

Computerised allocation cum Rotation of file pertaining to Approval of Building plan, Plinth Level Certificate and Occupancy Certificate, ground elevation data and zone information.

	Officer 1	Officer 2	Officer 3
Residential Building Plan	Application No.1	Application No.2	Application No.3
Residential Cum Commercial Building Plan	Application No.1	Application No.2	Application No.3
Commercial Building Plan	Application No.1	Application No.2	Application No.3
Industrial Building Plan	Application No.1	Application No.2	Application No.3
Ground elevation	Application No.1	Application No.2	Application No.3
Zone information	Application No.1	Application No.2	Application No.3

Note :- The person who deals with the Application for approval of building plan will also deal the application for Plinth Level Certificate, Occupancy Certificate for same Application.