> <li>2. The details/documents shall entry/ upload along with initial scrutiny fees on the said website.</li> <li>3. After scrutiny of the documents, query may be raised.</li> <li>4. After sorting out the query by the applicant by uploading required documents etc., the said documents shall be scrutinised and proposal shall be processed accordingly.</li> <li>5. Applicant has to then submit labour cess @1% of Cost estimate through DD in the name of Daman &amp; Diu Building &amp; Construction Worker Welfare Fund payable at Daman.</li> <li>6. After submission of labour cess, Final License and Plan shall be provided to the applicant.</li> </ol>
9	Fees & Mode of Payment	<ol style="list-style-type: none"> <li>1. Scrutiny fees (By ATM card or by cheque) (mandatory – to be submitted at the time of application) <ul style="list-style-type: none"> <li>Amount of scrutiny fees for plot area</li> <li>• upto 1000 sqmt :- Rs. 500/-</li> <li>• 1001 sqm to 2000sqm :- Rs.1000/-</li> <li>• More than 2000sqm:- Rs. 1 per sqm.</li> </ul> </li> <li>2. Labour cess @1% of Cost estimate through DD in the name of Daman &amp; Diu Building &amp; Construction Worker Welfare Fund payable at Daman.(DD to be submitted after approval of draft licence)</li> </ol>