

Registration under Shops & Establishments of Daman Municipal Council, Daman

1	Name of Approval /NoC / License/ Registration	Commercial License for Shops and Establishment / Trade License
2	Competent Authority	Daman Municipal Council, Daman
3	Applicability Criteria	All those who wish to Establish Commercial Shop / Establishment / Trade
4	Stage	Pre-operation
5	Timelines	7 days
6	Documents Required	Photo ID Proof Lease Agreement or Rent Agreement
7	Form Submission	https://swp.dddgov.in/trade-license-dnhdd
8	Procedure for getting license	<p><u>Step - 1</u> Visit https://swp.dddgov.in/trade-license-dnhdd and Click on Apply Link.</p> <p><u>Step - 2</u> The following documents (Scanned Copies in .pdf format) are required to be uploaded.</p> <ul style="list-style-type: none"> • Photo ID Proof • Lease Agreement or Rent Agreement <p><u>Step – 3</u> After upload all documents, submit</p> <p><u>Step – 4</u> Once the application is submitted RF No. will be generated through register Mobile and email address</p> <p><u>Step – 5</u> After the scrutiny (Rejected / Approval) a message will be generated through register Mobile and email address.</p> <p><u>Step – 6</u> 1 After obtain approval, the applicant will received the message in your register Mobile and email address 2 Applicant have to pay fee online 3. after the payment applicant will receive the message through register Mobile and email address to Download License https://dmcdaman.in/services/#/onlineServices/download-licence</p> <p><u>Step – 7</u> After download the license, upload the license (fix photo in your shop) https://dmcdaman.in/services/#/onlineServices/upload-licence</p> <p><u>Step – 8</u> If Rejected, the reason is mention in your register Mobile and email address. After resolve the reason re-submit again with the following Steps -1, 2, & 3.</p>
9	Fee & Mode of payment	Attached in Separate Sheet Below

41.	Electronic Show rooms / Computer Sales & Service / Cyber Cafe	5,000.00
42.	Garage	2,000.00
43.	Mandap Decoration	2,000.00
44.	Sales of spare parts	
		1000.00
	a. Two Wheelers and Three Wheelers	2000.00
	b. Four Wheelers and above	
	Sales of automobiles (motorized Vehicle or spares)	
	Sales of new automobiles (Vehicles)	
	a. Two Wheelers	5,000.00
	b. Three wheelers	5,000.00
	c. Four Wheelers	10,000.00
	d. Heavy motor vehicle	15,000.00
45.	Sales of Shoes / Footwear	2,000.00
46.	Other trade : Plastic Items, Stationary/Zerox, Nasta Shop, Sales of Tyre and Battery, Scale Works , Typing Works, Gift Items, hosiery, crockery, Sports, flower mart, Milk & Milk products etc.	1,000.00
47.	Board Tax	200.00
48.	Petrol Pump / CNG Pump	5000.00
49.	Wine shop	
	Wholesale	5,000.00
	Retail	2,000.00
	Pack Bottle	2,000.00
	Bar	2,000.00
50.	Hotels	8,000.00
51.	Guest House	3,000.00
52.	Saw Mill	3,000.00
53.	Vehicle Washing Station	2,000.00
54.	AC / TV Repairing	2,000.00
55.	Optical Shop	2,000.00
56.	Gas Distributors	5,000.00
57.	Party Plot	5,000.00
58.	Catering Business	2,000.00
59.	Ice-cream Parlour	1,000.00
60.	Sale of Sweets / Farsan	1,500.00

A/30/5
i/c. Superintendent

To,
The Taxation Section,
Daman Municipal Council,
Daman.